



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVT COLLEGE DHALIARA

VPO DHALIARA, TEH- DEHRA , DISTT-KANGRA (HP)

177103

www.gcdhaliara.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

This college was established in July, 1973 by Sh. Kesho Dass from Pathankot and initially named after its founder as 'Thakur Kesho Dass College'. The state Government took over this college on August 15, 1984 and rechristened as Govt. College Dhaliara. Located in the serene and sylvan environment about 400 mtr. away from the Dhaliara market on Dharmshala Chandigarh road, this college is an ideal place for learning and fulfilled the long cherished dream of the people in the catchment area of aprox. 25km. Despite its humble beginning the institution kept a pragmatic approach and at present emerged as one of the big colleges not only in the Distt. Kangra but of the whole state. At present 2603 students are on roll in BA, B.Sc, B.Com, BBA, BCA and PGDCA streams along with MA English, Hindi and Economics. College has also study centre of IGNOU. The college can boast of vast infrastructure, well equipped laboratories, a big multipurpose hall, very well stocked library, career guidance cell, one unit of NCC, two units of NSS/Bharat Scouts & Guides each, two well equipped computer labs and a playground for sports activities. The construction of new Arts-cum Academic-Block is underway and the New Science Block was added recently which facilitates the science students with well equipped laboratories, a new library and the sports complex. Two new subjects Geology and Geography were introduced providing new opportunities and new knowledge to the students from the competition point of view. Besides, the campus is provided with the CCTV cameras, smart class rooms. The college is accredited by NAAC as a 'B' Grade institution in 2011 and, thus takes pride in thanking the predecessors for providing the building blocks on which this present edifice of the college stands. With undaunted determination and perseverance of its incumbents, this college has flourished over the years and reaches its pinnacle where it can boast of quality education.

Vision

“Vidya” or education is considered the “third eye” of the man which gives inner mental strength. There is a common saying in India “ Swedesh Pujya Raja”, Vidwaan Sarwatra Pujyata.” It means the king’s respect is limited to his kingdom whereas a learned man is respected everywhere. This very well manifests the vision of education which enlightens like a lamp and makes a person a good, responsible citizen. The institution intends to provide ample opportunities to gain latest knowledge and wisdom to the students of the institution. Several activities along with academics are conducted to groom the students in order to meet the challenges of rapidly changing business in the globalize world.

Mission

- The mission of the college is to provide value based quality education in humanities, Science, Commerce, professional courses like BBA, BCA and PGDCA by focusing on academic sports, cultural and extra-curricular activities with the mission for their all-round development.
- The motive of the institute is to connect the students with the society. In this respect the institute is providing an inclusive atmosphere in the campus and taking initiatives to include the marginalized sections of the society such as Schedule Tribes, Schedule Castes, Other Backward Classes and Peoples with Disabilities.
- The Institute is trying to provide an accessible atmosphere to People with Disabilities and ensuring that

there should not be any kind of discrimination with them. It is providing a reservation and their rights according to the Constitution of India, Disability Act 1995, Disability Act 2016 and to the guidelines of the Honourable Supreme Court of India.

- The Institute has ensured its role in the development of the society. It is organizing social awareness camps to empower women in the society.
- The institute is devoted to save and preserve the atmosphere of the planet. It is using proper measures to manage the waste, utilize the rain water and doing the tree plantation. It is dedicated to create a paperless office and plastic free campus.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Runs post-graduation (PG) classes.
- The College gets co-operation from different departments of the administration.
- Women Empowerment: Girls candidates are shining and in the Jobs they are performing their best.
- Regular interaction with various stakeholders through various activities.
- It is the only institute in nearby areas which is successfully running Science stream.
- Dedicated, Hardworking and highly qualified teachers
- Positive response of students to faculty guidance.
- Better result every year.
- Opportunities for students to explore their potential through seminars, talks, lectures, debate declamation, poetic symposium etc.
- Cordial relationship between the students and staff.
- Student centered teaching.
- Optimum utilization of resources.
- Student friendly environment.
- Gender friendly campus.
- High success rates in examination.

Institutional Weakness

- Need more teaching and non-teaching faculty members.
- Employees are not stable as their job is transferable in nature.
- No collaboration with industry.
- Need of a language laboratory.
- Lack of ample sports facilities and playground.
- Weak economic background of students.
- The departments do not have their own libraries.
- Extension and consultancy are not up to level.
- Need to expand the infrastructure and use fresh innovations to make learning interesting.

Institutional Opportunity

- Having better opportunities of raising economic standard because of a good deal in tourism in the

locality

- Having better opportunities of Jobs in the industries because the institute is quite near to the industrial areas of district Una and district Kangra.
- Enhancement of infrastructure, library and human resources.
- Better opportunities for competitive examinations.

Institutional Challenge

- Rising drug abuse in youth.
- Poor Transportation facilities.
- Achieving 100% student placement.
- Promotion of entrepreneurship activities.
- Teacher student ratio
- To keep pace with the rapid change in higher education.
- To provide resources to the poor students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government College Dhaliara, Kangra, Himachal Pradesh is affiliated to Himachal Pradesh University Shimla and therefore follows syllabus and curriculum, designed and implemented by the affiliating university. However some teachers are the members of the board of studies of HPU and HPTU Hamirpur, in different subjects. The college ensures the implementation of curriculum through structured mechanism. The CBCS system introduced by the Himachal Pradesh University Shimla in the academic year 2013-14 and implemented by the college in letter and spirit. Incorporating the changes introduced, the institution takes utmost care in delivering the curriculum in the most effective manner. The technological tools like computers, smart boards, LCD projectors etc. are used for the effective delivery and transaction of curriculum in an innovative and interactive way. Adequate flexibility in the choice of subjects is provided to the students, in adherence with the norms of the university. The Choice Based Credit System (CBCS) and Internal Assessment processes are made more effective through co-curricular activities. Interaction with all stakeholders like students, alumni, parents, social organizations and other relevant experts is encouraged. In this process adequate and timely feedback is collected from them. An Orientation Programme for students is organized on the commencement of the first year of UG classes.

Teaching-learning and Evaluation

The college provides learner-centric environment. The admission process of college is fully transparent. Students are provided with proper counseling by faculty members and the admission committees help the students to select proper subject combinations. High demand ratio indicates popularity of the college in terms of infrastructure, innovative programme, quality of teaching learning and resources. College conducts proficiency

assessments and offers remedial courses, guided self-study material to support slow learner. Advance learners are encouraged to engage in scholarly activities. The college facilitates ramps, wheel chairs and special toilets for physically challenged students and faculty. Student-centric learning environment provides appropriate pedagogy for participative and experiential learning. The college faculty uses ICT to deliver the course content effectively. The college also ensures adequately qualified and experienced faculty. Continuous comprehensive assessment(CCA) process is strictly followed as per the examination calendar of H.P.U. Shimla. The internal assessment of students is based on class tests, assignments and mid-term test. The student's grievances are addressed timely. Programme outcomes are assessed using direct/indirect methods to identify educational and operational gaps to propose action plan for further integration in the strategic planning. Teaching learning process are continually improved based on student's satisfaction.

Research, Innovations and Extension

The college does not have its own research Centre at College level, however the Govt. facilitates the research activities and provides all type of help to the teachers. Research activities are being carried out by the faculty members at the individual level. There is a provision of grant of two year study leave to the interested teachers for further study and research. One seat for pursuing Ph.D. degree has been reserved for in service teachers by the Himachal Pradesh University in each and every Faculty of the HPU. The teachers are also encouraged to participate orientation programmes, refresher courses, seminars/conferences/workshops etc. organized by various Institutions. The teachers also participate in In-service Training Programmes of varying durations conducted by different government and other bodies. In various seminars and other programmes organized by the college, students are also made part and parcel of the programmes. Several research papers are published by the teachers in the national/international journals and conference proceedings. Teachers from the commerce department and BBA do have relationship with industries where internships are arranged for the students. The faculties are encouraged and motivated to provide consultancy services, however no funds are generated through consultancy.

The college has taken an innovation step by inviting parents at the time of admission and signing before the admission committee to maintain the discipline. The Parents Teachers meet is also being conducted time to time in the College.

The institution plan and organize its extension and outreach programmes through NSS, Rovers and Rangers and Red Ribbon Club Viz. AIDS awareness, Communal harmony, blood donation camps, environment awareness programme, tree plantation, sanitation and Swachh Bharat Campaign. Various resource persons of eminence visit the college to enrich our students with their expertise. The different extension activities organized by the college provide the students with a social and humane consciousness that motivates them to reach out to their fellow beings, particularly the needy and the marginalized.

Infrastructure and Learning Resources

The college has developed a master plan for creation and enhancement of infrastructure. In order to promote a good learning teaching environment, with the increase in intake the college undertook several steps to meet the infrastructure and lab requirements. The availability of physical infrastructure in the college campus is sufficient to conduct academic, curricular & extra co-curricular activities in effective way. In detail the entire college building/infrastructure is divided into three blocks viz. Administrative Block/Arts Block, Chemistry Block and New Science Block. The existing infrastructural facilities in the college include: Court area for

playing badminton/Volleyball, basketball Wi-Fi internet facility ICT Lab with projector for all the students of the college with 14 smart rooms and 90 computer system for developing communication and interpersonal skills. There are 12 well equipped labs: two labs for chemistry, three labs for physics, one each lab for Botany, Zoology, JMC, Geography, Geology and two IT Labs. All the college campus and classrooms, library, laboratories, hall are under the surveillance of CCTV Cameras. The college also has a Conference Hall, Multi-purpose hall, Staff room, Canteen and a common room for girls. The college has substantial infrastructure for sports and other extracurricular activities including Indoor and Outdoor activities. Access to online educational resources is provided through INFLIBNET. Budget for infrastructure, Library and other learning resources is marked annually based on the recommendation of respective committees constituted for the purpose. In the college continuous review of infrastructure and learning resources is carried out by respective committees and the recommendation are integrated in the Annual Planning for upgrading, maintaining and utilizing physical, academic and support facilities. The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure by holding regular meetings of various bodies / committees constituted to plan and monitor the projects to be taken up in a session.

Student Support and Progression

The college facilitates the progression of students from one level of education to the next higher level. A facility of post graduation in English, Hindi, Economic is available within the college itself. Once admitted in college, the students are taken care by providing various facilities, encouragement for participation in co-curricular activities so that they learn to work in teams, improves interpersonal communication and develop a bonding for institution. The students from SC/ST/OBC category and economically weaker section are provided equal opportunity by award of scholarship as per the government norms. Grievances pertaining to students are redressed by grievance cell anti-ragging and anti- sexual harassment cell of college take ampere measure to prevent incidents of ragging and sexual harassment in the campus. The institution published its updated prospectus which highlight the facilities available in the college having information about different committees of the college, college annual calendar, NCC, NSS, Rover and Ranger, Library Facility, Sports activities, scholarship and free-ships support system etc. The college also conducts remedial coaching classes for slow learner students. The college has well established career counseling and placement cell. The college student central association(CSCA) representing the voice of student community act as a link between the principal and student, Alumni & the ambassadors of an institution. The achievement of the alumni contribute to the enhanced prestige of the institution. The college has an old student Association which is a registered body which also carries their own website. Institute has granted membership of students in various administrative body of the college such as literary society, magazine committee, IQAC committee etc.

Governance, Leadership and Management

The organizational structure of the College is decentralized and democratic and the leadership is informative which facilitate its smooth functioning. The Institution functions on the vision of team work which divides the task and multiplies the success. The directorate of Higher education is the policy making body/ controlling authority. The Principal of the College serves as the official link between the Director, Higher Education and the Institution. The College functions through various committees duly notified in the College prospectus and all the academic and developmental activities are carried out by these committees. The IQAC of the College comprising of faculty members, educationists, professionals and philanthropists help to shape the academic policy keeping in view the National policies in Higher Education , existing priorities and local needs. Regular meetings of the IQAC with faculty members help in effective planning and implementation of Institutional

policies and also the regular performance appraisal of all College activities is done by the IQAC. The feedback is obtained from the staff councils, students, alumni and their employees. The Principal works closely with the administrative team comprising of the Advisory Council, the Co-coordinators/ Conveners of different functionary committees to offer effective leadership through a participative decision making process. Finance and accounts department works under the supervision of the Office Superintendent who is directed and controlled by the Principal. Funds of the College under different heads are managed by the Principal in consultation with the Advisory Council, the College Bursar and the departmental heads to ensure transparency in the financial management of the Institution. Professional competence of the Staff is updated regularly through their participation in Orientation/ Refresher and other training programmes. Mechanism for regular performance, appraisal of staff has been evolved to ensure academic excellence.

Institutional Values and Best Practices

1. General facilities of the college.

- In newly constructed science block, Multipurpose Hall, Physics Lab, Computer Lab, Botany and Zoology labs are equipped with modern equipments, samples and slides.
- Library with sitting capacity of approx. 250, with full facility of updated /standard books and everyday newspapers are made available to students between 9.0 am to 5.00 pm.
- Two Chemistry labs with LPG fitting and cupboards to hold chemicals, new equipments, distillation apparatus and other modern facilities have been provided.
- Most of the classrooms are having facility of advanced projectors.
- BCA & BBA are having separate computer labs established under self financing scheme.
- 2 Coolers are also installed in the campus for cold and hot water.
- Parking facility for any event to be carried out in college is appropriate.
- Health is the priority issue and responsibility of college. During any uncertainty related to health of any students, local health department is contacted in case of emergency whereas for general issues, rest room is also made available.
- Sports facilities have been provided. Basketball and badminton court is being established. Sports ground enough to cater any other sport activity eg. Football, handball and cricket.

2. For the Preference of heritage and involvement of students

- Our college lies in a rural area and in the vicinity of Chintpurni Ji and Jawalaji temple. The people and the students of area are spiritually rich and to further inculcate this, various activities are frequently organized by the college.
- World famous Heritage village "Garli Pragpur lies at a distance of 8km. from the campus and is an advantage for the students of history in respect of our heritage.
- Time to time the college organize cultural programmes organized by the students to preserve the rich culture of the state.
- The groups of students usually visit the nearby villages to educate the people about cleanliness drive, anti-drug campaign, Beti Bachao Beti Padoo and environment protection etc.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT COLLEGE DHALIARA
Address	VPO Dhaliara, Teh- Dehra , Distt-Kangra (HP)
City	Dhaliara
State	Himachal pradesh
Pin	177103
Website	www.gcdhaliara.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Madhu Sharma	01970-268124	9418166510	-	gcdhaliara2018@gmail.com
IQAC Coordinator	Sultan Singh	-	8219948071	-	jaswal.asia1964@gmail.com

Status of the Institution	
Institution Status	Self Financing and Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-07-1973

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Himachal pradesh	Himachal Pradesh University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-07-1977	View Document
12B of UGC	01-07-1978	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	VPO Dhaliara, Teh- Dehra , Distt-Kangra (HP)	Rural	12.06	2000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	36	Plus Two	English	1260	382
UG	BCom,Commerce	36	Plus Two	English,Hindi	240	137
UG	BCA,Computer Application	36	Plus Two	English	60	50
UG	BBA,Business Management	36	Plus Two	English	60	41
UG	BA,Humanity	36	Plus Two	English,Hindi	780	233
PG	MA,English	24	Graduation	English	30	13
PG	MA,Hindi	24	Graduation	Hindi	30	19
PG	MA,Economics	24	Graduation	English,Hindi	20	5
PG Diploma recognised by statutory authority including university	PGDCA,Pgdca	12	Graduation	English	40	9

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				24			
Recruited	0	0	0	0	4	0	0	4	14	10	0	24
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				8			
Recruited	0	0	0	0	0	0	0	0	4	4	0	8
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	4	1	0	5
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	6	1	0	7
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	3	0	0	3
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	0	0	7	2	0	12
M.Phil.	0	0	0	0	0	0	4	4	0	8
PG	0	0	0	1	0	0	3	4	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	4	0	8

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1114	2	0	0	1116
	Female	1364	0	0	0	1364
	Others	0	0	0	0	0
PG	Male	15	0	0	0	15
	Female	99	0	0	0	99
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	6	0	0	0	6
	Female	3	0	0	0	3
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	228	248	308	308
	Female	301	326	392	389
	Others	0	0	0	0
ST	Male	10	0	0	0
	Female	10	18	14	6
	Others	0	32	19	7
OBC	Male	193	231	266	264
	Female	320	367	427	405
	Others	0	0	0	0
General	Male	586	609	599	595
	Female	843	817	856	800
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2491	2648	2881	2774

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 8

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	8	8	8	8

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2774	2881	2648	2491	2283

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
697	697	697	716	741

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
892	860	785	825	574

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	30	34	32	32

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
50	47	48	48	47

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 26

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
112.26	142.01	228.31	339.94	299.19

Number of computers

Response: 90

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Government College Dhaliara, Kangra, Himachal Pradesh is affiliated to Himachal Pradesh University Shimla and therefore follows syllabus and curriculum, designed and implemented by the affiliating university. The institution ensures its implementation. The college maintains a highly structured mechanism for implementing the curriculum. The institution develops and deploys action plans for effective implementation of the curriculum in the following ways:

- At the beginning of every academic year(semester), a general staff meeting is convened to formulate action plan regarding various programmes which are to be undertaken during the year and duties and responsibilities for the coming year are assigned.
- The institution keeps a track of the academic progress of the students through continuous assessment and conduct of examinations and the resources for ensuring successful delivery of curriculum i.e. in the form of administrative skills, time tables, meetings and class divisions, external professional expertise, ICT, and library facilities.
- The CBCS system introduced by the Himachal Pradesh University Shimla in the academic year 2013-14 necessitated the rescheduling of the entire curriculum, affecting the teaching pattern of the various programmes. Incorporating the changes introduced, the institution takes utmost care in delivering the curriculum in the most effective manner. For the effective delivery and transaction of curriculum in an innovative and interactive way, the following initiatives have been taken up:
- Facilities and skill development equipments like computers, smart boards, LCD projectors etc. have been provided for ICT delivery.
- Adequate flexibility in the choice of subjects is provided to the students, in adherence with the norms of the university. The system of Choice Based Credit Semester System (CBCS) and internal assessment processes are made more effective through co-curricular activities.
- Interaction with all stakeholders like students, alumni, parents, social organizations and other relevant experts is an encouraged in the process and adequate and timely feedback is collected from them.
- An Orientation Programme for students is organized on the commencement of the first years UG classes.
- Since the syllabus is set by the concerned university and for its effective curriculum delivery, the institution has adopted an examination programme. In the last session (2017-18), the institution set an examination programme and implemented it properly. Regular class tests, student seminars, strict attendance and teacher-student interactions are held regularly. Besides this the end semester examination in both the semesters the internal evaluation exams at college level for session 2017-18 was scheduled in the form of midterm tests (midterm tests Examination – 16th - 27th September, 2017 and in 05 - 15th February 2018). Students were given their progress reports. Their weaknesses were pointed out. Suggestions were given how to improve their performance. All answer books were preserved and documented.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 4

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	3

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 6.37

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	01	01

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 37.5

1.2.1.1 How many new courses are introduced within the last five years

Response: 03

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response: 55.56**

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 05

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response: 0.27**

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	04	27

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The institution works persistently for the enrichment of curriculum by integrating cross-cutting issues relevant to the above mentioned issues. The college regularly organizes awareness campaigns on AIDS, drugs abuse, female foeticide, gender equality, women empowerment, human and legal rights, cleanliness and environmental sustainability. Environment science is taught as a compulsory subject in all UG classes across all disciplines. For inculcating human values and professional ethics, subjects like Business Ethics and Leadership style have been incorporated into BBA curriculum. Various activities involving tree plantation, blood donation, cleanliness drive, gender sensitization and health education are regularly taken up by NSS, NCC along with Rovers and Rangers units of the college. Gender Champion Cell of the college constantly works towards providing an integrated and interdisciplinary approach for making the students gender sensitive thereby creating a positive social, professional and cultural atmosphere to value the girls and their rights. A great emphasis is laid on encouraging girl's education. For this, H.P. govt has waived off tuition fee for all bonafide girl students. An additional seat in each course has also been reserved for the single girl child. Every year the number of girl students is invariably higher than boys across all streams in the college. Swachh Bharat Internship Scheme, under the aegis of Govt. of India's Swachh Bharat Mission, is being successfully run in the college. The registered students have to donate 100 hours to Swachhta during which they carry out cleanliness drives and awareness programmes in the campus and villages selected by them. The programme thus helps in engaging college students and developing their skill and orientation for sanitation related work, amplifying mass awareness on cleanliness, eliminating open defaecation, solid waste management and waste segregation and ensuring active public participation. The college has a well established Red Ribbon Club that works towards increasing awareness, dispelling myths and misconceptions regarding HIV/AIDS patients, encouraging healthy and voluntary blood donations and drugs deaddiction by organizing slogan writing, poster making and taking out rallies in college campus and nearby villages. Eco Club of the college works actively for encouraging the students to participate and take up environmental activities and projects by organizing awareness programmes such as tree plantation drives, seminars, debates, essay writing, painting, lectures and talks on environmental issues. The members also ensure the maintenance of college garden and proper waste disposal to keep the campus clean, green and plastic free. The college has a Sexual harassment-cum-Women Grievance Redressal Cell for ensuring fair and timely resolution of sexual harassment complaints, if any, while ensuring extreme confidentiality. It provides information regarding counseling and support services on campus to promote awareness about sexual harassment and also, the cell seeks to inform campus community regarding their right to respectful work and learning environment for faculty, non-teaching staff and students.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 19

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five

years

Response: 19

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 8.98

1.3.3.1 Number of students undertaking field projects or internships

Response: 249

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Any additional information	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
Any additional information	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.02

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	0	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 44.67

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1000	1168	1147	1002	951

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2460	2380	2320	2320	2320

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 36.83

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
260	313	263	221	247

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The institution assesses the learning levels of the students through their performance in Mid Term intermediate examination. Students are given training on communication skills, personality development, time management and motivational sessions. In order to motivate both the slow and advance learners workshops are organized to enhance their skills.

Slow Learners

Special care is taken by faculty in monitoring the performance of slow learners and adequate support is provided to slow learners to overcome academic difficulties by:

? Faculty members do periodic interaction with parents about the performance of slow learners

? Departments conduct remedial classes. Remedial classes for the weak students were held in the year 2014, 2015,2016 and 2017 in the subjects of Mathematics, English, Physics, History, Commerce, Economics, Political Science and Zoology respectively

? Motivational classes are conducted to improve the mental ability of students and to encourage students to regularly attend classes

? Students are given regular class tests in order to improve their performance in the university exams.

? Extra classes are organized to clarify doubts

- ? Difficult topics are re-explained for better understanding by the students
- ? Giving practice assignments
- ? Organizing guided self-study courses classis
- ? Providing extra reading material to improve basic understanding of subject
- ? Engaging in social activities/ class activities/ college activities to develop social skills

Advance learners

- ? Students are promoted to participate in various symposiums like group discussion quizzes to develop problem solving abilities and to inculcate antitypical abilities in them and thereby to improve their presentation skills
- ? Guest lectures are arranged for the students to help them gain practical knowledge from the experts
- ? Students are encouraged to take up micro projects to inculcate research orientation and practical awareness
- ? Students are also provided opportunities to develop their creativity by participating and organizing intercollegiate as well as state level symposiums.
- ? Bright and diligent students are motivated and inspired to get university rank
- ? Semester toppers and university rank holders are encouraged with certificates, prizes, books and cash prizes by the college. UGC coaching classes for SC/ST/OBC/IRDP were conducted for one month during vacation both in the year 2015-2016 and 2016-2017 respectively under the entry into Service scheme. Learning material prepared by subject handling faculty members is verified by the expert committee.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 95.66

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.07

2.2.3.1 Number of differently abled students on rolls

Response: 02

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The academic philosophy of college is students centric. The teaching plan is design and executed under the guidance of the Principal and IQAC committee. Various methods of experiential and participatory learning are adopted to ensure that students are active participants than remaining passive listeners in the teaching learning process.

? The participatory learning activities adopted by the faculty that develop and application based outlook of student are:

1. Group discussions
2. Presentations
3. Seminars
4. Terms papers
5. Home assignments
6. Minor projects
7. Self- work
8. Industry internship
9. Field work

? College gives high importance to holistic development of students beyond classroom through extra-curricular and field based activities. In order to pursue the interest in their area of specialization, students clubs and committee are functional. Some of the committee are Culture committee, Sports committee, Mess committee etc.

? Intra-college sports meet is organized annually. Students' participate in sports competitions to exhibit talent in variety of games to foster spirit of togetherness and leadership.

? Students are encouraged to participate in H. P. University Youth Festivals (Group –I, II, III & IV) and various other sports competitions.

? Educational tours and outdoor activities (NCC, NSS & Rover and Ranger camps) are organized for wider

exposure to develop human values and leadership qualities among students.

? To support students' personal and professional development, University also offers Skill enhancement courses specific to the discipline of studies.

? Guest lectures, seminars, debates, quiz competitions; industry visits and many such activities are organized to enhance students' learning experience.

? To explore the creativity we have a college magazine “ **Jyoti Kamal**” which is inclusive of literary, social, scientific and cultural expression of the students as well as the faculty members.

? Various methods such as models, illustrations coupled with audio visual tools are adopted for effective teaching.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 59.38

2.3.2.1 Number of teachers using ICT

Response: 19

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 0

2.3.3.1 Number of mentors

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

- In order to promote teaching learning process, we stimulate and inculcate analytical thinking and curiosity among teachers and students. The following initiatives have been taken in this respect:
- Widening the concept of teaching learning by using traditional way of teaching with the

amalgamation of modern teaching aids.

- For better understanding the examples from day today life have been takes form surrounding environment.
- By the way of conceptualizing, the students are asked to relate the topic with their day to day life.
- Well furnished class-rooms are used for teaching. Lectures along with group discussion, class room remains and creative learning sessions are conducted on regular basis to make learning process interesting for the students.
- Demonstration methods are being employed to promote conceptual based learning.
- The use of multimedia, audio- visual, models, laboratory, experimental facility, industrial visits and power point presentation are made for interesting and interactive learning.
- Quizzes
- Seminars
- Tutorials
- Assignments and projects
- Presentations
- College encourages students to participate in various activities in college and to challenge their skills in various competitions held by other colleges. At college level many events are organized for example poster making, on the spot painting, cartooning, debate, declamation, slogan writing etc.

The best students participants are prepared to participate in H.P.U. Youth Festival, inter-college festivals and state level tournaments.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 66.68

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 30.71

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	10	09	10	11

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 6.72

2.4.3.1 Total experience of full-time teachers

Response: 215.02

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 4.2

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	01	03	03	03

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

- By Introducing RUSA- CBCS system there is provision of continuous comprehensive distribution assessment which includes marks distribution for Attendance /Assignments and Mid Term tests which improved the attendance of students in the classes.
- As Attendance Mid Term Test and Assignment marks are added to the End semester result hence, students remain more conscious about their Assessment.
- Reforms in continuous internal evolution (CIE) system at the institutional level.
- For slow learners and also to clarify doubts tutorial classes are organized in which all the important points are again explained.
- Unit wise assignments are given to the students, keeping in view the previous university papers and concerned questions from the unit.
- Group discussions, seminars and guest lectures are also organized.
- Keeping in view the irregularity of the students, letters are written to their parents.
- All the notices related to examination and academic are circulated in the classes and also on the notice board. As a result there is significant enhancement in academic excellence of students and also in pass percentage.
- Academic calendar with examination dates is circulated as per the regulations of H.P University Shimla. Unit wise class test (MTT) not only removes the fear complex in the minds of the students but also motivate them for effective learning.
- In this evaluation system the students can get clarification and guidance for improvement from their concerned subject teachers. This system helps the students to plan their studies carefully.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment of the institution consists of:

(i) Attendance (5Marks)

? The attendance of the students consists of 5 marks and 75% attendance is minimum eligibility condition.

? The attendance has been marked daily on the attendance register.

? The attendance is calculated by the end of each semester.

? In addition to this the students who participate in various co-curricular activities (Sports, Youth festivals etc.) are given 10 to 20% attendance by college Principal.

The following chart is followed for the calculation of Attendance marks of the students:

- (i) Attendance ? 75% but < 80% 1 marks
- (ii) Attendance ? 80% but < 85% 2 marks
- (iii) Attendance ? 85% but < 90% 3 marks
- (iv) Attendance ? 90% but < 95% 4 marks
- (v) Attendance ? 95% 5 marks

(ii) Assignments (10 Marks)

? Assignments are given to the students in every semester on the topics of the syllabus

? The purpose behind assigning it is developing creative and thinking power of the students

? It helps in widening the horizons and understanding level of students

? The marks of assignments are given out of 10 by the concerned subject teacher according to the performance of students

(iii) Mid Term tests (15 Marks)

? Mid Term Test are conducted according to the schedule set by the H.P.University, Shimla

? The answer books of the students are evaluated by the concerned teachers and the answer scripts are shown to the students so that they get acquainted with their short comings in their attemptation

? All answer books are preserved and documented.

All the above parts of internal assessment are purely transparent. The record is available in the class attendance registers and House Examination Cell.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The following mechanism is followed for Grievance Redressal in evaluation:

Department Level

? Grievance regarding the internal assessment test is handled by the respective subject teachers and the Heads of departments concerned immediately at the department level. They shall have initial jurisdiction over complaints against Continuous Internal Assessment.

? College level committee shall hear appeals against Department Level decisions and University Level Committee shall hear appeals against College Level decisions.

College Level

? The institution provides student handbook with detailed information about the Evaluation System and redressal of grievances of the students regarding evaluation

? The college follows strictly the guideline and rules issued by the affiliating university while conducting internal and semester- end examinations

? Date sheets for which is prepared well in advance and communicated to the students earlier

? After evaluation of internal assessment answer scripts, the scripts are given to the students to have an idea of their performance in the test

? The internal marks of the students are them displayed on the notice board to ensure transparency in evaluation

? The Head of the department primarily redress all grievances about evaluation, including the internal assessment marks awarded to the students. In case of dissatisfaction, the same is put before the Principal. The committee appointed by the Principal looks after such grievances and redresses the same

? The Students Grievance Redressal Committee will function as a recommendatory body and submit its recommendations in the form of a report to the competent authority concerned, which issues final orders

University Level

? Any grievance related to university question papers like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the Principal, after making an analysis of day by day university question papers by the subject handling faculties with the concerned subject Head of department in turn she/he proceeds the same to the university immediately

? Students apply for revaluation and verification of marks. The university provides the photocopy of answer books to students on demand after paying some fee. After receiving own answer- sheets if student wants he/she can apply for revaluation of answer book. In addition, follow up is kept with the University until the grievance is settled

? University Examination related issues are communicated through Principal who is the Chief Superintendent of Examinations. The letter related to examination grievances are sent to the Controller of Examination, H.P. University, Shimla

? An aggrieved student who has the grievance(s) at university level shall make an application to the university through the Principal of the college. The Principal, after verifying the facts, shall forward it to the concerned section of the university. The university redresses all such grievances within a reasonable time, preferably within twenty days of the receipt of applications

? If the student is not satisfied with the decision, he/she can submit appeal to higher authorities (Registrar/ VC) within a stipulated time

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

? The institution adheres to the academic calendar for the conduct of CIE.

? The college prospectus containing all the information including academic calendar is prepared well in advance as per University norms which are issued to all colleges well in advance.

? All faculty members adhere to the University norms and with the action plan of their syllabi the classes are taken along with the CCA (Continuous Comprehensive Assessment) which includes Attendance, Mid Term Test & Assignment well in time.

? Departmental meetings are conducted to discuss the lesson plans and consequently about the time period for Mid Term Test and then Mid Term Test is conducted in a centralized manner.

? The students are also advised to take remedial measures if needed.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting

- The students are also made aware of the same through Tutorial meetings
- Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level

The institution is running Under Graduate (B.A, B.sc, B. com) Self finance (BBA, BCA & PGDCA) and Post Graduate (M.A English And M.A Hindi) courses for the students. M.A.Economics is introduced in the college from 2017-18 session. In 2013-14 session 785 students got admitted in Bsc, B.com & B.A (UG Courses).127 students got admitted in BBA, BCA& PGDCA (Self finance) and 52 students took admission in MA.(English & Hindi) respectively. In 2016-2017, 766 students were successfully passed out.

There are 15 subjects in the college viz. English, Hindi, Sanskrit, Political Science, Economics, History, Music (Vocal and Instrumental) Physical Education, Chemistry, Physics, Botany, Zoology, Mathematics and Commerce. In addition to this Journalism and Mass Communication was introduced in (2015-16), Geography was introduced in (2016-17) session and Geology is introduced for the session (2018-19) onwards.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college has systematic process of collecting and evaluating data on programme and course learning outcomes and uses it to overcome the barriers to learning. The assessment takes place at following levels:

- The following scoring function is used to calculate the average attainment of each programme outcome:- University Examination (70) + Internal assessment including assignments, attendance and Mid Term Test is (30).
- At the end of each semester university conducts examination. On the basis of the result published by the university, the course outcomes are measured.
- Mid Term Tests are conducted according to the schedule, set by the HP University, Shimla. The answer books of Mid Term Tests examinations are shown to the students and they are guided to improve their attemptation.
- Assignments are also given to the students in every semester.
- Assessment of Programme Learning Outcomes through direct and indirect methods of assessment.
- The purpose behind giving the assignment is that the students will consult reference books in addition to the text books. It will enhance and widen the horizons and understanding level of students. It is the duty and responsibility of the concerned subject teacher to ensure that all students

are able to work out the assignments honestly and within the given time.

- Assessment tools like comprehensive examination, presentation and performance in the class etc. are decided keeping in mind the learning outcomes to be measured and the desired emphasis during the delivery of a programme as prescribed in the course curriculum.
- Programme Outcome Assessment Committee is chaired by the Head of Institution and members of programme Review Committee as members. Programme Outcome Assessment Committee implements the outcome to assessment tools under the guidance of Institution Assessment Committee. Following are the responsibilities of Programme Outcome Assessment Committee:

1. To develop standards and criteria for determining whether students have achieved the desired goals;
2. To collect data using direct and indirect measures of student learning;
3. The committee ensures institution-wide understanding of Educational, Operational objectives and outcomes, enhance programme effectiveness and the continuous improvement of student learning. The data collected by Programme Outcome Assessment Committee are put up to Institution Planning Committee for further analysis. The results of outcome assessment serves as input for further programme reviews

- Institution Outcome Assessment Committee is chaired by the Head of Institution for statistical analysis of learning. It includes admissions, examinations, student feedback and other surveys and analyse. The objective is to analyse report submitted by the Programme Outcome Assessment Committee in order to improve student learning for each programme.
- Based on the results of implementation of outcome assessment, gaps in the desired target and the results actually achieved for each programme are identified. In the outcome assessment implementation report, College propose the action plan to address these gaps which serves as an input during the programme review.

2.6.3 Average pass percentage of Students

Response: 94.85

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 736

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 776

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.43

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 2.3

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	2.30

File Description

Document

List of project and grant details

[View Document](#)

e-copies of the grant award letters for research projects sponsored by non-government

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.31

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 2

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 32

File Description

Document

Supporting document from Funding Agency

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The college does not have a research centre currently. In fact, there is no provision for setting up research centers at college level in the ordinances of the state government or the H.P. University. However, the faculty members are encouraged to pursue research in every possible way. This is evident from the fact that teachers are granted study leave by the Higher Education Department, H.P. to pursue doctoral level research. Also, the faculty members are free to acquire research grants from the UGC through its UGC Resource Center and research activities are carried out by the faculty members at the individual level. Some teachers are pursuing their Ph.D. degree from various reputed universities, and the support in terms of technology and information needs, i.e. access to ICT, computers, internet, printing, library etc. is also provided to them. In addition to this, financial support for attending workshops and conferences, TA/DA and local conveyance allowances are also paid as per the norms of the UGC/ state government, if applicable. Teachers also participate in In-service Training Programmes conducted by different government and other bodies.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.48

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	3	2	1

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.83

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	3	2	3	2

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Our college encourages students to actively participate in extension activities especially focusing on social awareness and holistic development. Programmes of social importance are regularly carried out by the NSS, NCC, Rovers & Rangers, and other units of the college. Students enthusiastically participated in rallies such as 'AIDS Awareness Rally', 'Rally on Communal Harmony', 'Rally on Beti Bachao Beti Padhao', 'Rally on Anti-plastic bag drive and sensitization' etc. Such rallies instigate a sense of social responsibility and create awareness amongst the neighboring people. Further, to aware the community, the N.S.S volunteers regularly visited the nearby villages (Surajpur Tindi, Dhanotu Ballah, Ghartheru, Dhaliara Market) and the peoples were got aware of various programmes like 'Pradhanmantri Jan-Dhan Yojana', 'Cashless payments', 'Mission Digital India', 'GST', 'Sawachh Bharat Abhiyan', 'Women education', 'Female Foeticide. In addition to this, activities like industrial visits, Road Safety Campaign, Awareness about using Helmets, were regularly carried out to among the students to engage with issues of social relevance as well as contribute to their personality development.

These extension activities provide a social and humane consciousness among the students which motivates them to reach out to their fellow beings, particularly the needy and the marginalized. The students are encouraged to participate in such activities by awarding them in the college annual prize distribution function, who excels in the extension activities. All these events and ascertained the participation of students in activities that enhanced their life skills. The college committee aims at holistic development of the students and their interaction with community enhances their understanding of social issues.

File Description	Document
Any additional information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Number of awards for extension activities in last 5 years

[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 5

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	1	0	0

File Description**Document**

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)

Any additional information

[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 19.31

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-

wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
712	952	313	447	184

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 7

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	2	2	2

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college has developed a master plan for creation and enhancement of infrastructure. In order to promote a good learning teaching environment, with the increase in intake the college undertook several steps to meet the infrastructure and lab requirements. The college formed a formal space committee which worked out the additional requirements of various academic units. The availability of physical infrastructure in the college campus is sufficient to conduct academic, curricular & extra c-curricular activities in effective way. In detail the entire college building/infrastructure is divided into three blocks viz: Administrative Block/Arts Block, Chemistry Block and New Science Block. The existing infrastructural facilities in the college include: Court area for playing badminton/Volleyball, basketball Wi-Fi internet facility ICT Lab with projector for all the students of the college with 14 smart rooms and 90 computer system for developing communication and interpersonal skills. There are 12 well equipped labs: two labs for chemistry, three labs for physics including computer lab, one each lab for Botany, Zoology, JMC, Geography, Geology and two IT Labs. All the college campus and classrooms, library, laboratories, hall are covered with CCTV Camera. The following initiatives have been taken to meet the growing needs of the college in view of the expanding new age programmes and changing pedagogical skills in the global context:

Multipurpose hall:

The college has a large multipurpose hall with attached two dressing rooms. This multipurpose hall is used for all types of cultural events, seminars and extension lectures etc.

Conference hall:

The college has having a conference hall with a sitting capacity of sixty.

Curricular and co-curricular activities:

The college has separate blocks for different faculties- Arts, Science, Commerce, Administration, IT and sports or other co-curricular activities.

Extra- curricular Activities:

The College has sufficient facilities for extra- curricular activities i.e. NSS, NCC, Eco club, Rover and Ranger and Red Ribbon club.

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The college has a well qualified Physical Director who monitor and coaches students for Inter-college, state level and National level competitions. The college has a sports committee to effectively organize various sports activities in the campus for students and staff.

The college offers the following facilities to promote sports i.e.

A. Indoor Activities

- Uniforms and sports kits provided for all those who participate in HPU events.
- Weight Lifting Hall cum Power Lifting
- Judo cum taekwondo Room
- Table Tennis Room
- Two treadmill facilities provided by the institution
- Yoga facilities (Indoor and outdoor activities)

B. Outdoor Activities

- Volleyball
- Basketball
- Handball
- Badminton
- And all other ground facilities

In the institute a sufficient land area is available and amount 37.80 lakh has been sanctioned under RUSA grant in year 2015-2016 for the construction of a playground. THE College had been deposited sanction amount in HPPWD.

Cultural Activities:

- The cultural committee plays a pivotal role in encouraging talented students to participate in cultural events at the local, Inter-college, State level and National level competitions.
- Organize Youth Festival indoor or outdoor
- Promote students to participate for Inter-college, State level and National level competitions
- A Choreographer is appointed to train the students in Dance and Drama.
- The culture committee organizes cultural activities during the college festival, Independent Day, Annual Day, Youth Festival etc.
- The college has purchased Musical instruments, Tape recorder, Sound system etc to facilitate the cultural activities and enhancement student's interest in Music. A separate room is allotted for

keeping the instrument safely. The college Choir has won various level competitions. In 2013-2014 institution had won 2nd position in Sitar and Folk dance. Further in year 2016-2017 institution had won 2nd position in debate or folk dance, 3rd position in Indian classical dance and 1st position in mimicry. Presently In 2017-2018 institution has won 2nd and 3rd position in HP University Youth Festival Group-4.

The students who participate in various sports and cultural events are facilitated with the following relaxation:-

- Students are given relaxation according to University rules.

Students participating at University level or above are recognized and awarded with certificate and trophies on the college Annual Day Function.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 53.85

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 14

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 100

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
112.26	142.01	228.31	339.94	299.19

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

In the institution soul software for management of library resources has been procured and installed. However, the automation process of the library is pending as the post of librarian is lying vacant last two years. The library is being looked by the library incharge/attended and library committee, who is not technically qualified to accomplish this job. The college being a govt. institution, So college administration is not authorized to appoint any staff.

Name of ILMS Software ---SOUL, ADVANTA (offline)

Nature of Automation

Version ---SOUL 2.0

Year of Automation of ADVANTA 2013-2014

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college library have some collection of rare books, manuscripts, special reports or any other resources for library enrichment. The access to INFLIBNET software is also a major resource for overcoming this drawback.

The college has a main library and two departmental libraries i.e. Physics and Self financing. The library has a good collection of books. In addition to this, college has purchased various books under RUSA grant/UGC for the students of SC, ST category and the students belonging to BPL category. As this college is situated in rural area, many students can not afford to buy books. They completely depend on the college

library for their studies. The books purchased under RUSA grant/UGC for students of ST, SC and BPL categories are given to these students for complete academic year and this is of great help to these students. A few rare books available in the library are as mentioned below:

1. Britannica micropedia Reddy Reference
2. Encyclopedia of Science
3. The Cambridge Encyclopedia of India, Pakistan, Bangladesh, Sri Lanka
4. Encyclopaedia of Modern Body Building Arnold Schwarzenigger
5. The Browing Cylopaedia
6. Vedic SahityaKa Itihas ????? ?????? ?? ??????
7. Artha Sastra of Kautilya
8. ?????????????????? ??????
9. ??????????????????

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.68

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.48	2.06	4.16	0.52	0.19

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 9.27

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 260

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The comprehensive IT policy of the college is to support and facilitate the teaching, evaluation, research and administrative function of the college through an e-managed environment providing a wireless, high speed network, secured from intruders, with regular data back up and recovery techniques along with a licensed software and updated highly refined servers for better performance and flexibility. The college appoints a systems administrator for efficient maintenance of computers.

The details of the computer facilities provided by the institute to various departments are given as under:

Physics Lab:

Total numbers of computers	=	26
Sound system	=	08
Amplifier	=	02
Speaker Colum	=	02
Speaker Horn	=	02
Microphone	=	04
Mike stand	=	02

In the institution provides two computer labs for students as well as teaching staff. The detail of the computers is given below:

Total number of computer	=	64
Stand alone facility	=	Yes
LAN facility	=	Available
Computer student ratio	=	28.92:1
Configuration	=	HCL, DELL
Licensed software	=	Ms Office, WINDOW, VISTA, 7, XP.

Nearly every faculty member enjoys the facility of personal computer with internet connection. The institution makes use of INFLIBNET facility. The library is using SOUL 2.0 software through INFLIBNET. Every year, latest actualization of books is provided for the library. Online updates are also made available for the faculty and students. Therefore, the students utilize the computer facility from 9:40 am to 3:40 pm and the staff members avail it after 3:40 pm.

The college encourages ICT teaching-learning practices to promote innovation and effective learning. The strategies adopted in this direction are:-

- Prompt access to e-learning resources is ensured through free high speed internet connectivity (less than 5Mbps) Jio Wi-Fi connectivity and internet facility for all departments.
- Adequate number of internet enable systems is made available in the libraries, departments, classrooms and labs for the easy access to e-learning resources.
- INFLIBNET facilitate access to e-journals

- Multimedia learning is facilitated through an audio visual room with one LCD television, speakers, portable projectors and CCTV camaras.
- Twelve classrooms, two seminar halls and three labs are equipped with internet facility.
- Effective teaching learning is facilitated through ICT backed teaching aids.
- ICT teaching aid helps the innovative teacher to explore creative and interesting ways to enable the students to think critically and learn imaginatively.
- Technically supported learning environment is effective as it enables the use of wide range of teaching aids like CD's, PPT's, You tube video lectures etc.
- Each department is equipped with two computers, printers, scanner, External Hard Disk, Pen Drive and free internet facility.

The college has employed qualified fulltime lab technician who attend all minor problems related to computer labs. The students are encouraged to enter their comments in the register that is placed in the lab in case of failure in any system. In case of any major problem, the college calls for expert from professional companies depending upon the nature of the problem.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 30.82

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 37.65

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
74.67	111.02	50.40	38.52	30.44

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has a designed officer and has appointed sufficient support staff for overseeing the maintenance of buildings, classrooms and laboratories. Additionally many departments have annual maintenance contracts with suppliers and companies for the repair and maintenance. The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure by holding regular meetings of various bodies / committees constituted to plan and monitor the projects to be taken up in a session. All the Head of the Departments prepare the proposals as per requirements of their respective departments. Based on the need assessment equipments, furniture, labs, classroom, budget provisions are optimally made. Review committee meetings are held to monitor the progress. The Principal, on the basis of the perspective development plan, proposes the infrastructural augmentation needs to the concerned authorities. The college development fund is utilized for maintenance and minor repair of furniture and equipment. The college construction committee prepares the proposal and estimated cost of the planned construction project and submits it to the head of the institution. The college administration approves and allocates the funds. An effective monitoring system through various committees ensures the optimal utilization of budget allocated. Annual maintenance and repair of the

infrastructure is taken care by the college in a systematic manner. Day to day maintenance is carried out by the existing staff or through the PWD as it is the Government College. The laboratory equipments are maintained through College Development fund and annual grant received from the UGC and state government. The computer and electronic devices are maintained and repaired through the funds available in the institution. Outsider vendors are contacted for major repairs and for minor repair. The college has regular power supply from H.P.S.E.B Limited within the college campus. Residual Current Circuit Breaker(RCCB) have been installed for the safety of sensitive equipment for Physics Lab, computer Lab etc.

To improve the physical ambience of the computers, several initiatives are taken from time to time. Some of these are:-

- Periodic painting and white washing of building and labs.
- Peon/ Ground men for maintaining grounds, lawns and upkeep of plants.
- Adequate in house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, staffrooms, seminar halls and laboratories etc are cleaned and maintained regularly. Washrooms and rest rooms are well maintained.
- Optimum working condition of all properties/equipment in the campus is ensured through annual maintenance contract (AMC). The AMC purview includes vending machine for girls, CCTV camera and water purifiers. Lab assistant under the supervision of the system administrator maintain the efficiency of the college computers and accessories.
- The institution has appointed employees on permanent basis for maintenance and repair works. Class-IV employees, a gardener, one waterman and two security guards are available for the upkeep of the building.

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 17.33

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
374	694	639	362	238

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.27

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	16	16

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 27.97

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1048	1092	799	578	246

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description**Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response: Yes****File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years**Response: 2.85**

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	20	23	22	20

File Description**Document**

Self attested list of students placed

[View Document](#)

Details of student placement during the last five years

[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)**Response:** 60.65**5.2.2.1 Number of outgoing students progressing to higher education**

Response: 538

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**Response:** 1.65**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	1	2	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
150	100	150	100	80

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national**

/ international level (award for a team event should be counted as one) during the last five years.

Response: 5

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	2	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The institution has CSCA body and its constitution is same as that of HP University. The members of CSCA render their useful Contribution in running the college and establish harmonious atmosphere inside the institution. The CSCA body takes care of the demands and grievances of the students. It works independently but under the guidance of students affair committee. General problem of students are discussed with CSCA advisory council and way out for problems are chalked out. They help to organize Different day celebration like Hindi Diwas, Environment day, Science day, in the college. They maintain discipline in the college. The College has two NSS unit. NSS volunteers awarded the people of near by villages, Surajpur, Ghartheru, Dhanotu Balla & Kasba About swachata Abhiyaan Pradhan Mantri Jan Dhan Yojna, Sukanya Smridhi Yojna, Beti Bachoo Beti Padao, Internet banking, Start up India. NSS volunteers and Rover & Ranger organized blood donation camp in collaboration with CSCA members. Red ribbon club members in collaboration With CSCA celebrate world Aids Day every year on 1st December. They organize rally from college to Dhaliara market by wearing an HIV awareness red ribbon on this day. Students have their representation in Editorial board, Social Sciences Society, Commerce Society in addition with NSS, Rover & Ranger, Red Ribbon club and NCC. The different sports cultural activities are organized every year in the college with the help of CSCA. Our college organized H.P.U. Youth festival Group – IV and H.P.U. weight lifting championship in which the students of CSCA, NSS, NCC, Rover & Ranger performed their duties by maintaining discipline and helping the students of different colleges in different fields. The students are members of IQAC of the college.

File Description	Document
Any additional information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 9

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	8	9	9	9

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The alumnus forms the major strength of the institution. The alumni association was formed in the year 2011 under the title old student association. The alumni meet is conducted once in a year, where the alumni from different branches of the under graduate and Post graduate programs share their views and give suggestions for the betterment of their junior students. The alumni meet is hosted by the management generously. Such meetings are mutually beneficial for the institution and the alumni, this provides an opportunity for the alumni to meet their friends and act as a bridge for faculty to share their experience knowledge & insights. The alumni visit the institution to deliver Guest lectures and seminars for the students in the area of expertise and motivate the young minds. Successful entrepreneurs from the alumnus are invited to talk on their successive stories at various occasions of the institute.

The alumni also show the students on how to join work field offer finishing their studies. In every function organized by the college Alumni are the key part. Alumni visit the college and have healthy discussion with the students and by knowing the problems of the students they discuss it with college administration. They give suggestions to meet the needs of the students.

Alumni are fund raising prospects. Alumni generate invaluable word of mouth marketing among their

social and professional networks. By engaging alumni, our institution continues to benefit from their skill & experience. Alumni are great role models for current students and are often well placed to offer practical support to students as they start their careers. Alumni are international ambassadors they take their knowledge of institution to their home towns & countries and into their professional & social network. With alumni support institution became bigger stronger and more successful. Alumni are also enhancing the value of their own degree qualification.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The Institution believes in quality education which consists of training the intelligence, widening the mind and enlarging its interest and teaching techniques on which modern civilization is based. It persistently organizes the education processes designed by the Dept of Hr. Education in a unified manner for all Govt. colleges of the State. The Institution not only contributes to the local development but also to the national consciousness in tune with contemporary global scenario. The governance of the College is conducted under the leadership of the Principal who works with the Staff Council, the Heads of the departments, the various Administrative Committees and IQAC. Policies and programmes for this College are framed at Govt. level under the Department of Higher education and at college level keeping in view the needs of the local students. Curriculum and syllabi having designed and made in such a manner so as to purge the mind of students of all orthodoxy and bring in modern ideas based on scientific and sociological research. For policy formulation and implementation teachers take part in different meetings and parleys and consequently the decisions are taken in the interest of the students. At present 2603 students are on roll in BA, B.Sc, and B.Com streams along with MA English, Hindi and Economics. Besides, the college plays a pivotal role in character building and provides value based quality education to the students through various activities like NSS, Bharat Scouts & Guides , NCC, These activities help them to differentiate between the good and the bad and gives them the clarity of thoughts and enhance their understanding on issues concerning life. The Self-financing courses of BBA, BCA and PGDCA are started in the College with a focus on job specific skills which gives the job oriented training along with classroom theoretical inputs. The study centre of IGNOU provides opportunities to the people of the area to do various courses through open learning. Two new subjects: Geology and Geography were introduced providing new opportunities and new knowledge to the students from the competition point of view. Suggestions of PTA and OSA members are well taken care of for the welfare of the college. A fare representation to all the faculties is given while constituting committees for conducting various activities in the college. The classes are taken regularly as per the time table and activities are taken as per the calendar. Students who are weak in studies are identified and given counseling time to time and also extra classes through equity initiatives under RUSA. Career counseling cell is active and various activities and seminars are conducted through it to give information and awareness regarding various career opportunities to the students. The college takes pride in thanking the predecessors for providing the building blocks on which this present edifice of the college stands. With undaunted determination and perseverance of its incumbents, this college has flourished over the years and reaches its pinnacle where it can boast of quality education.

6.1.2 The institution practices decentralization and participative management

Response:

The two most important administrative and academic processes undertaken by an educational Institution are admissions and examinations. These are conducted by the college in a decentralized and participative mode. Faculty members and the ministerial staff are actively engaged at different stages to improve the

functionality as well as the efficacy of these processes. The admissions to different subjects/courses of study both at the undergraduate as well as the postgraduate levels are made on the prescribed norms and merit basis. Various admission committees are formulated at the beginning of each academic session to manage and regulate admissions to different classes. These are duly notified in the college prospectus and on the Institutional web site for the convenience of the applicants. The applicants deposit their application forms with the convener/members of the admission committees within a stipulated time period laid down by the affiliating university/State higher education Dept. These application forms are duly scrutinized by the committees to verify that the applicants fulfill the basic eligibility criteria for admission to the college. Merit Lists for admissions in post graduate courses and Self Finance courses are prepared accordingly. Due weightage is given to applicants from different sections of society as per the admission reservation roster of the State Govt./H.P. University. These merit lists are also displayed on the notice board/web site to ensure transparency in the admission process. The committees verify the original documents of the applicants and recommend their admissions. The application is further scrutinized by a committee of senior faculty members before approval by the Principal. The applicants are then issued Admission token Numbers to facilitate the smooth deposit of their fee and funds. The admission clerk then maintains the record of students in dedicated software. The process of internal examination/mid-term tests is also conducted in a decentralized manner. The dates for these tests are decided at the meeting of the staff council. The question papers for the same are submitted by the concerned teachers within a stipulated time period. The Examination committee then ensures timely printing of the question papers and other examination material. Teachers are put on invigilation duty during the actual conduct of these examination and the ministerial staff are also assigned miscellaneous duties. The evaluated answer scripts are duly shown to the students and their doubts, if any, with regards to evaluation are promptly addressed. The faculty and the staff also help the students in filling up their examination forms for the End-semester Exams conducted by the university. These exams are also conducted at the Institutional level. The faculty and other staff are assigned various duties as per the university norms for the management and conduct of these exams. The same decentralized and participative mode of governance is also adopted with regards to other affairs of the college.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

This college was established in July 1973 and for the last 45 years caters to the educational needs of the people of the 45 k.m. catchment area. However, many new colleges have been opened in the region but still this college remains one of the leading and important Institutions of the area. We plan to develop it still further as a model college by introducing more courses in UG viz., Sociology, Public Admin, Computer Science and Anthropology to open new avenues for the students from the competitive point of view and PG in Arts, Commerce and Science viz., History, Political Science, Physics, Chemistry, Botany, Maths, Geology and Zoology to make it a science hub in future. We plan includes components like modernization and strengthening of classrooms and laboratories, upgrading of the library and the learning resources, procurement of furniture, promotion of co-curricular and extra-curricular activities and so on. Further it is our plan to upgrade and strengthen the ICT facility. The College has upgraded it's IT Lab comprising 90 Desktop computers, 3 Laptops and 12 LCD Projectors operating on Windows for aiding computer literacy among the students. Skill enhancement courses augmented by IIT Bombay under the

FOSS/Spoken Tutorial initiative of ministry of MHRD were taken in the Self-Financing Department of the College. The IT Lab is Wi-Fi enabled and fitted with **LCD Projectors**. Tally Software has been installed in the IT Lab for practical training of Commerce Students. Our Library is strengthened with the membership of INFLIBNET and National Digital Library. Further, it is planned to start diploma courses in Yoga and Taxation, BSc. in Biotechnology, Post Graduate Diploma in Mass Communication, Advance Post Graduate Diploma in Information Technology and two year degree courses in MCA and MBA under the self finance scheme. In addition to it, we plan to convert all normal classrooms into smart classrooms, facilitation of the computer facilities and further digitization, adding of more books and E-learning resources, etc. to the library. Further, the construction of Administrative cum Arts Block is underway and construction of separate toilet blocks under infra-structure grants under RUSA for boys and girls is our future perspective plan. Further, our college is a rural college and the students are endowed naturally with the sports potential and most of them wish to join Army, Police and Para-Military Forces. For this purpose it is planned to establish this college as a sports hub thereby the construction of a multipurpose sports complex, a gymnasium, synthetic track and a stadium is underway. Further the establishment of a swimming pool, infra-structure for archery and shooting is our perspective plan for future. We plan to create facilities to promote indigenous games like kabaddi, kho-kho, hockey, football, handball, etc.

File Description	Document
Any additional information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Teachers are the backbone and the pillars upon which all the aspirations of the Institution are converted into realities. The Institution functions on the vision of team work which divides the task and multiplies the success. Team work makes the dream work. The organizational structure of the college facilitates its smooth functioning. The Directorate of Higher Education is the policy making body/ controlling authority. The Principal of the college serves as the official link between the Director, Higher Education and the Institution. The IQAC of the college comprising of faculty members, educationists, professionals and philanthropists help to shape the academic policy keeping in view the National policies in Higher education, existing priorities and local needs. The feedback obtained from the staff council, students, alumni and their employers, industries, faculty and NAAC Peer team constitute the major inputs for the perspective planning. It is carefully analyzed by the Principal and the IQAC for possible inclusion in the perspective plan of the Institution (as per the norms/directions of the Department of Higher Education, H.P. with regards to administrative and developmental activities and the H.P. University in academic matters). The proposed plans are discussed by the respective committees in charge of their implementation, fine tuned and then implemented. The resources involved and the possible roadblocks are thoroughly looked into before finalizing any plan. The Principal and the IQAC monitor the efficient implementation of these policies. Appropriate financial allocations on priority basis are made for various schemes. A Grievance Redressal Cell has been established in the college with the Principal as Chair to address the problems of the students and staff and to promote a healthy atmosphere in the college. The cell finds prompt and effective solutions to problems like physical or mental harassment, complaints regarding

classroom teaching, grievances relating to administration. The recruitments, transfers and promotions (procedures and policies) of staff are directly controlled by the Department. of Higher Education, Govt. of Himachal Pradesh and the Institution does not have any authority in this regard.i. Recruitment Procedure;

The recruitment of teaching and non-teaching staff is done by the Govt. through Himachal Pradesh Public Service Commission, Shimla and Himachal Pradesh Subordinate Selection Board, Hamirpur

ii. Promotion;

There is a promotional procedure determined by the Govt.

iii. Grievance Redressal Mechanism :

There is a Grievance Redressal Committee which resolves grievances of all the stake holders of the college.

iv. Organizational Structure:

The college is governed by the various governing bodies, administrative committee and services rules lay down and notified by the state Govt.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The proposals and their implementation for infrastructure development of the college were devised by the Advisory Council, College Development Committee/ RUSA Governance Council (RUSA; including representatives of stake holders like students, OSA and parents). These committees take decision on every important matter concerning the academic, developmental and extra-curricular and co-curricular activities. Under RUSA Infrastructure Development Grants [of Rs. **Two Crore, out of which Rs. 1.5 Crore has been received and utilized** by the college] may be viewed as a case in point with regards to an example of activity successfully implemented based on the **minutes of the meetings of various Bodies/ Cells and Committees.**

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The teachers are the backbone of any Institution, the pillars on which all aspirations are converted into realities. The college administration is fully supportive in every way to enhance the professional development of its teaching and non-teaching staff.. The Institution ensures the professional development of the staff by: (1) Encouraging faculty members for/to participating **international**, national, conferences, seminar and workshops, (2) Encouraging the faculty to publish research papers in reputed international and national journals, (3) Encouraging the faculty to take up membership of various national, state and local level research and scientific bodies (some faculty members are **active life members** of various scientific organizations) The administrative/non-teaching staff also needs training in advanced skills related to their work. Training in computer and software management is provided to the staff members as per requirement. The various strategies adopted by the Institution for faculty development through training, retraining and motivating are: (a) Facilitation of faculty participation programmes for professional development organized by the other agencies (HP Institute of Public Administration, Government College of Teacher Education, UGC Resource Centres, UGC Academic Staff colleges etc.) (b) Career advancement benefits for those with higher qualifications such as M. Phil. and Ph.D. as well as opportunities for those who wish

to improve their qualifications as per the Government of Himachal Pradesh rules. The social welfare schemes of the Himachal Government and the Affiliating University have been implemented which include (a) Study leave is given to the employees during job (Mr. Swadeep sood, Department of Chemistry, has availed study leave for pursuing higher research in the near past), (b) There is a provision of maternity/paternity leave for the staff , (c) **Duty / Academic leave is given to attend conferences/seminars/ workshops and** (d) State insurance and group insurance is provided to the staff members. Realizing that a satisfied employee is an asset for the Institution and can make the college a productive place, the administration has put several incentive measures in place for the teaching as well as nonteaching staff besides the salary package. The Himachal Pradesh Civil Service Rules read in concurrence with Pay Commission Recommendations of UGC provide respectable and satisfactory salary and job inducements. **Provident Fund/ NPS:** All the employees are covered under General provident Fund (GPF) and the Contributory Provident Fund (CPF) or National Pension Scheme (NPS). **Retirement Benefits:** All the employees are eligible to receive Gratuity, Leave Encashment and other benefits upon superannuation.

For Teaching Staff:

1. There is a family benefit scheme for teaching staff in case of accident or demise of the staff holding the post.
2. There is a GIS scheme available for the teaching staff.
3. Teaching and non-teaching staff can avail the faculty of partial withdrawal from their GPF accounts in ase of family needs like marrage purpose, education of their wards construction or renovation of house etc.
4. There is a medical reimbursement policy available for the staff

There is a washing allowance scheme for the non-teaching staff

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of teachers provided with financial support to attend conferences,workshops etc during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years****Response:** 13.96

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	7	2	5

File Description**Document**

Details of teachers attending professional development programs during the last five years

[View Document](#)**6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff****Response:**

The College is a government Institution. All the faculty members are appointed by Principal Secretary, Higher Education, Government of Himachal Pradesh, Shimla through the H.P.P.S.C. Salary grades and other emoluments/remunerations are granted as per UGC pay commission recommendation adopted by the state government.

There is a performance appraisal system for teaching staff of the college. Every regular teaching staff has to fill up and submit his / her A.C.R.(Annual Confidential Report) every year . The Principal of the Institution checks every A.C. R of the teaching staff marks his / her opinion and sends them to the Director of Higher Education for further actions. Teacher also fills API formats and they are also forwarded to the Director of Higher Education. There is also a system of a performance appraisal for the non teaching staff of the college. Every regular non teaching has to fill up and submit A.C.R.(Annual Confidential Report). The Principal of the Institution checks every A.C. R of the non teaching staff, marks his / her opinion and sends them to the Director of Higher Education for further actions. The achievements of faculty members are monitored and evaluated through the Annual Confidential Report and Performance Appraisal System as per the guidelines of the UGC and State Government. The ACR and appraisal report of faculty is submitted to the head of the institute. Student feedback on teachers also indicates their ability and competence. The feedback form has a well-defined set of questions that help the students to evaluate the teachers on the basis of knowledge base, communication skills and interest generated by the teachers. The Principal analyses the student's reflections and shares it individually. The ACR of the teachers/staff is also communicated to the peers in the Department of Higher Education, which is reviewed for career enhancement and other purposes. The performance appraisal report duly filled is assessed by the Principal and Directorate. The college administration on behalf of Directorate, Higher Education, keeps a vigil on the professional behavior and attitude of the members of the teaching as well as the non-teaching staff.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution conducts internal and external financial audits regularly. The departmental audit teams from AG office Shimla visit and conduct and submit the reports. The internal mechanism of proper accounting for receipts and payments of the student funds is ensured through the college bursar. The Local Audit Department of the Government of Himachal Pradesh conducts a thorough audit of the student funds at regular intervals and submits its report. The college settles the audit objections raised by the auditors of the Local Audit Department before or at the time of next audit by producing the supportive documents or by making recoveries as pointed out. The last audit of student funds was conducted in the financial year 2012-13 by the government auditors. **A request has been made to the Local Audit Department to conduct the audit at the earliest for the period 2013-2017.** The budget allocations for running the college are made by the Department of Higher Education. The salaries and payments are made through Government Treasury after passing of the bills by the Treasury Officer. The payments are directly credited in the accounts of the concerned person/ party. The Tuition Fees collected is deposited in the Government Accounts through challans. The whole business of Government is now online. Receipts and payments on books of accounts so prepared are audited by auditors of the Office of the Accountant General Himachal Pradesh.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**Response:** 67.98

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
19.6	19.04	13.8	7.8228	7.71976

File Description**Document**

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

The Principal sources of funds for the college are allotments from the State Govt. infrastructure development grants under RUSA, developmental grants receive form the UGC, developmental grants collected from the students, PTA fund collected from the parents, fee collected from the students enrolled in the courses run under self finance scheme. The funds receive from the RUSA are clearly mentioned for which purpose for their granted. Allotment receives form the State Govt. are also under special heads and they are spent for the purposes they are meant . The Institution has its disposal the funds collected form the students as Amalagated Funds and from the students of Self finance courses. These funds are used for the various needs that come up from time to time. The chief deficiency of the college is the non fulfillment of the various teaching and non teaching course. Sanctioned post of teaching and non teaching staff also insufficient. These posts are filled as temporary arrangement with the funds raised from the students.

6.5 Internal Quality Assurance System**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes****Response:**

The IQAC Cell of Institution is active and has taken initiative to Institutionalize the quality assurance and developed strategies to contribute empowerment of the Institution. It has taken initiative to evolve best practices in the college various academics, sports, cultural and extracurricular activities were conducted under IQAC. Activities, viz., Vanmohatsav Pahkvara w.e.f 15.07.2016-21.07.2016, swacchta abhiyan during the session 2016-17, Beti Bacho Beti Paradhho etc. Further seminars on Digital India, Internet

Banking etc. were conducted. Various co curricular and cultural activities like HPU Youth Festivals, Inter college competitions, sports competitions of state level were organized. Further various seminars / workshop and guest lecture were organized on topic related to health and hygiene human rights and road rules. A special medical camp for girls was organized under IQAC cell , Special coaching classes under Equity initiative entry into services coaching and remedial coaching during vacation period were organized as a result many students were selected in Police , Army & Banking etc. Further many PGTs & TGTs and Assistant Prof. were also selected from this college.(Scope for improvement)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Under CBCS (RUSA) w.e.f. 2013 many teaching learning reforms were initiated on the initiative of IQAC. In the curriculum enrichment teachers were in touch and gave suggestion time to time to the department of higher authorities and HPU who design and frames the curriculum. Different departments of the college organized seminars and talks on topics outside the syllabus. Many seminars, workshops and talks were organized under IQAC, NSS, Rover & Ranger under Bharat Scouts and Guides and NCC. All these activities played very important role in teaching learning process and character building of the students. The digital display board of the college gives information to the students everyday on various carrier prospects latest information on current events and displays valuable thought for the benefit of all students. The Institution regularly reviews its teaching-learning process by: Introducing progressive academic change through particularly the Choice Based Credit System of teaching-learning-evaluation which has been an ongoing process since 2013. Preparation of feasibility study report of the department before the introduction of new courses/Programme. Evaluating teaching-learning methodology periodically through student feedback, keeping in mind the range and extent of courses and the felt needs of student, while maintaining parity with other institutes of higher learning in the state. Providing guidelines for Formative and Summative Evaluation. Integration of Extension Service with the Academic Curriculum.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 10.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	14	14	9	4

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

During the last five years the Institution has displayed a considerable incremental improvement in academics. Results have been improved gradually during the last five year from 2013-14 to 2017-18. Some students of the at UG & PG level have come in the merit list of the university examination. Geography, Journalism and Mass Communication, Geology and MA in Economics have been included at UG & PG level in the college programme. As regard the incremental improvement in administrative area during the last five years the Institution is working more affectively in coordination with the teaching, non teaching, staff, and the students. The staff council is more active and meets six to seven times in a year. The meeting of the advisory council and the IQAC were conducted at regular intervals and every issue concerning the college was discussed and follow up of the implementation was taken and ensured. The IQAC has started functioning and conducted many activities in coordination with the staff and the students. The grievances

of the staff and the students were received properly and timely to meet out the appropriate redressal . Infrastructural capacity of the Institution is improving as many new building/ infrastructure, viz., a new Science Block, a Multipurpose Hall , a spacious and very well stocked Library, sports complex and facilities, toilet blocks for boys and girls along with the staff members, etc. were added during the last five years. Many new projects are under way, viz., a Multipurpose Sports complex, a Synthetic Track and a Stadium, a Gymnasium, an Administrative & Arts Block, a College Canteen and a hall for Indoor Game, separate toilets for boys and girls, etc. Botanical and Herbal Garden has been established. Rain water harvesting, plantation of more and more trees and cleanliness drives have been launched entire college campus is brought under CCTV camera.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description

Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

1. Safety and Security:

- Security guard is always present in the campus
- CCTV cameras are installed in college campus and in all classrooms, administrative block, at entrance of the college to supervise activities going on inside the campus. All activities are displayed on LED in principal room from 9 am. To 4 pm.
- A college committee including teachers, non- teaching staff and representatives of students are members has been formulated which is active and regularly looks after and supervises safety and security of the college
- Stand and Fight booklets are distributed to girls in groups for fighting against any physical assault
- Women grievance and re-dressel cell in college is constituted every year.
- The feedback from students, especially girl's students about safety of the college is considered and action is taken in this connection.

2. Counseling: Counseling practice has largely been encouraged in this campus every year. Several

speakers have encouraged student on issues viz; women safety, sexual assault safety, gender equality and women empowerment etc. The list of some is given below.

- Lectures delivered on socio-legal issues on women security by DSP Renu in session 2015-2016.
- DSP addressed students on cyber crime issues in the month of August, 2018.
- Counseling on frauds on social media
- A rally on human trafficking and drug abuse is done on date 14-09-2013
- Doctor from local community or Govt. hospitals visit the campus and guide students on health and hygiene issues.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 1.28

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 740

7.1.3.2 Total annual power requirement (in KWH)

Response: 58000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 1.28

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 740

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 58000

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

1. Solid waste management

- For disposal of solid material, the waste is collected and dumped on the back side of the science block and later on, the waste is carried out by the tractor and disposed of at the dumping site.
- Disposal by burning of wrappers, papers etc.
- Sanitary Napkin disposal machines have been installed in all girls toilets
- Write off examination sheets and related assignments disposed by auction to junk kart for recycling.
- During Swachh Bharat Pakhwara on 07-08-2017 students of NSS have contributed and cleaned the campus and deposited it at the appropriate place.

2. Liquid waste management in the campus

- Drainage system is connected to the sewerage with proper planning
- Three septic tanks are constructed in the college campus for liquid waste management
-

3. E-waste management

There is no system of e-waste management in the college.

- Electronic material or unserviceable electronic items etc. are sold to junk karts who further send it for recycling.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting can make a huge beneficial impact on the environment Rainwater harvesting

promotes self-sufficiency and fosters an appreciation for water as a resource. It also promotes water conservation. Rainwater harvesting also conserves energy.

- In the institute rain water harvesting tanks having capacity of 15000lts and is used in case of shortage for supply in toilets in two blocks, old science block and middle building .
- In addition to it, this water is also used for gardening purpose and campus beautification.
- 12000 lts. rain water harvesting tank having capacity for new science block for toilets and cleanliness.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- Students, staff using
 - a) **Bicycles** – Students are encouraged to use bicycle for their short travels.
 - b) **Public Transport** - The institution staff uses local transport for commuting. Some teaching and non-teaching staff comes in pooling.
 - c) **Pedestrian Friendly Roads**
 - **Plastic free campus** – Yes, the College is polythene/plastic free. Everyone in the campus is encouraged to minimize the use of plastic and if used, then it is disposed of suitably. At the same time students and staff are blended with the positive attitude towards the safety of environment and contribute to make campus plastic free.
 - The new building of the college is constructed in such a way that it covers entire structure with the natural daylight and lights up all the classrooms and multipurpose hall. Thereby saving some amount of electric energy.
 - **Paperless office** – Though paper have been used in the institution yet to a minimum level.
 - Individual account of each student, studying in the college is maintained under software Advanta. Efforts are being made to work paperless.
 - Library is well equipped with e-learning material and a computerized record of books is maintained.
 - Most of applications like e-salary and e-money transfer are available for monitoring employees’

record and information.

- Letters, e-mails and other important information are sent to the staff through emails (gcdhaliara-hp@nic.in)
- Any additional information about college can be procured through website: www:gcdhaliara.in
- **Green landscaping with trees and plants –**

The college is situated in the vicinity of Dhauladhar range of Himalya. In order to offer calm and peaceful atmosphere to students, it is constructed one km away from the main town Dhaliara. The road connecting the college to the main town is covered by natural greenery on both sides and is surrounded by natural plantation of Mango and Blackberry trees. This road is specifically made for communion to the college. No extra construction/shops and any other mode of pollution contribute to the vicinity of this college.

In addition to this, time to time tree plantation is done by the students in the campus and off the campus; even the forest department provides them plants to encourage their endeavor of keeping the atmosphere safe and green, and regular seasonal plantation is also done for the beautification of the campus.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.25

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.44	0.55	0.21	0.079	1.04

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

- 1. Physical facilities**
- 2. Provision for lift**
- 3. Ramp / Rails**
- 4. Braille Software/facilities**
- 5. Rest Rooms**
- 6. Scribes for examination**
- 7. Special skill development for differently abled students**

8. Any other similar facility (Specify)**A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response:** 4

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	1	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**Response:** 4

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	1

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**Response:** Yes**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 31

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	9	8	8	2

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**Response:**

Yes, the objective of the college is not only to help the students in securing an educational degree but also to prepare them to face the challenges of life. Therefore, the college is constantly celebrating the national festivals and birth/death anniversaries of the great Indian personalities to motivate and inspire the students in their endeavors. National festivals like Independence Day and Republic day are celebrated in the college on their respective dates every year. Flag hoisting on this day is a tradition of the college. . In the beginning of every function, National song “Vande Matran” and at the end of function National Anthem is played by the group of music department.

Teachers’ Day is celebrated with encouraging lectures, even poster making competition, slogan writing and quiz competition are organized for the same purpose. Two minutes silence is observed on the death anniversary of Mahatma Gandhi.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Yes, complete transparency in its financial, academics administrative and auxiliary functions.

- 75% work in office is done electronically. Fee structure and its division is well defined and explained in prospectus.
- Proper record of invigilation duties, paper evaluation duties is mentioned including payments made after necessary deduction.
- Any letter /circular related to university syllabus or activities are properly circulated as well as displayed on the notice board for students.
- Staff meeting or meeting of committee is called for talking important academics, administrative and auxiliary functions. Committee is well defined in prospectus each year.
- All the academic activities done under particular committee is well explained in annual report every year and well read out in annual price distribution of function.

All tenders/Auctions are done on bid basis and open bid is called after adhering all codal formalities.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Practice-1: Installation of CCTV Cameras for surveillance in class rooms and other area of the Institute.

Goal

- To run the smooth and secure functioning of the institution.
- To avoid the threat of any kind of malpractice.
- To maintain an authentic record of the events and happening on the institution.
- To avoid the threat of stealing in the institution.
- To protect the public property.
- To run a proper and smooth teaching-learning process.
- To avoid any mishappening during examination.

Context

The CCTV cameras surveillance is helpful to maintain discipline in the college campus. It helps the administrators to run the smooth and secure functioning of the institute. It helps to avoid the happening like eve-teasing and any other activity which can be resulted in misconduct or misbehaves.

The Practice

- The surveillance cameras are installed in the class rooms of the college.
- The displays are installed in the Principal office to monitor the activities in the college campus.
- Making proper discipline in the classrooms, library and outdoor in the campus.
- Teachers and students relationship is enriching for better teaching learning.
- Making a digital record of all the activities of the college.
- Through the proper surveillance, the administration is ensuring that the staff members are enhancing their knowledge about new technologies and using all the innovative and techno-friendly practices.
- Through the help of these surveillance equipments, it is easy to keep the campus clean and beautiful.
- These instruments are helping to protect the environment.
- It can help to control pollution in the campus.
- These equipments help to tackle the malpractices at primary stage, if any malpractice is found to be happened.

Problems encountered and resources

- Although it is a useful practice yet few people have complaint that it is invading their privacy.
- Need more equipment to be installed in and around the campus for a disciplined atmosphere.
- Need high-deficiency cameras.

Additional information

These instruments are reducing the stress and students-teachers relationship and avoid any kind of misunderstanding between them which can spoil the beauty of this pious relationship.

Practice-2: Organizing H.P. University Youth Festival Group-IV and H.P. University Inter-college Weightlifting Championship (Men & Women)

Goal

- To motivate the students for competition.
- To inspire the students to protect and save declining folk-lore.
- To connect the students with declining culture of theatre in Himachal Pradesh.
- To enrich the habit of co-operation among the students.
- To develop the understanding about the society and culture among students.

Context

Students are getting the knowledge of different cultures, rituals and traditions at one place. The youth festival plays a pivotal role in the upliftment of folk-culture. Although in such events the students of various colleges are getting chance to participate collaboratively yet they learn to understand the value of fraternity.

The Practice

- In the youth-festival all the staff members and students have marked their equal participation.
- The youth festival is organized in such a way that each member of the institution can participate

and contribute according to one's capability.

- The people from surrounding areas have also ensured their presence and contribution.
- A proper management and hospitality is given to the invited colleges.
- The students have raised the issues of disability through their presentation on the strong character of *Ashtavakra* in their play.
- The students have also raised a question mark on the superstition of 'Life after Death' in their play.
- The students have talked about 'Pahari Culture' and its values through their presentation.
- They have explored the issue of universal concept of motherhood through a beautiful fable presentation.
- In these presentations the students have touched different social, cultural and superstitious issues of the students.

Problems encountered and resources

- Need hostel facility to provide a proper stay in such events.
- Need a proper auditorium for performances like play and any other theatrical presentations to use music, light and sound effects.
- Need some more restrooms and source of waste management to organize such big events.
- Need a big parking area during such big events.
- Need to address the social and cultural issues through some forms of literature and music.

Additional informational

The Youth Festivals are providing a platform to the students where they can explore some social and cultural issues of the society. They can understand about their heritage and inspire people to say the dying forms of literature and music.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The vision of the institute is to provide excellence in the field of academics and overall performance of the students. The institute also conducts the meeting of staff council under the chairmanship of Principal after every month to receive the input of teachers regarding implementation of objectives and the progress of the curriculum. class tests, unit tests quarterly tests and, half-yearly tests and pre-final tests are conducted as per stipulated scheduled time to enhance the performance of students. PTA Meetings after every three months is conducted to enhance the student's performance and interaction between the teachers students and parents and to get the feedback and response from them so as to expand the institutional quality. Guest lectures are also conducted occasionally in-between. During environment day, all students are encouraged

to plant at least one tree to celebrate the day and to keep campus green and clean. During youth festival, students keenly participate in sports and cultural activities. Societies like Road safety club, NCC, NSS, Rover Rangers and ECO club of the institute actively participate in all the circular of the college and as well as locally .they participate for Swachhta Abhiyan ,Blood donation camps and Rallies. The career counseling cell of the college also provide essential information to the students for exploring job opportunities in government and private sectors. In order to achieve academic excellence innovative teaching-learning methods feedback form are filled by teachers and students after every six months to increase the quality of the institute. News paper in Hindi and English are made available to students in the vicinity of library for updating of their knowledge.

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5. CONCLUSION

Additional Information :

For the betterment of college we have plan the following activities during the session 2018-19 and try to achieve the goal at the end of session:

- For establishment of new Geology Lab new equipments will be purchased.
- For establishment of Geography Lab new equipments will be purchased.
- Repair of Basketball Court has to be done.
- Interlocking tiles on main Gate to College reception room have to be done.
- Renovation of the old Science Block has to be done.
- Installation of portraits on wooden frames has to be placed in the college campus.
- Rain protection sheds with fiber sheets have to be built in the college campus. It will be built around the building which is connecting Old Science Block to Administrative Block and New Science Block to Administrative Block.
- Rain shed has to be built for students at one corner of the ground area.
- Enactment/ up-gradation of sitting and standing system of the canteen for students have to be done.
- Renovation of girls' common room has to be done.
- Protection wall and barbed wire on boundary of the college has to be placed.
- Up-gradation of the parking shed has to be done.
- Extension and renovation of the college canteen have to be done.
- Parking shed of students near canteen area has to be done.
- Up-gradation of the college multi-purpose hall is needed.
- Establishment of media lab for JMC Dept. is needed.
- Establishment of the language lab in the college is needed.
- Subscription of standard magazines and Journals for the college library.
- Extension and up-gradation of students' first aid room is needed.
- Extension and addition of solar lights in the campus is needed.
- Plan for proper garbage/wastage disposal in the campus has to be designed.
- Introduction of education subject in the college has to be begun.
- Establishment of computer lab for commerce dept. is needed.
- Plan for national level seminar is designed.
- Plan for more facility to Persons with Disabilities has to be prepared.
- Celebration of international days and subjects societies functions.
- Celebration of inter-college cultural function.
- Plan for starting M.Com. classes in college campus.

Concluding Remarks :

Yet many challenges before the college, courses are increasing year by year which creates infrastructural and staff deficiency. But with the construction work going on with the help of HP government and RUSA Fund, we will over come from infrastructural deficiency to a great extent. Govt College Dhaliara has successfully implemented many innovative and developmental initiatives over the past years. This has enhanced the physical facilities available in the college in terms of equipments, ICT resources, Library resources, furniture, etc. It has also improved the exposure of the students to new teaching-learning resources specially in terms of new

equipment and resources like digital teaching-learning aids, Conference hall, Multipurpose hall thereby improving their comprehension and competence in the areas of study selected by them. The new curriculum design developed by HP University and adopted by the college has paved the way for inclusive and interdisciplinary learning by integrating subject specific courses with skill-based and value-based courses as outlined in curricular aspects.

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6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>3</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	1	3	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	1	3										
2017-18	2016-17	2015-16	2014-15	2013-14																											
0	0	0	1	3																											
2017-18	2016-17	2015-16	2014-15	2013-14																											
0	0	0	1	3																											
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>2.1.2.2. Number of sanctioned seats year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2320</td> <td>2320</td> <td>2320</td> <td>2380</td> <td>2460</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2460</td> <td>2380</td> <td>2320</td> <td>2320</td> <td>2320</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14						2017-18	2016-17	2015-16	2014-15	2013-14	2320	2320	2320	2380	2460	2017-18	2016-17	2015-16	2014-15	2013-14	2460	2380	2320	2320	2320
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2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>260</td> <td>313</td> <td>288</td> <td>235</td> <td>247</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	260	313	288	235	247																				
2017-18	2016-17	2015-16	2014-15	2013-14																											
260	313	288	235	247																											

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
260	313	263	221	247

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

2.2.3.1. Number of differently abled students on rolls

Answer before DVV Verification : 03

Answer after DVV Verification: 02

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors

Answer before DVV Verification : 32

Answer after DVV Verification: 0

Remark : The input changed by DVV as the document attached cannot be considered. Please provide: • Approved Mentor list as announced by the HEI or • Allotment order of mentor to mentee

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	4	7	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	3	2	1

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
21	5	2	10	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
16	3	2	3	2

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	1	1	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	1	0	0

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : D. Any 1 of the above

Answer After DVV Verification: E. None of the above

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	7	2	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	7	2	5

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	04	04	02

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>8</td> <td>8</td> <td>8</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>8</td> <td>8</td> <td>8</td> <td>8</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	9	8	8	8	8	2017-18	2016-17	2015-16	2014-15	2013-14	9	8	8	8	8
2017-18	2016-17	2015-16	2014-15	2013-14																	
9	8	8	8	8																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
9	8	8	8	8																	
2.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>887</td> <td>814</td> <td>735</td> <td>804</td> <td>514</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>892</td> <td>860</td> <td>785</td> <td>825</td> <td>574</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	887	814	735	804	514	2017-18	2016-17	2015-16	2014-15	2013-14	892	860	785	825	574
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887	814	735	804	514																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
892	860	785	825	574																	

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	30	34	32	32

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
29	30	34	32	32

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