YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Govt. College Dhaliara
• Name of the Head of the institution	Dr. Pramod Singh Patial
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01970268124
• Mobile no	9418021622
• Registered e-mail	gcdhaliara2018@gmail.com
• Alternate e-mail	gcdhaliara-hp@nic.in
• Address	Govt. College Dhaliara, Kangra, Himachal Pradesh, India
• City/Town	Dhaliara
• State/UT	Himachal Pradesh
• Pin Code	177103
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Himachal Pradesh University**
• Name of the IQAC Coordinator	**Dr. Gulshan Kumar Dhiman**
• Phone No.	**01970268124**
• Alternate phone No.	**01970268124**
• Mobile	**9418038735**
• IQAC e-mail address	**gcdhaliara2018@gmail.com**
• Alternate Email address	**gcdhaliara-hp@nic.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gcdhaliara.in/public/AQAR/2021-07-29-05-50-26-am-AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://drive.google.com/file/d/1TXB1C_gtXtth62PIu247Z6xr_jKFSn78/view?usp=sharing

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.40**	**2011**	**16/09/2011**	**15/09/2016**
Cycle 2	**B**	**2.41**	**2019**	**01/04/2019**	**31/03/2024**

6.Date of Establishment of IQAC	**04/11/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**nil**	**nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	`03`

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`New PG courses (M.Sc. (Physics), M.Sc. (Chemistry), M.Com, and MBA) has been started.`

`Received Rs. 58.59 Lakh grant from Department of Social Justice & Empowerment (H.P.) for staff Quarters (Type-III).`

`Govt. of H.P. and Dept. of Higher Education sanctioned one post of Sociology to start this subject in college.`

`Successfully organized one FDP of 14 days sponsored by Dept. of Science and Technology of HP and HIMCON Shimla.`

`Received 02 LED interactive panels, 01 Server, 09 Computers, 30 Desks, 60 Examination Chairs, 10 Almirahs, 10 Racks, 10 Laboratory Tables and 30 Stools from DHE-Shimla.`

`Diksha D/O Vijay Kumar got 1st position in MA (Hindi) in HPU-Shimla and Priyanka Bhuriya D/O Rajender Kumar got 4th position in BSc (Non Med) in HPU-Shimla.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To start B.Voc. courses	Govt. / Higher authorities were approached to start B.Voc. courses. Got the permission to start B.Voc. from the session 2021-22 in Retail Management and Hospitality & Tourism.
To start Add on / Skill enhancement courses	Govt. / Higher authorities were approached to start Add on / Skill enhancement courses. Got the permission to start courses from the session 2021-22.
To construct rain water harvesting tank	Proposal to construct rain water harvesting tank was sent to BDO Pragpur through Gram Panchayat Dhaliara.
To start new PG courses	New PG courses (M.Sc. (Physics), M.Sc. (Chemistry), M.Com, and MBA) were started after receiving permission from HPU Shimla and DHE Shimla.
Purchase of computer with server for Computer Science	Purchased 10 computers for Computer Lab.
To install digital boards for benefit of students	02 digital boards were purchased and installed.
To create workstation for BCA Computer Lab-1	Workstations were installed in BCA Lab-1.
Flooring work in Old Science Block	Concrete flooring was done.
Retaining wall for the safety of chemistry block from the road	Retaining wall for chemistry block from the road was created.
Expedition for construction of new administrative cum Arts block.	Correspondence with Govt. agency was carried out.
Establishment of labs for MSc (Chemistry) and MSc (Physics)	Room No.15 and 02 were converted into Physical Chemistry Lab and Physics Lab for MSc (Chemistry) and MSc (Physics) respectively.

Upgradation of the college to Model College under RUSA Scheme	Proposal has been sent to DHE Shimla for upgradation of the college to Model College under RUSA Scheme, which is under consideration.
Kabbadi Mats	Received Kabbadi Mats from DHE Shimla
Equipements for MSc (Chemistry) and MSc (Physics) Labs	Purchased the latest equipements of Rs. 5 Lakhs for MSc (Chemistry) and MSc (Physics) Labs
Purchase of Books	Books for Computer Science and Master of Physics, Chemistry, MCom and MBA were purchased.
To start BSc Biotechnology and Four Year Integrated B.Ed. Courses	Proposal was sent to DHE Shimla for NOC to start Biotechnology and Four Year Integrated B.Ed. Courses from Academic session 2022-23 under NEP-2020.
Construction of Staff Quarters and Girls Hostels	Received Rs. 58.59 Lakh grant from Department of Social Justice & Empowerment (H.P.) for staff Quarters (Type-III).
To purchse LED interactive panels, Servers, Computers, Desks, Examination Chairs, Almirahs, Racks, Laboratory Tables and Stools	Received 02 LED interactive panels, 01 Server, 09 Computers, 60 Desks, 60 Examination Chairs, 05 Almirahs, 10 Racks, 10 Laboratory Tables, 41 Revolving Chairs and 29 Stools from DHE-Shimla.
Organize FDP and Student developement programmes	Successfully organized one FDP of 14 days sponsored by Dept. of Science and Technology of HP and HIMCON Shimla.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	28/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   14

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]()

2.Student

2.1   2235

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **1048**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **369**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **42**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **52**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	14

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2235

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1048

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	369

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	42

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**52**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**33**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**41.39808**
4.3 Total number of computers on campus for academic purposes	**118**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated with HPU Shimla and therefore follows the syllabus and curriculum, designed by it. The institution ensures effective curriculum delivery through a well-planned and documented process. To achieve the goal the institution follows the effective implementation of the curriculum in the following ways:-

- **The institutional academic calendar is prepared by the college keeping in view the academic calendar supplied by the university.**
- **The details of the programs, elective, add-on, and certificate courses are disseminated through the prospectus designed by the prospectus and admission committees in consultation with IQAC.**
- **The college calendar and timetable are prepared at the beginning of the academic session after due deliberations with IQAC, Academic monitors, HODs, and society in-charges**

and uploaded on the college website.
- Due to Covid -19, the college adopted various ICT tools for interactive, collaborative, and uninterrupted curriculum delivery for student-centric learning.
- The comprehensive feedback mechanism provides valuable inputs to achieve academic excellence.
- The institution adheres to the academic calendar including the conduct of Continuous Internal Evaluation (CIE).
- Being an affiliate of the Himachal Pradesh University, the college follows the University schedule for teaching, examinations, vacations, and other activities.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institutional academic calendar is prepared by the college keeping in view the academic calendar supplied by the affiliating university (HPU Shimla). The tentative dates of important events, seminars, workshops, and departmental activities are planned. At the beginning of every academic year, a general staff meeting is convened to formulate an action plan regarding various programs and activities.

Further, the institution adheres to the academic calendar including the conduct of Continuous Internal Evaluation.

The college has implemented the CBCS system in all programs as per university guidelines. Adequate flexibility in the choice of subjects is provided to the students, in adherence to the norms of the university. The system of CBCS and internal assessment processes are made more effective through co-curricular activities. An induction program for students was organized at the commencement of the first-year classes of UG classes (online mode).

Besides this, the term-end examination and internal evaluations were done at the college level for sessions 2020-21. Mid Term Examinations were conducted from the month of February to March 2021. The students are informed about the CCA, mid-term tests, end-

term examinations, practical exams, and marking patterns through notice boards, college website, prospectus, orientation programs and during classes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics, Gender, Human Values, Environment, and Sustainability were included in the curriculum. The courses offered by the college are designed to educate the students on ethics, gender equality, human values, and the environment. The NCC, NSS units, and Community Outreach Cell conduct various interactive activities to promote environment consciousness amongst students.The Women Cell of the college organizes various events to celebrate International Day of the Girl Child, International Women's Day, health talks, and seminars on personal hygiene, domestic violence, and other social issues to promote gender equality and sensitization. During this period Corona pandemic was the biggest issue worldwide so the students were made aware of its cause, effect, and future consequences as a lockdown were imposed in India.A well-structured mentoring system, value

education classes, etc. promote the character, personality, and spiritual development of the students, beside this, the college instills the right attitude and humanitarian values in the students by organizing a host of co-curricular activities including webinars and seminars on social conduct, a celebration of Hindi Divas, the commemoration of Human Rights Day and lectures on national integration.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1qmp9loM7n nVwNEZuS_j0c_IAdbfUSYOc/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/1qmp9loM7n nVwNEZuS_j0c_IAdbfUSYOc/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2235

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1039

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through their performance in Mid Term intermediate examination. Students are given training on communication skills, personality development and time management. In order to motivate the slow and advance learners students workshops are organized to enhance their skills. In case of Slow learners special care is taken by faculty in monitoring the performance and adequate support is provided to overcome academic difficulties by periodic interaction with parents about the performance of slow learners. Departmentsalso have conducted remedial classes in online mode during the year 2020-21. Students are given regular class tests in order to improve their performance in the university exams. In case of advance learners students are promoted to participate in various symposiums like group discussion quizzes etc. Guest lectures are arranged for the students to help them to gain practical knowledge from the experts . Bright and diligent students are motivated and inspired to get university rank .Toppers and University rank holders are encouraged with certificates, prizes, books and cash prizes by the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2235	**42**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic philosophy of college is student centric. The teaching plan is design and executed under the guidance of the Principal and IQAC committee. Various methods of experiential and participatory learning are adopted to ensure that the students are active participants than passive listeners.

The participatory learning activities adopted by the faculty are Group discussions, Presentations, Seminars, Home assignments, Minor projects, Industry internship and Field work. College gives high importance to holistic development of students beyond classroom through extracurricular and field based activities. In order to pursue the interest in their area of specialization, students clubs and committee are functional. Intra-college sports meet is organized annually. Students' participate in sports competitions to exhibit talent in variety of games to foster spirit of togetherness and leadership.

Students are encouraged to participate in H. P. University Youth Festivals.Educational tours and outdoor activities are organized for wider exposure to develop human values and leadership qualities among students. To explore the creativity we have a college magazine " Jyoti Kamal" which is inclusive of literary, social, scientific and cultural expression of the students as well as the faculty members. Various methods such as models, illustrations coupled with audio visual tools are adopted for

effective teaching.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

With the advent of modern technologies, teaching-learning methodologies are developing accordingly. In the present scenario the focus_ is made on the use of audio-visual aids in the teaching process. Almost all the educational institutes are imparting education through virtual mode. In this respect, the institute has installed smart boards in lecture theatres which help students to understand the concept in audio-visual mode. Access to the internet is provided in the library where computers can be used to surf different online libraries which helps students as well as teachers to be updated with the latest developments. In the conference hall, a projector is placed for digital presentations. In the department of Journalism, another projector is placed to make students familiar with digital presentations. During Covid-19 almost all the teachers have used G-meet and other software for lectures. Even teachers have done FDPs, Inductions, Orientation Courses, Webinars and Seminars etc. through the online mode.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

338

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of the institution consists of:

1. Attendance (5Marks)

75% attendance is minimum eligibility condition. The attendance is marked daily on the attendance register. The attendance is calculated by the end of each semester/year.

The following chart is followed for 5 marks:

(i) Attendance 75% but < 80% 1 marks

(ii) Attendance 80% but < 85% 2 marks

(iii) Attendance 85% but < 90% 3 marks

(iv) Attendance 90% but < 95% 4 marks

(v) Attendance 95% 5 marks

2. Assignments (10Marks)

Assignments are given to the students in every semester/year on the topics of their syllabus. The purpose behind assigning assignment is to develop creative and thinking power in the students. The marks of assignments are given out of 10 by the concerned subject teacher according to the performance of students.

3. Mid Term tests (15Marks)

Mid Term Test are conducted according to the schedule set by the

H.P.University. The answer books of the students are evaluated by the concerned teachers and the answer scripts are shown to the students so that they get acquainted with their short comings in their attemptation. All answer books are preserved and documented by the Examination Committee of the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The following mechanism is followed for Grievance Redressal in evaluation:

Department Level:

Grievance regarding the internal assessment test is handled by the respective subject teachers and the Heads of departments. They shall have initial jurisdiction over complaints against Continuous Internal Assessment.

College Level:

The institution provides student handbook with detailed information about the Evaluation System and redressal of grievances of the students regarding evaluation. The internal marks of the students are displayed on the notice board to ensure transparency in evaluation. The Head of the department primarily redress all grievances about evaluation, including the internal assessment marks awarded to the students. In case of dissatisfaction, the same is put before the Principal. The committee appointed by the Principal looks after such grievances and redresses the same .

University Level:

Any grievance related to university question papers are addressed to the Principal, in turn he/she proceeds the same to the university immediately.

Students can apply for revaluation and verification of marks. The university provides the photocopy of answer books to students on

demand after paying requisite fee.

University Examination related issues are communicated through Principal.The letter related to examination grievances are sent to the Controller of Examination, H.P. University, Shimla.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students:

Hard Copy of syllabi and Learning outcomes are available in the departments for ready reference to the teachers and students. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.The students are also made aware of the same through Tutorial meetings.Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level.The institution is running Under Graduate B.A, B.Sc, B.Com ,BBA, BCA & PGDCA(self financed) and Post Graduate M.Sc Physics, M.Sc. Chemistry, M.Com, M.A English M.A. Economics and M.A Hindi and MBA courses for the students.There are 15 subjects in the college viz. English, Hindi, Sanskrit, Political Science, Economics, History, Music (Vocal and Instrumental) Physical Education, Chemistry, Physics, Botany, Zoology, Mathematics and Commerce. In addition to this Journalism and Mass Communication was introduced in (2015-16), Geography was introduced in (2016-17) session, Geology is introduced for the session (2018-19) onwards and computer Science is introduced on 2019.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has systematic process of collecting and evaluating data on programme/course learning outcomes and uses it to overcome the barriers to learning. The assessment takes place at following levels:

The following scoring function is used to calculate the average attainment of each programme outcome: University Examination (70) + Internal assessment (30).

At the end of each semester and year university conducts examination. On the basis of the result published by the university, the course outcomes are measured.

Programme Outcome Assessment Committee implements the outcome to assessment tools under the guidance of Institution Assessment Committee.

Institution Outcome Assessment Committee is chaired by the Head of Institution for statistical analysis of learning. It includes admissions, examinations, student feedback and other surveys and analyse. The objective is to analyze report submitted by the Programme Outcome Assessment Committee in order to improve student learning for each programme. Based on the results of implementation of outcome assessment, gaps in the desired target and the results actually achieved for each programme are identified. In the outcome assessment implementation report, College propose the action plan to address these gaps which serves as an input during the programme review.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

324

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://drive.google.com/file/d/1qmp9loM7nnVwNEZuS_j0c_IAdbfUSYOc/view?usp=sharing</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college does not have a research centre currently. In fact, there is no provision for setting up research centers at college level in the ordinances of the state government or the H.P. University. However, the faculty members are encouraged to pursue research in every possible way. This is evident from the fact that teachers are granted study leave by the Higher Education Department, H.P. to pursue doctoral level research. Also, the faculty members are free to acquire research grants from the UGC through its UGC Resource Center and research activities are carried out by the faculty members at the individual level. Some teachers are pursuing their Ph.D. degree from various reputed universities, and the support in terms of technology and

information needs, i.e. access to ICT, computers, internet, printing, library etc. is also provided to them. In addition to this, financial support for attending workshops and conferences, TA/DA and local conveyance allowances are also paid as per the norms of the UGC/ state government, if applicable. Teachers also participate in In-service Training Programmes conducted by different government and other bodies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college encourages students to actively participate in extension activities especially focusing on social awareness and holistic development. Programmes of social importance are

regularly carried out by the NSS, NCC, Rovers & Rangers, and other units of the college. Students enthusiastically participated in rallies such as 'AIDS Awareness Rally', 'Rally on Communal Harmony', 'Rally on Beti Bachao Beti Padhao', 'Rally on Anti-plastic bag drive and sensitization' etc. Such rallies instigate a sense of social responsibility and create awareness amongst the neighboring people. These extension activities provide a social and humane consciousness among the students which motivates them to reach out to their fellow beings, particularly the needy and the marginalized. The students are encouraged to participate in such activities by awarding them in the college annual prize distribution function, who excels in the extension activities. The college committee aims at holistic development of the students and their interaction with community enhances their understanding of social issues. However, limited extension activities were carried out during the current academic session due to the Corona pandemic. But During Corona time NCC cadets visited nearly all the public distribution shops, banks and other essential services providers and distributed the masks and sanitizers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

97

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	*View File*

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	*View File*

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has developed a master plan for the creation and enhancement of infrastructure. In order to promote a good learning-teaching environment, with the increase in intake, the college undertook several steps to meet the infrastructure and lab requirements. The availability of physical infrastructure on the college campus is sufficient to conduct academic, curricular & extra c-curricular activities in an effective way. In detail, the entire college building/infrastructure is divided into three blocks viz: Administrative-Arts Block, Chemistry-Prayaas Bhawan, and New Science Block. The existing infrastructural facilities in the college include a Court area for playing badminton/Volleyball, basketball WiFi internet facility ICT Lab with a projector for all

the students of the college with 14 smart rooms and118 computer systems for developing communication and interpersonal skills. There are 16 well equipped labs. All the college campus is covered with CCTV Cameras. College has a large multipurpose hall with attached two dressing rooms. College has a conference hall with a sitting capacity of sixty. Ithas separate blocks for different faculties- Arts, Science, Commerce, Administration, IT, and sports or other co-curricular activities. College has sufficient facilities for extracurricular activities i.e. NSS, NCC, Eco club, Rover and Ranger, and Red Ribbon club.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a well-qualified Physical Director who monitors and coaches students for Inter-college, state level, and National level competitions. The college has a sports committee to effectively organize various sports activities on the campus for students and staff. The college offers the following facilities to promote sports i.e.

Indoor Activities:Uniforms and sports kits are provided for all those who participate in HPU events,Weight Lifting Hall cum Power Lifting;Judo cum taekwondo Room Table Tennis Room Two treadmill facilities are provided by the institution;Yoga facilities (Indoor and outdoor activities)

Outdoor Activities:Volleyball;Basketball;Handball;Badminton;Other ground facilities: Ground of 200x100 mtr dimension is under construction. Leveling work has been already been started by HPPWD.

Cultural Activities:The cultural committee plays a pivotal role in encouraging talented students to participate in cultural events at the local, Inter-college, State level, and National level competitions. Organize Youth Festival indoor or outdoor Promote students to participate in Inter-college, State level, and National level competitions. The culture committee organizes cultural activities during the college festival, Independent Day,

Annual Day, Youth Festival, etc. A separate room is allotted to keep the instrument safely. The College Choir has won various level competitions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1avkWsiqpUBlssOlcQTF4fYJeJeWLjgd4/edit?usp=sharing&ouid=103491555998365925831&rtpof=true&sd=true
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.59808

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In the institution soul software for the management of library resources has been procured and installed. However, the automation process of the library is pending as the post of the librarian is lying vacant last two years. The library is being looked at by the library in-charge/attended and the library committee, who is not technically qualified to accomplish this job. The college is a govt. institution, so the college administration is not authorized to appoint any staff. Name of ILMS Software - SOUL, ADVANTA (offline) Nature of Automation Version -- SOUL 2.0 Year of Automation of ADVANTA 2013-2014.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the **D. Any 1 of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.35158

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

45

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The comprehensive IT policy of the college is to support and facilitate the teaching, evaluation, research, and administrative function of the college through an e-managed environment providing wireless, high-speed network, secured from intruders, with regular date back up and recovery techniques along with licensed software and updated highly refined servers for better performance and flexibility. The college appoints a systems administrator for the efficient maintenance of computers. Every year, online updates are also made available.The college encourages ICT teaching-learning practices to promote innovation and effective learning. The strategies adopted in this direction are:- Prompt access to e-learning resources is ensured through free high-speed internet connectivity (~50 Mbps) Jio Wi-Fi connectivity and internet facility for all departments. An adequate number of internet enable systems are made available in the libraries, departments, classrooms, and labs for easy access to e-learning resources. The college has employed qualified full-time lab technicians who attend to problems related to computer labs. The students are encouraged to enter their comments in the register that is placed in the lab in case of failure in any system. In case of any major problem, the college calls for experts from professional companies

depending upon the nature of the problem.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

118

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

40.59808

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has a designed officer and has appointed sufficient support staff for overseeing the maintenance of buildings, classrooms and laboratories. The college ensures optimal utilization of the budget allocated for the maintenance and upkeep of the college infrastructure by holding regular meetings of various bodies/committees constituted to plan and monitor the projects to be taken up in a session. All the Head of the Departments prepares the proposals as per the requirements of their respective departments. Based on the need assessment equipment, furniture, labs, and classroom, budget provisions are optimally made. Review committee meetings are held to monitor the progress. The Principal, on the basis of the perspective development plan, proposes the infrastructural augmentation needs to the concerned authorities. The college development fund is utilized for the maintenance and minor repair of furniture and equipment. The college construction committee prepares the proposal and estimated cost of the planned construction project and submits it to the head of the institution. The college administration approves and allocates the funds. An effective monitoring system through various committees ensures the optimal utilization of the budget allocated. Annual maintenance and repair of the infrastructure are taken care of by the college in a systematic manner.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

96

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

200

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has CSCA body and its constitution is same as that of HP University. The members of CSCA render their useful Contribution in running the college and establish harmonious

atmosphere inside the institution. The CSCA body takes care of the demands and grievances of the students. It works independently but under the guidance of students affair committee. General problem of students are discussed with CSCA advisory council and way out for problems are chalked out. They help to organize Different day celebration like Hindi Diwas, Environment day, Science day, in the college. They maintain discipline in the college.

College Follows the University Guidelines to Constitute CSCA. But, Due to COVID -19 Pandemic, The Guidelines werenot issued by the University Regarding the Same. Hence CSCA was Not Constituted.

File Description	Documents
Paste link for additional information	https://www.gcdhaliara.in/showcsca
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumnus forms the major strength of the institution. The alumni association was formed in the year 2011 under the title old

student association. The alumni meet is conducted once in a year, where the alumni from different branches of the under graduate and Post graduate programs share their views and give suggestions for the betterment of their junior students. The alumni meet is hosted by the management generously. Such meetings are mutually beneficial for the institution and the alumni, this provides an opportunity for the alumni to meet their friends and act as a bridge for faculty to share their experience knowledge & insights. The alumni visit the institution to deliver Guest lectures and seminars for the students in the area of expertise and motivate the young minds. Successful entrepreneurs from the alumnus are invited to talk on their successive stories at various occasions of the institute. The alumni also show the students on how to join work field offer finishing their studies. In every function organized by the college Alumni are the key part.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The two most important administrative and academic processes undertaken by this Institution are admissions and examinations. These are conducted in a decentralized and participative mode.

Various admission committees are formulated at the beginning of each academic session check and verify to regulate these admissions to different classes. The applicants deposit their application forms with the convener/members of the admission committees within a stipulated time period laid down by the affiliating university/State higher education Dept. These

application forms are duly scrutinized by the committees to verify that the applicants fulfill the basic eligibility criteria for admission to the college. The admission reservation roster of the State Govt./H.P. University is duly followed. Further, the college is planning to start Online admissions and fee collection from the next academic year.

The process of internal examination/mid-term tests is also conducted in a decentralized manner. The dates for these tests are decided at the meeting of the staff council. The evaluated answer scripts are duly shown to the students and their doubts, if any, with regards to evaluation are promptly addressed. The faculty and the staff also help the students in filling up their examination forms for the end-semester Exams conducted by the university.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1EFHsImIqF B758wiXmCuTvlrwsIVLmhHc/view?usp=sharing
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Different Management Committees Have Been Constituted For Smooth running of Various Activities /programs.

Different Programs officers/Nodal Officers are Leading Various Programme Like NCC/NSS/ Scoutsetc.

Different coordinators have been Deployedfor the management of different self-financed Courses / Vocational Courses/ Skill Courses.

Separate ministerial/HR Staff is Deployed for management of establishment/HR headed by a Superintendent grade II.

A Bursar is Deployed for Financial Management acting as a Finance Officer of the College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is affiliated withthe H.P. University, Shimla, and follows the curriculum and syllabi prescribed by it. The college does not frame any new curriculum for any of the courses offered on its own. However, the college organizes guest lectures, seminars, industrial visits, and various training programsto supplement the curriculum. The old education policy has recently been changed and approved on 29 July 2020 by the Central Governmentof India and the college made various attempts to share and implement all the important information related to the National Education Policy 2020 such as the objectives, characteristics, changes that have been made, and all the relevant information. The main aim of launching the National Education Policy 2022 is to remodel India's education policy. Under this new policy, nobody is forced to take any particular language. Now the students can choose the language according to their own choice.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution is running under the State govt. and the rules and regulations formed by the State Government are being imposed on the College functionaries. For the smooth management of the College a Parents teachers Association and Higher Education Institution Society is also functioning under the College Administration Headed by a Chairperson comprising various members from various fields. Bothbodies are competent to appoint faculties

and other Multi-tasking staff for the College as per the requirement and welfare of the students. Both the bodies have their own separate Office Secretaries and other staff for the management of courses running on self-finance mode and add-on programs.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

?????

Teaching

1. **There is a family benefit scheme for teaching staff in case of accident or demise of the staff holding the post.**
2. **There is a GIS scheme available for the teaching staff.**
3. **Teaching and non-teaching staff can avail the facility of partial withdrawal from their GPF accounts for the family needs like marriage purposes, education of their wards**

construction or renovation of the house, etc.

4. There is a medical reimbursement policy available for the staff
5. Staff Quarters (08) are proposed to be constructed at College premises for in-service teachers for which an amount of 56.20 lakh has been provisioned and the total cost of the project is 338.15 lakh.

Non-teaching

1. Teaching and non-teaching staff can avail the facility of partial withdrawal from their GPF accounts for the family needs like marriage purposes, education of their wards construction or renovation of house etc.
2. There is a medical reimbursement policy available for the staff.
3. There is a washing allowance scheme for the non-teaching staff.
4. Staff Quarters (04) are proposed to be constructed at College premises for in-service teachers for which an amount of 56.20 lakh has been provisioned and the total cost of the full project is 338.15 lakh.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Progress Report/ACRs of all teaching and non teaching staff is being prepared on the performance of each and every incumbent. The same is being send to the administrative department of the state. The promotion and higher scale is being provided on the basis of ACRs.

File Description	Documents
Paste link for additional information	http://education.hp.gov.in/?q=acr-form-lecturer-college-cadre
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. The departmental audit teams from AG office Shimla visit and conduct and submit the reports. The internal mechanism of proper accounting for receipts and payments of the student funds is ensured through the college bursar. The Local Audit Department of the Government of Himachal Pradesh conducts a thorough audit of the student funds at regular intervals and submits its report. The college settles the audit objections raised by the auditors of the Local Audit Department before or at the time of next audit by producing the supportive documents or by

making recoveries as pointed out. The last audit of student funds was conducted in the financial year 2018-19 by the government auditors. The budget allocations for running the college are made by the Department of Higher Education. The salaries and payments are made through Government Treasury after passing of the bills by the Treasury Officer and are directly credited in the accounts of the concerned party. The whole business of Government is now online. Receipts and payments on books of accounts so prepared are audited by auditors of the Office of the Accountant General HP.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal sources of funds for the college are allotments from the State Govt. infrastructure development grants under RUSA, developmental grants receive form the UGC, developmental grants collected from the students, PTA fund collected from the parents, fee collected from the students enrolled in the courses run under self finance scheme. The funds receive from the RUSA are clearly mentioned for which purpose for their granted. Allotment receives form the State Govt. are also under special heads and they are spent for the purposes they are meant . The Institution has its disposal the funds collected from the students as Amalgamated

Funds and from the students of Self finance courses. These funds are used for the various needs that come up from time to time. The chief deficiency of the college is the non fulfillment of the various teaching and non teaching course. Sanctioned post of teaching and non teaching staff also insufficient. These posts are filled as temporary arrangement with the funds raised from the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of Institution is active and has taken initiative to institutionalize the quality assurance and developed strategies to contribute empowerment of the Institution. It is proposed by members that students will made aware about Corona virus and the measures to avoid the spread of Corona virus in the college as well as in the society. It is proposed to follow SOP guidelines of Govt. of India and Govt. of H.P. in letter of spirit. During lockdown WhatsApp group and Google met group has been formed by different departments to aware the students about COVID-19. Various spots have been identified for the installation of sanitizer, hand wash facilities and thermal scanning of students. It is proposed that daily the campus will be sanitized before and after the examination and purchase has been made accordingly. As per the direction of Department of Higher Education H.P. Govt. online classes were conducted during this session.

File Description	Documents
Paste link for additional information	https://www.gcdhaliara.in/public/academic_calendars/2022-04-28-05-58-10-am-Proceedings%20IQAC%202020-21.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

Under CBCS (RUSA) w.e.f. 2013 many teaching learning reforms were initiated on the initiative of IQAC. In the curriculum enrichment teachers were in touch and gave suggestion time to time to the department of higher authorities and HPU who design and frames the curriculum. Different departments of the college organized seminars and talks on topics outside the syllabus. Many seminars/talks were organized under IQAC, NSS, Rover & Ranger and NCC. The digital display board of the college gives information to the student's everyday on various carrier prospects latest information on current events and displays valuable thought for the benefit of all students. The Institution regularly reviews its teaching-learning process by: Introducing progressive academic change through particularly the Choice Based Credit System of teaching-learning-evaluation which has been an ongoing process since 2013. Preparation of feasibility study report of the department before the introduction of new courses/Programme. Evaluating teaching-learning methodology periodically through student feedback, keeping in mind the range and extent of courses and the felt needs of student, while maintaining parity with other institutes of higher learning in the state. Providing guidelines for Formative and Summative Evaluation. Integration of Extension Service with the Academic Curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcdhaliara.in/public/academic_calendars/2022-04-28-05-58-10-am-Proceedings%20IQAC%202020-21.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Annual gender sensitization programme action plan

Following are the proposed gender sensitization programme for the academic year 2020-21

World aids day on 01 December 2020

Human rights day 10 December 2020

International day of the girl child on 11th October 2020.

International women's day on 8th march, 2021.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1OmumcK2oB8VPYNagcT3Io2je4nSSK0dU/edit?usp=sharing&ouid=103491555998365925831&rtpof=true&sd=true
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1ZTaO1LTMrc1ufS6y_pshQ_xWF2SXLGq8/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the college campus after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure. Liquid waste All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero present leakage of waste water is ensured. E- Waste management. The college has minimum e-waste. We have kept the e-waste in a separate room and are in touch with e-waste management agency. We will hand over the e-waste as and when e-waste reaches to 250 kg.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction

C. Any 2 of the above

**of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college had planned to perform various activities in providing inclusive environment with in the campus for this following activities were planned.

- **Lecture on Legal Matters and Anti-Drugs (College/ Judiciary)**

- **Plantation (N.S.S/ State Forest department)**
- **Independence Day**
- **Swachchata rally/ gandhi jayanti**
- **Blood donation camp**
- **Anti- Drug Campaign/ Rally (Red ribbon club/N.S.S)**
- **Legal rights for empowerment of women**

Due to corona lockdown we were unable to perform such activities. However our NCC cadets were allowed to perform their social responsibilities in such pandemic. They made themselves available in the Ration distribution shops management of traffic, awareness to common men and helping the underprivileged and displaced peoples.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Fundamental rights and duties, National Symbols are well shown on the walls of college. In addition to it, ??????? ?? ?????????? is displayed in most of the classrooms. Further, the awareness programs are also been conducted time to time.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1IHvoTsrPtxiIEJiQtYMEClRI9J-NKJYz/view?usp=sharing
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code **A. All of the above**
of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes

professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	*View File*
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	*View File*
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Yes, the objective of the college is not only to help the students in securing an educational degree but also to prepare them to face the challenges of life. Therefore, the college is constantly celebrating the national/international festivals and birth/death anniversaries of the great Indian personalities to motivate and inspire the students in their endeavors. Days like World Science Day, National Integration Day, World Environment DayIndependence Day, World Music Day, World Yoga Day, National Consumer Rights Day, Republic Day, etc. are celebrated in the college on their respective dates every year. In the beginning of every function, National song "Vande Matran" and at the end of function National Anthem is played by the group of music department.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	*View File*
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. National Cadets Corps (NCC)

NCC organized numerous activities for the cadets throughout the year provide them opportunity to develop their all round personality, character, confidence, and leadership skills. During Corona time NCC cadets from GC Dhaliara visited nearly all the public distribution shops, banks and other essential services providers and distributed the masks and sanitizers to the stake holders. NCC cadets Celebrated Van Mahotsav through plantation around college campus. Cadets from GC Dhaliara performed excellently in digital platform on raising day and begged second prize in Una. NCC cadets participated in the Swachh Bharat Abhiyan and clean the statue of Martyr Mehar Das in Neharan Pukhar. NCC cadets have acted as Corona worrier during COVID-19 pandemic. The cadets were involved in numerous community-based learning activities making them socially responsible.

2. E-Governance and Paperless Communication:

In keeping view the Global Covid-19 Pandemic the college has started online Admission process for the betterment of the students. During the corona Pandemic teachers made students WhatsApp group of their respective classes and they had taken online classes through various online apps like Zoom, CiscoWebEx, etc, The important notices and study materials were made available on these above said WhatsApp groups of students.

File Description	Documents
Best practices in the Institutional website	https://www.gcdhaliara.in/public/academic_calendars/2022-05-12-08-13-50-am-Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College organized numerous activities throughout the year provide them opportunity to develop their all round personality, character, confidence, and leadership skills. During Corona time

NCC/NSS cadets from GC Dhaliara visited nearly all the public distribution shops, banks and other essential services providers and distributed the masks and sanitizers to the stake holders. The Students were involved in numerous community-based learning activities making them socially responsible. They disseminated awareness regarding Covid-19 on social media platforms through poems, paintings posters uploading videos on yoga and breathing exercises.

During Corona time NCC cadets from GC Dhaliara visited nearly all the public distribution shops, banks and other essential services providers and distributed the masks and sanitizers to the stake holders.

Cadets from GC Dhaliara performed excellently in digital platform on raising day and begged second prize in Una.

In one of the dream project of our Prime Minister Swachta Abhiyan, college students cleaned the statue of Martyr Mehar Das in Neharan Pukhar.

Awareness in the peripheral villages about environment protection, cleanliness and cleaning of water tanks on 17/03/21. Further, a Poster making competition on environment and patriotism was organized in which Dr. Gulshan, Dr. Suresh, Prof. Vandana gave their judgment.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated with HPU Shimla and therefore follows the syllabus and curriculum, designed by it. The institution ensures effective curriculum delivery through a well-planned and documented process. To achieve the goal the institution follows the effective implementation of the curriculum in the following ways:-

- The institutional academic calendar is prepared by the college keeping in view the academic calendar supplied by the university.
- The details of the programs, elective, add-on, and certificate courses are disseminated through the prospectus designed by the prospectus and admission committees in consultation with IQAC.
- The college calendar and timetable are prepared at the beginning of the academic session after due deliberations with IQAC, Academic monitors, HODs, and society in-charges and uploaded on the college website.
- Due to Covid -19, the college adopted various ICT tools for interactive, collaborative, and uninterrupted curriculum delivery for student-centric learning.
- The comprehensive feedback mechanism provides valuable inputs to achieve academic excellence.
- The institution adheres to the academic calendar including the conduct of Continuous Internal Evaluation (CIE).
- Being an affiliate of the Himachal Pradesh University, the college follows the University schedule for teaching, examinations, vacations, and other activities.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The institutional academic calendar is prepared by the college keeping in view the academic calendar supplied by the affiliating university (HPU Shimla). The tentative dates of important events, seminars, workshops, and departmental activities are planned. At the beginning of every academic year, a general staff meeting is convened to formulate an action plan regarding various programs and activities.

Further, the institution adheres to the academic calendar including the conduct of Continuous Internal Evaluation.

The college has implemented the CBCS system in all programs as per university guidelines. Adequate flexibility in the choice of subjects is provided to the students, in adherence to the norms of the university. The system of CBCS and internal assessment processes are made more effective through co-curricular activities. An induction program for students was organized at the commencement of the first-year classes of UG classes (online mode).

Besides this, the term-end examination and internal evaluations were done at the college level for sessions 2020-21. Mid Term Examinations were conducted from the month of February to March 2021. The students are informed about the CCA, mid-term tests, end-term examinations, practical exams, and marking patterns through notice boards, college website, prospectus, orientation programs and during classes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of	C. Any 2 of the above

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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0
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File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics, Gender, Human Values, Environment, and Sustainability were included in the curriculum. The courses offered by the college are designed to educate the students on ethics, gender equality, human values, and the environment. The NCC, NSS units, and Community Outreach Cell conduct various interactive activities to promote environment consciousness amongst students.The Women Cell of the college organizes various events to celebrate International Day of the Girl Child, International Women's Day, health talks, and seminars on personal hygiene, domestic violence, and other social issues to promote gender equality and sensitization. During this period Corona pandemic was the biggest issue worldwide so the students were made aware of its cause, effect, and future consequences as a lockdown were imposed in India.A well-structured mentoring system, value education classes, etc. promote the character, personality, and spiritual development of the students, beside this, the college instills the right attitude and humanitarian values in the students by organizing a host of co-curricular activities including webinars and seminars on social conduct, a celebration of Hindi Divas, the commemoration of Human Rights Day and lectures on national integration.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1qmp9loM7nnVwNEZuS_j0c_IAdbfUSYOc/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/1qmp9loM7nnVwNEZuS_j0c_IAdbfUSYOc/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2235

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1039

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through their performance in Mid Term intermediate examination. Students are given training on communication skills, personality development and time management. In order to motivate the slow and advance learners students workshops are organized to enhance their skills. In case of Slow learners special care is taken by faculty in monitoring the performance and adequate support is provided to overcome academic difficulties by periodic interaction with parents about the performance of slow learners. Departmentsalso have conducted remedial classes in online mode during the year 2020-21. Students are given regular class tests in order to improve their performance in the university exams. In case of advance learners students are promoted to participate in various symposiums like group discussion quizzes etc. Guest lectures are arranged for the students to help them to gain practical knowledge from the experts . Bright and diligent students are motivated and inspired to get university rank .Toppers and University rank holders are encouraged with certificates, prizes, books and cash prizes by the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2235	**42**

File Description	Documents
Any additional information	[View File]

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic philosophy of college is student centric. The teaching plan is design and executed under the guidance of the Principal and IQAC committee. Various methods of experiential and participatory learning are adopted to ensure that the students are active participants than passive listeners.

The participatory learning activities adopted by the faculty are Group discussions, Presentations, Seminars, Home assignments, Minor projects, Industry internship and Field work. College gives high importance to holistic development of students beyond classroom through extracurricular and field based activities. In order to pursue the interest in their area of specialization, students clubs and committee are functional. Intra-college sports meet is organized annually. Students' participate in sports competitions to exhibit talent in variety of games to foster spirit of togetherness and leadership.

Students are encouraged to participate in H. P. University Youth Festivals.Educational tours and outdoor activities are organized for wider exposure to develop human values and leadership qualities among students. To explore the creativity we have a college magazine " Jyoti Kamal" which is inclusive of literary, social, scientific and cultural expression of the students as well as the faculty members. Various methods such as models, illustrations coupled with audio visual tools are adopted for effective teaching.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

With the advent of modern technologies, teaching-learning methodologies are developing accordingly. In the present scenario the focus_ is made on the use of audio-visual aids in the teaching process. Almost all the educational institutes are imparting education through virtual mode. In this respect, the institute has installed smart boards in lecture theatres which help students to understand the concept in audio-visual mode. Access to the internet is provided in the library where computers can be used to surf different online libraries which helps students as well as teachers to be updated with the latest developments. In the conference hall, a projector is placed for digital presentations. In the department of Journalism, another projector is placed to make students familiar with digital presentations. During Covid-19 almost all the teachers have used G-meet and other software for lectures. Even teachers have done FDPs, Inductions, Orientation Courses, Webinars and Seminars etc. through the online mode.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

338

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Internal assessment of the institution consists of:

1. Attendance (5Marks)

75% attendance is minimum eligibility condition. The attendance is marked daily on the attendance register. The attendance is calculated by the end of each semester/year.

The following chart is followed for 5 marks:

(i) Attendance 75% but < 80% 1 marks

(ii) Attendance 80% but < 85% 2 marks

(iii) Attendance 85% but < 90% 3 marks

(iv) Attendance 90% but < 95% 4 marks

(v) Attendance 95% 5 marks

2. Assignments (10Marks)

Assignments are given to the students in every semester/year on the topics of their syllabus. The purpose behind assigning assignment is to develop creative and thinking power in the students. The marks of assignments are given out of 10 by the concerned subject teacher according to the performance of students.

3. Mid Term tests (15Marks)

Mid Term Test are conducted according to the schedule set by the H.P.University. The answer books of the students are evaluated by the concerned teachers and the answer scripts are shown to the students so that they get acquainted with their short comings in their attemptation. All answer books are preserved and documented by the Examination Committee of the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The following mechanism is followed for Grievance Redressal in evaluation:

Department Level:

Grievance regarding the internal assessment test is handled by the respective subject teachers and the Heads of departments. They shall have initial jurisdiction over complaints against Continuous Internal Assessment.

College Level:

The institution provides student handbook with detailed information about the Evaluation System and redressal of grievances of the students regarding evaluation. The internal marks of the students are displayed on the notice board to ensure transparency in evaluation. The Head of the department primarily redress all grievances about evaluation, including the internal assessment marks awarded to the students. In case of dissatisfaction, the same is put before the Principal. The committee appointed by the Principal looks after such grievances and redresses the same .

University Level:

Any grievance related to university question papers are addressed to the Principal, in turn he/she proceeds the same to the university immediately.

Students can apply for revaluation and verification of marks. The university provides the photocopy of answer books to students on demand after paying requisite fee.

University Examination related issues are communicated through Principal.The letter related to examination grievances are sent to the Controller of Examination, H.P. University, Shimla.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students:

Hard Copy of syllabi and Learning outcomes are available in the departments for ready reference to the teachers and students. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.The students are also made aware of the same through Tutorial meetings.Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level.The institution is running Under Graduate B.A, B.Sc, B.Com ,BBA, BCA & PGDCA(self financed) and Post Graduate M.Sc Physics, M.Sc. Chemistry, M.Com, M.A English M.A. Economics and M.A Hindi and MBA courses for the students.There are 15 subjects in the college viz. English, Hindi, Sanskrit, Political Science, Economics, History, Music (Vocal and Instrumental) Physical Education, Chemistry, Physics, Botany, Zoology, Mathematics and Commerce. In addition to this Journalism and Mass Communication was introduced in (2015-16), Geography was introduced in (2016-17) session, Geology is introduced for the session (2018-19) onwards and computer Science is introduced on 2019.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has systematic process of collecting and evaluating data on programme/course learning outcomes and uses it to overcome the barriers to learning. The assessment takes place

at following levels:

The following scoring function is used to calculate the average attainment of each programme outcome: University Examination (70) + Internal assessment (30).

At the end of each semester and year university conducts examination. On the basis of the result published by the university, the course outcomes are measured.

Programme Outcome Assessment Committee implements the outcome to assessment tools under the guidance of Institution Assessment Committee.

Institution Outcome Assessment Committee is chaired by the Head of Institution for statistical analysis of learning. It includes admissions, examinations, student feedback and other surveys and analyse. The objective is to analyze report submitted by the Programme Outcome Assessment Committee in order to improve student learning for each programme. Based on the results of implementation of outcome assessment, gaps in the desired target and the results actually achieved for each programme are identified. In the outcome assessment implementation report, College propose the action plan to address these gaps which serves as an input during the programme review.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

324

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1qmp9loM7nnVwNEZuS_j0c_IAdbfUSY0c/view?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college does not have a research centre currently. In fact, there is no provision for setting up research centers at college level in the ordinances of the state government or the H.P. University. However, the faculty members are encouraged to pursue research in every possible way. This is evident from the fact that teachers are granted study leave by the Higher Education Department, H.P. to pursue doctoral level research. Also, the faculty members are free to acquire research grants from the UGC through its UGC Resource Center and research activities are carried out by the faculty members at the individual level. Some teachers are pursuing their Ph.D. degree from various reputed universities, and the support in terms of technology and information needs, i.e. access to ICT, computers, internet, printing, library etc. is also provided to them. In addition to this, financial support for attending workshops and conferences, TA/DA and local conveyance

allowances are also paid as per the norms of the UGC/ state government, if applicable. Teachers also participate in In-service Training Programmes conducted by different government and other bodies.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college encourages students to actively participate in extension activities especially focusing on social awareness and holistic development. Programmes of social importance are regularly carried out by the NSS, NCC, Rovers & Rangers, and other units of the college. Students enthusiastically participated in rallies such as 'AIDS Awareness Rally', 'Rally on Communal Harmony', 'Rally on Beti Bachao Beti Padhao', 'Rally on Anti-plastic bag drive and sensitization' etc. Such rallies instigate a sense of social responsibility and create awareness amongst the neighboring people. These extension activities provide a social and humane consciousness among the students which motivates them to reach out to their fellow beings, particularly the needy and the marginalized. The students are encouraged to participate in such activities by

awarding them in the college annual prize distribution function, who excels in the extension activities. The college committee aims at holistic development of the students and their interaction with community enhances their understanding of social issues. However, limited extension activities were carried out during the current academic session due to the Corona pandemic. But During Corona time NCC cadets visited nearly all the public distribution shops, banks and other essential services providers and distributed the masks and sanitizers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

97

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has developed a master plan for the creation and enhancement of infrastructure. In order to promote a good learning-teaching environment, with the increase in intake, the college undertook several steps to meet the infrastructure and lab requirements. The availability of physical infrastructure on the college campus is sufficient to conduct academic, curricular & extra c-curricular activities in an effective way. In detail, the entire college building/infrastructure is divided into three blocks viz: Administrative-Arts Block, Chemistry-Prayaas Bhawan, and New Science Block. The existing infrastructural facilities in the college include a Court area for playing badminton/Volleyball, basketball WiFi internet facility ICT Lab with a projector for all the students of the college with 14 smart rooms and118 computer systems for developing communication and interpersonal skills. There are 16 well equipped labs. All the college campus is covered with CCTV Cameras. College has a large multipurpose hall with attached two dressing rooms. College has a conference hall with a sitting capacity of sixty. Ithas separate blocks for different faculties- Arts, Science, Commerce, Administration, IT, and sports or other co-curricular activities. College has

sufficient facilities for extracurricular activities i.e. NSS, NCC, Eco club, Rover and Ranger, and Red Ribbon club.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a well-qualified Physical Director who monitors and coaches students for Inter-college, state level, and National level competitions. The college has a sports committee to effectively organize various sports activities on the campus for students and staff. The college offers the following facilities to promote sports i.e.

Indoor Activities:Uniforms and sports kits are provided for all those who participate in HPU events,Weight Lifting Hall cum Power Lifting;Judo cum taekwondo Room Table Tennis Room Two treadmill facilities are provided by the institution;Yoga facilities (Indoor and outdoor activities)

Outdoor Activities:Volleyball;Basketball;Handball;Badminton;Other ground facilities: Ground of 200x100 mtr dimension is under construction. Leveling work has been already been started by HPPWD.

Cultural Activities:The cultural committee plays a pivotal role in encouraging talented students to participate in cultural events at the local, Inter-college, State level, and National level competitions. Organize Youth Festival indoor or outdoor Promote students to participate in Inter-college, State level, and National level competitions. The culture committee organizes cultural activities during the college festival, Independent Day, Annual Day, Youth Festival, etc. A separate room is allotted to keep the instrument safely. The College Choir has won various level competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1avkWs iqpUBlssOlcQTF4fYJeJeWLjqd4/edit?usp=shar ing&ouid=103491555998365925831&rtpof=true &sd=true
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.59808

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In the institution soul software for the management of library resources has been procured and installed. However, the automation process of the library is pending as the post of the librarian is lying vacant last two years. The library is being looked at by the library in-charge/attended and the library committee, who is not technically qualified to accomplish this job. The college is a govt. institution, so the college administration is not authorized to appoint any staff. Name of ILMS Software - SOUL, ADVANTA (offline) Nature of Automation Version -- SOUL 2.0 Year of Automation of ADVANTA 2013-2014.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.35158

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

45

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The comprehensive IT policy of the college is to support and facilitate the teaching, evaluation, research, and administrative function of the college through an e-managed environment providing wireless, high-speed network, secured from intruders, with regular date back up and recovery techniques along with licensed software and updated highly refined servers for better performance and flexibility. The college appoints a systems administrator for the efficient maintenance of computers. Every year, online updates are also made available.The college encourages ICT teaching-learning practices to promote innovation and effective learning. The strategies adopted in this direction are:- Prompt access to e-learning resources is ensured through free high-speed internet connectivity (~50 Mbps) Jio Wi-Fi connectivity and internet facility for all departments. An adequate number of internet enable systems are made available in the libraries, departments, classrooms, and labs for easy access to e-learning resources. The college has employed qualified full-time lab technicians who attend to problems related to computer labs. The students are encouraged to enter their comments in the register that is placed in the lab in case of failure in any

system. In case of any major problem, the college calls for experts from professional companies depending upon the nature of the problem.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

118

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 – 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

40.59808

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File]
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has a designed officer and has appointed sufficient support staff for overseeing the maintenance of buildings, classrooms and laboratories. The college ensures optimal utilization of the budget allocated for the maintenance and upkeep of the college infrastructure by holding regular meetings of various bodies/committees constituted to plan and monitor the projects to be taken up in a session. All the Head of the Departments prepares the proposals as per the requirements of their respective departments. Based on the need assessment equipment, furniture, labs, and classroom, budget provisions are optimally made. Review committee meetings are held to monitor the progress. The Principal, on the basis of the perspective development plan, proposes the infrastructural augmentation needs to the concerned authorities. The college development fund is utilized for the maintenance and minor repair of furniture and equipment. The college construction committee prepares the proposal and estimated cost of the planned construction project and submits it to the head of the institution. The college administration approves and allocates the funds. An effective monitoring system through various committees ensures the optimal utilization of the budget allocated. Annual maintenance and repair of the infrastructure are taken care of by the college in a systematic manner.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

96

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

200

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has CSCA body and its constitution is same as that of HP University. The members of CSCA render their useful

Contribution in running the college and establish harmonious atmosphere inside the institution. The CSCA body takes care of the demands and grievances of the students. It works independently but under the guidance of students affair committee. General problem of students are discussed with CSCA advisory council and way out for problems are chalked out. They help to organize Different day celebration like Hindi Diwas, Environment day, Science day, in the college. They maintain discipline in the college.

College Follows the University Guidelines to Constitute CSCA. But, Due to COVID -19 Pandemic, The Guidelines werenot issued by the University Regarding the Same. Hence CSCA was Not Constituted.

File Description	Documents
Paste link for additional information	https://www.gcdhaliara.in/showcsca
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the

development of the institution through financial and/or other support services

The alumnus forms the major strength of the institution. The alumni association was formed in the year 2011 under the title old student association. The alumni meet is conducted once in a year, where the alumni from different branches of the under graduate and Post graduate programs share their views and give suggestions for the betterment of their junior students. The alumni meet is hosted by the management generously. Such meetings are mutually beneficial for the institution and the alumni, this provides an opportunity for the alumni to meet their friends and act as a bridge for faculty to share their experience knowledge & insights. The alumni visit the institution to deliver Guest lectures and seminars for the students in the area of expertise and motivate the young minds. Successful entrepreneurs from the alumnus are invited to talk on their successive stories at various occasions of the institute. The alumni also show the students on how to join work field offer finishing their studies. In every function organized by the college Alumni are the key part.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The two most important administrative and academic processes undertaken by this Institution are admissions and examinations. These are conducted in a decentralized and participative mode.

Various admission committees are formulated at the beginning of

each academic session check and verify to regulate these admissions to different classes. The applicants deposit their application forms with the convener/members of the admission committees within a stipulated time period laid down by the affiliating university/State higher education Dept. These application forms are duly scrutinized by the committees to verify that the applicants fulfill the basic eligibility criteria for admission to the college. The admission reservation roster of the State Govt./H.P. University is duly followed. Further, the college is planning to start Online admissions and fee collection from the next academic year.

The process of internal examination/mid-term tests is also conducted in a decentralized manner. The dates for these tests are decided at the meeting of the staff council. The evaluated answer scripts are duly shown to the students and their doubts, if any, with regards to evaluation are promptly addressed. The faculty and the staff also help the students in filling up their examination forms for the end-semester Exams conducted by the university.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1EFHsImIq FB758wiXmCuTvlrwsIVLmhHc/view?usp=sharing
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Different Management Committees Have Been Constituted For Smooth running of Various Activities /programs.

Different Programs officers/Nodal Officers are Leading Various Programme Like NCC/NSS/ Scoutsetc.

Different coordinators have been Deployedfor the management of different self-financed Courses / Vocational Courses/ Skill Courses.

Separate ministerial/HR Staff is Deployed for management of establishment/HR headed by a Superintendent grade II.

A Bursar is Deployed for Financial Management acting as a

Finance Officer of the College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](View%20File)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is affiliated withthe H.P. University, Shimla, and follows the curriculum and syllabi prescribed by it. The college does not frame any new curriculum for any of the courses offered on its own. However, the college organizes guest lectures, seminars, industrial visits, and various training programsto supplement the curriculum. The old education policy has recently been changed and approved on 29 July 2020 by the Central Governmentof India and the college made various attempts to share and implement all the important information related to the National Education Policy 2020 such as the objectives, characteristics, changes that have been made, and all the relevant information. The main aim of launching the National Education Policy 2022 is to remodel India's education policy. Under this new policy, nobody is forced to take any particular language. Now the students can choose the language according to their own choice.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution is running under the State govt. and the rules and regulations formed by the State Government are being imposed on the College functionaries. For the smooth management of the College a Parents teachers Association and Higher Education Institution Society is also functioning under the

College Administration Headed by a Chairperson comprising various members from various fields. Bothbodies are competent to appoint faculties and other Multi-tasking staff for the College as per the requirement and welfare of the students. Both the bodies have their own separate Office Secretaries and other staff for the management of courses running on self-finance mode and add-on programs.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

?????

Teaching

1. There is a family benefit scheme for teaching staff in case of accident or demise of the staff holding the post.
2. There is a GIS scheme available for the teaching staff.
3. Teaching and non-teaching staff can avail the facility of

    partial withdrawal from their GPF accounts for the family
    needs like marriage purposes, education of their wards
    construction or renovation of the house, etc.

4. There is a medical reimbursement policy available for the staff
5. Staff Quarters (08) are proposed to be constructed at College premises for in-service teachers for which an amount of 56.20 lakh has been provisioned and the total cost of the project is 338.15 lakh.

Non-teaching

1. Teaching and non-teaching staff can avail the facility of partial withdrawal from their GPF accounts for the family needs like marriage purposes, education of their wards construction or renovation of house etc.
2. There is a medical reimbursement policy available for the staff.
3. There is a washing allowance scheme for the non-teaching staff.
4. Staff Quarters (04) are proposed to be constructed at College premises for in-service teachers for which an amount of 56.20 lakh has been provisioned and the total cost of the full project is 338.15 lakh.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	*View File*
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	*View File*
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	*View File*

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Progress Report/ACRs of all teaching and non teaching staff is being prepared on the performance of each and every incumbent. The same is being send to the administrative department of the state. The promotion and higher scale is being provided on the basis of ACRs.

File Description	Documents
Paste link for additional information	http://education.hp.gov.in/?q=acr-form-lecturer-college-cadre
Upload any additional information	*View File*

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. The departmental audit teams from AG office Shimla visit and conduct and submit the reports. The internal mechanism of proper accounting for receipts and payments of the student funds is ensured through the college bursar. The Local Audit Department of the Government of Himachal Pradesh conducts a thorough audit of the student funds at regular intervals and submits its report. The college settles the audit objections raised by the auditors of the Local Audit Department before or at the time of next audit by producing the supportive documents

or by making recoveries as pointed out. The last audit of student funds was conducted in the financial year 2018-19 by the government auditors. The budget allocations for running the college are made by the Department of Higher Education. The salaries and payments are made through Government Treasury after passing of the bills by the Treasury Officer and are directly credited in the accounts of the concerned party. The whole business of Government is now online. Receipts and payments on books of accounts so prepared are audited by auditors of the Office of the Accountant General HP.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal sources of funds for the college are allotments from the State Govt. infrastructure development grants under RUSA, developmental grants receive form the UGC, developmental grants collected from the students, PTA fund collected from the parents, fee collected from the students enrolled in the courses run under self finance scheme. The funds receive from the RUSA are clearly mentioned for which purpose for their granted. Allotment receives form the State Govt. are also under

special heads and they are spent for the purposes they are meant . The Institution has its disposal the funds collected from the students as Amalgamated Funds and from the students of Self finance courses. These funds are used for the various needs that come up from time to time. The chief deficiency of the college is the non fulfillment of the various teaching and non teaching course. Sanctioned post of teaching and non teaching staff also insufficient. These posts are filled as temporary arrangement with the funds raised from the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of Institution is active and has taken initiative to institutionalize the quality assurance and developed strategies to contribute empowerment of the Institution. It is proposed by members that students will made aware about Corona virus and the measures to avoid the spread of Corona virus in the college as well as in the society. It is proposed to follow SOP guidelines of Govt. of India and Govt. of H.P. in letter of spirit. During lockdown WhatsApp group and Google met group has been formed by different departments to aware the students about COVID-19. Various spots have been identified for the installation of sanitizer, hand wash facilities and thermal scanning of students. It is proposed that daily the campus will be sanitized before and after the examination and purchase has been made accordingly. As per the direction of Department of Higher Education H.P. Govt. online classes were conducted during this session.

File Description	Documents
Paste link for additional information	https://www.gcdhaliara.in/public/academic_calendars/2022-04-28-05-58-10-am-Proceedings%20IQAC%202020-21.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Under CBCS (RUSA) w.e.f. 2013 many teaching learning reforms were initiated on the initiative of IQAC. In the curriculum enrichment teachers were in touch and gave suggestion time to time to the department of higher authorities and HPU who design and frames the curriculum. Different departments of the college organized seminars and talks on topics outside the syllabus. Many seminars/talks were organized under IQAC, NSS, Rover & Ranger and NCC. The digital display board of the college gives information to the student's everyday on various carrier prospects latest information on current events and displays valuable thought for the benefit of all students. The Institution regularly reviews its teaching-learning process by: Introducing progressive academic change through particularly the Choice Based Credit System of teaching-learning-evaluation which has been an ongoing process since 2013. Preparation of feasibility study report of the department before the introduction of new courses/Programme. Evaluating teaching-learning methodology periodically through student feedback, keeping in mind the range and extent of courses and the felt needs of student, while maintaining parity with other institutes of higher learning in the state. Providing guidelines for Formative and Summative Evaluation. Integration of Extension Service with the Academic Curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcdhaliara.in/public/academic_calendars/2022-04-28-05-58-10-am-Proceedings%20IQAC%202020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Annual gender sensitization programme action plan

Following are the proposed gender sensitization programme for the academic year 2020-21

World aids day on 01 December 2020

Human rights day 10 December 2020

International day of the girl child on 11th October 2020.

International women's day on 8th march, 2021.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1OmumcK2oB8VPYNagcT3Io2je4nSSK0dU/edit?usp=sharing&ouid=103491555998365925831&rtpof=true&sd=true
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1ZTaO1LTMrc1ufS6y_pshQ_xWF2SXLGq8/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the college campus after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure. Liquid waste All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero present leakage of waste water is ensured. E- Waste management. The college has minimum e-waste.

We have kept the e-waste in a separate room and are in touch with e-waste management agency. We will hand over the e-waste as and when e-waste reaches to 250 kg.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college had planned to perform various activities in providing inclusive environment with in the campus for this following activities were planned.

- **Lecture on Legal Matters and Anti-Drugs (College/ Judiciary)**
- **Plantation (N.S.S/ State Forest department)**
- **Independence Day**
- **Swachchata rally/ gandhi jayanti**
- **Blood donation camp**
- **Anti- Drug Campaign/ Rally (Red ribbon club/N.S.S)**
- **Legal rights for empowerment of women**

Due to corona lockdown we were unable to perform such activities. However our NCC cadets were allowed to perform their social responsibilities in such pandemic. They made themselves available in the Ration distribution shops management of traffic, awareness to common men and helping the underprivileged and displaced peoples.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Fundamental rights and duties, National Symbols are well shown on the walls of college. In addition to it, ??????? ?? ?????????? is displayed in most of the classrooms. Further, the awareness programs are also been conducted time to time.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1IHvoTsrPtxiIEJiQtYMEClRI9J-NKJYz/view?usp=sharing
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Yes, the objective of the college is not only to help the students in securing an educational degree but also to prepare them to face the challenges of life. Therefore, the college is constantly celebrating the national/international festivals and birth/death anniversaries of the great Indian personalities to motivate and inspire the students in their endeavors. Days like World Science Day, National Integration Day, World Environment DayIndependence Day, World Music Day, World Yoga Day, National Consumer Rights Day, Republic Day, etc. are celebrated in the college on their respective dates every year. In the beginning of every function, National song "Vande Matran" and at the end of function National Anthem is played by the group of music department.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. National Cadets Corps (NCC)

NCC organized numerous activities for the cadets throughout the year provide them opportunity to develop their all round personality, character, confidence, and leadership skills. During Corona time NCC cadets from GC Dhaliara visited nearly all the public distribution shops, banks and other essential services providers and distributed the masks and sanitizers to the stake holders. NCC cadets Celebrated Van Mahotsav through plantation around college campus. Cadets from GC Dhaliara performed excellently in digital platform on raising day and begged second prize in Una. NCC cadets participated in the Swachh Bharat Abhiyan and clean the statue of Martyr Mehar Das in Neharan Pukhar. NCC cadets have acted as Corona worrier during COVID-19 pandemic. The cadets were involved in numerous community-based learning activities making them socially responsible.

2. E-Governance and Paperless Communication:

In keeping view the Global Covid-19 Pandemic the college has started online Admission process for the betterment of the students. During the corona Pandemic teachers made students WhatsApp group of their respective classes and they had taken online classes through various online apps like Zoom, CiscoWebEx, etc, The important notices and study materials were made available on these above said WhatsApp groups of students.

File Description	Documents
Best practices in the Institutional website	https://www.gcdhaliara.in/public/academic_calendars/2022-05-12-08-13-50-am-Best%20Practices.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College organized numerous activities throughout the year provide them opportunity to develop their all round personality, character, confidence, and leadership skills. During Corona time NCC/NSS cadets from GC Dhaliara visited nearly all the public distribution shops, banks and other essential services providers and distributed the masks and sanitizers to the stake holders. The Students were involved in numerous community-based learning activities making them socially responsible. They disseminated awareness regarding Covid-19 on social media platforms through poems, paintings posters uploading videos on yoga and breathing exercises.

During Corona time NCC cadets from GC Dhaliara visited nearly all the public distribution shops, banks and other essential services providers and distributed the masks and sanitizers to the stake holders.

Cadets from GC Dhaliara performed excellently in digital platform on raising day and begged second prize in Una.

In one of the dream project of our Prime Minister Swachta Abhiyan, college students cleaned the statue of Martyr Mehar

Das in Neharan Pukhar.

Awareness in the peripheral villages about environment protection, cleanliness and cleaning of water tanks on 17/03/21. Further, a Poster making competition on environment and patriotism was organized in which Dr. Gulshan, Dr. Suresh, Prof. Vandana gave their judgment.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Botanical Garden is important part of the curriculum of B.Sc. Medical students. The college plans to prepare the botanical garden within the college campus. It will be a great help for students to identify various plants and herbs and for their practical work.
2. The concerned committee of the college proposed the repair and renovation work of chemistry block. The repair work may contain repair of walls and white wash of the building.
3. The concerned committee of the college proposed to establish a new computer lab in the chemistry block. The lab will contain all modern facilities including 20 computers with internet facility, smart board with projector and sitting capacity of 20 students.
4. The college committee proposed the construction of retaining wall for the safety of the chemistry block.
5. The college committee also proposed to repair and replacement of broken windows of old building of commerce block.
6. The committee also plans to construct a cultural hall within the college campus. The cultural hall will be useful for the students prearing for various cultural activities and competitions. It will also be useful for music department for their vocal and instrumental curriculum.