

GOVERNMENT COLLEGE DHALIARA

District Kangra, Himachal Pradesh

NAAC Accredited Grade 'B'



PROSPECTUS

Session 2026–27 (As Per NEP 2020)



Affiliated to Himachal Pradesh University, Shimla

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Academic / Activity Calendar 2026–27

Activity/Event	Schedule/Date
Submission of Online Admission Forms	1 st June 2026 to 19 th June 2026
Pre-Admission Counselling of Students	12 th June 2026 to 19 th June 2026
Display of 1 st Merit List	20 th June 2026
Fee to be Deposited	21 st – 23 rd June 2026
Display of 2 nd Merit List	24 th June 2026
Fee to be Deposited	25 th – 27 th June 2026
Admission of UG 2 nd Year and 3 rd Year Students on Roll-on Basis	1 st – 19 th June 2026
Fee to be Deposited	12 th to 23 rd June 2026
Display of Time Table	23 rd June 2026
Post Admission Counselling, Online Submission of Scholarship Forms and Student Feedback	24 th to 30 th June 2026
Orientation of 1 st Year Students	28 th to 30 th June 2026
Regular Teaching	1 st July to 15 th March of Next Year excluding vacation period
World Population Day	11 th July
Scouts Scarf Day	1 st August
Independence Day	15 th August
Energy Day / Sadbhavna Diwas	20 th August
Sports Day	29 th August
Teachers Day	5 th September
Hindi Diwas	14 th September
Awareness Camp by Women Cell	3 rd Saturday of September
NSS Day	24 th September
Career Counselling	4 th Saturday of September
Diwali Break	_____

Activity/Event	Schedule/Date
NCC Day	4 th Sunday of November
Constitution Day	26 th November
World AIDS Day	1 st December
CSCA NAVRANG and Annual Sports Day	3 rd or 4 th Week of December
Winter Vacations	1 st January to 4 th February
Statehood Day	25 th January
Republic Day	26 th January
World Scouts Day	22 nd February
Science Day	28 th February
Womens Day	8 th March
Annual Prize Distribution	In the month of February/March
Annual Practical Examination / Remedial / Need Based Classes / Self-study by Students	16 th to 25 th March
Theory Examination	26 th March to 10 th May
Summer Vacation	19 th May to 12 th June
World Environment Day	5 th June
World Yoga Day	21 st June

Note: The dates are likely to be changed as per guidelines and notifications issued by H.P.U. and the institution from time to time.

About the College

Govt. College Dhaliara is a preferred choice among the best colleges of District Kangra. Despite its humble beginning, the institution has maintained a pragmatic approach and has emerged as one of the leading colleges not only in District Kangra but in the entire state. With an approximate enrolment of 2100 students in different streams, the institution caters to the educational needs of the five legislative constituencies viz. Dehra, Jaswan Pragpur, Chintpurni, Jawalamukhi, and parts of Jawali. The institution continuously endeavours to inculcate proficiency, wisdom, and rational skills among students. It believes in the continuous upgradation of campus facilities and the introduction of new courses that equip learners with modern skills and knowledge. The courses offered are tailored for the holistic development of students.

The college was established in July 1973 with the Humanities stream by Shri Kesho Dass of Pathankot and was initially named “Thakur Kesho Dass College”. The State Government took over the college on 15th August 1984 and rechristened it as Govt. College Dhaliara. Subsequently, the Science Stream (Non-Medical) was introduced in 1989, Commerce in 1996, and the Medical Stream in 1999. Located in a serene and sylvan environment about 400 metres away from Dhaliara Market on Dharamshala–Chandigarh National Highway 503, the college provides an ideal atmosphere for learning and fulfilling the long-cherished educational aspirations of the people residing within a catchment area of approximately 45 kilometres.

Besides conventional courses, this premier institution also offers BBA with 40 subsidised and 20 non-subsidised seats, BCA with 80 subsidised and 20 non-subsidised seats, and PGDCA with 40 subsidised seats under the Self-Financing Scheme. B.Voc. programmes in Retail Management and Hospitality & Tourism were introduced from the academic session 2021–22 with 40 seats in each course and are running successfully. The institution also houses a Study Centre of Indira Gandhi National Open University (IGNOU Study Centre Code: 1140), offering Certificate Courses, Diploma Courses, Degree Programmes, Postgraduate Programmes, and Postgraduate Diploma Courses.

The College is implementing the National Education Policy (NEP) 2020 from the current academic session in accordance with the guidelines issued by the University Grants Commission (UGC) and Himachal Pradesh University, Shimla. Under the new Curriculum and Credit Framework for Undergraduate Programmes (CCFUGP), the college aims to provide students with flexible, multidisciplinary, skill-oriented, and holistic education opportunities. The framework introduces multiple entry and exit options, choice-based learning, value-added and skill enhancement courses, and a student-centric approach designed to enhance academic excellence, employability, innovation, and overall personality development. The following provisions and guidelines of the NEP-based Undergraduate Programme shall be applicable to all students admitted under the new system.

The college has a clean and green campus with extensive infrastructure facilities including well-ventilated classrooms, one virtual classroom, nine smart classrooms, well-equipped labo-

ratories, five ICT laboratories, a well-stocked digital library, and a book bank facility with public access from 2:00 PM to 4:00 PM. The institution also provides facilities such as a Career Guidance Cell, two units of NSS, one unit of NCC, four units of Bharat Scouts & Guides, a Girls Common Room, a Conference Hall, a Multipurpose Hall, clean drinking water with four water coolers, proper sanitation facilities, two playgrounds, and complete CCTV surveillance throughout the campus.

The college has progressed rapidly during recent years with pioneering initiatives in academics, sports, and co-curricular activities. To cater to the growing educational demands of students and society, postgraduate programmes including M.Sc. in Physics, M.Sc. in Chemistry, M.Com., and MBA were introduced, thereby transforming the institution into a Postgraduate College. Efforts are also being made to introduce an Integrated Four-Year B.Ed., M.A. in History, M.A. in Political Science, and M.Sc. in Mathematics. The institution is also planning the construction of a Sports Complex, a Swimming Pool, and a Shooting Coaching Centre. A new Academic and Administrative Block is under construction and is expected to be inaugurated soon.

The Parent Teachers Association (PTA) and Old Students Association (OSA) are important bodies contributing significantly towards the development of the institution. The New Science Block has enhanced laboratory and internet facilities for students. Various societies and clubs provide opportunities for students to showcase and develop their talents for overall personality development. Under the NAAC accreditation framework, the college was accredited with a significantly improved “B” Grade in 2019. The institution takes pride in acknowledging the contributions of its predecessors whose efforts laid the strong foundation on which the college stands today. With determination, dedication, and perseverance, Govt. College Dhaliara has flourished over the years and today stands as a symbol of quality higher education.

Vision

To make the College a benchmark of quality education by applying innovative approaches to teaching and learning and empowering students to discover their full academic and social potential.

Mission

To nurture intellectual excellence and social leadership among educators and learners in order to excel in the increasingly competitive globalised world.

Principal's Message

Government College Dhaliara has been committed to the noble mission of providing quality education and holistic development to students since its establishment in 1973. Over the years, the institution has emerged as a centre of academic excellence, nurturing generations of students who have excelled in academics, sports, cultural activities, and various fields of life. Guided by the vision to “Educate, Enlighten and Empower,” the college continuously strives to create an environment that promotes knowledge, discipline, moral values, innovation, and social responsibility.

Education is not merely the acquisition of information but a process of shaping character, developing intellect, and preparing individuals to face the challenges of life with confidence and sensitivity. Keeping this objective in mind, the college provides a conducive learning atmosphere supported by dedicated teachers, sincere students, supportive parents, and an efficient staff. The institution firmly believes in imparting value-based education while keeping pace with advancements in technology and globalization.

With the implementation of the National Education Policy (NEP) 2020 and the Curriculum and Credit Framework for Undergraduate Programmes (CCFUGP), the college is committed to providing multidisciplinary and flexible learning opportunities, skill enhancement courses, value-added education, and multiple entry and exit options. These reforms aim to empower students with knowledge, skills, creativity, and employability required in the modern world.

As Principal, I feel proud to welcome all aspiring students to this temple of learning. I am confident that your journey at Government College Dhaliara will be enriching, inspiring, and transformative. I extend my best wishes to all students for a bright future, successful academic pursuits, and a meaningful contribution to society.



(Prof. Sushil Kumar Bhardwaj)

Principal

Faculty and Staff Position

Teaching Staff

Department	Faculty Members	Sanctioned	Filled	Vacant
Economics	- Smt. Kanchan Kumari - Sh. Brajeshwar Singh	2	2	0
English	- Dr. Sharmita Pathania - Dr. Akshay Kumar - Sh. Arvind Rattan	4	3	1
Geography	Sh. Surender Kumar	1	1	0
Hindi	- Dr. Vandana Rana - Dr. Aarti Kaushal	3	2	1
History	Sh. Jagdeep	1	1	0
Journalism & Mass Communication	Sh. Dharmender Kumar Singh	1	1	0
Mathematics	- Dr. Sanjeev Kumar - Ms. Priya	3	2	1
Music (Instrumental & Vocal)	- Sh. Satpal - Dr. Purnendu Bains	2	2	0
Physical Education	Sh. Sushil Kumar	1	1	0
Political Science	Smt. Sunita Sharma	1	1	0
Sanskrit	Dr. Suresh Kumar	1	1	0
Sociology	Sh. Rajesh Kumar	1	1	0
Tour & Travels	Sh. Sangharsh Saini	1	1	0
Botany	- Ms. Aditi - Sh. Bhishm Dutt	2	2	0

Department	Faculty Members	Sanctioned	Filled	Vacant
Chemistry	- Dr. Rajeev Rattan - Smt. Anita Kumari - Dr. Shyam Kalia - Smt. Shailja Sood	5	4	1
Computer Application	Sh. Vineet Kumar	1	1	0
Geology	Dr. Pooja Rajpoot	1	1	0
Physics	- Sh. Raj Kumar Parmar - Sh. Sanjeev Kumar - Dr. Vikas Dhiman - Dr. Kapil Sood - Dr. Shagun Nag - Dr. Kushmakshi	6	6	0
Zoology	Sh. Pitamber Singh	2	1	1
Commerce	- Dr. Deven Mahajan - Dr. Rajesh Kumar	3	2	1
Total (Teaching Staff)		42	36	06

Non-Teaching Staff

Designation / Section	Staff Members	Sanctioned	Filled	Vacant
Superintendent-I	Vacant	1	0	1
Superintendent-II	Vacant	1	0	1
Senior Assistant	Vacant	1	0	1
Clerk / JOA	- Sh. Amit Kumar (JOA-IT) - Vacant	2	1	1
Librarian	Vacant	1	0	1
Assistant Librarian	- Smt. Anit Devi - Vacant	2	1	1

Designation / Section	Staff Members	Sanctioned	Filled	Vacant
Library Attendant	Ms. Anita Kumari	1	1	0
Tabla Vadak	Vacant	1	0	1
Senior Laboratory Assistant (SLA)	- Sh. Vijay Kumar - Vacant	2	1	1
Junior Laboratory Assistant (JLA)	- Vacant - Vacant - Vacant	3	0	3
Laboratory Attendant	- Sh. Surinder Singh - Sh. Ashok Kumar	2	2	0
Peon / Chowkidar	- Smt. Sarita Kumari - Vacant - Vacant	3	1	2
Total (Non-Teaching Staff)		20	6	14

B.Voc. Staff

Category	Staff Members
B.Voc. Trainers	- Sh. Ashish Dev - Sh. Anil Kumar - Sh. Rakesh Kumar - Sh. Sandeep Thakur - Sh. Prashotam
B.Voc. Non-Teaching Staff	- Ms. Jyoti Rana (MIS) - Sh. Abhinandan Kumar (L.A.) - Ms. Pooja Sharma (L.A.)

1 General Admission Guidelines

Parents and students are required to go through the prospectus carefully before filling the Admission Form. Once the form is filled, the complete responsibility of having read the rules and regulations shall lie with the parents and the students, who shall be bound by the same. Subject combinations must be

checked carefully to avoid subject clashes. The college follows HP University guidelines for NEP and non-NEP courses, as issued from time to time.

2 Admission-cum-Counseling Committee

Students shall be provided proper guidance and counselling for selecting courses in accordance with the curriculum requirements and NEP guidelines.

Arts	Science	Commerce
Prof. Sunita Sharma	Dr. Rajeev Rattan	Prof. Raj Kumar Parmar
Chief Conveners		

Table 6: Admission-cum-Counselling Committee

Programme	Venue	Committee Members
B.Sc. (Non-Medical)	New Science Block (Physics LAB)	• Prof. Sanjeev Jaswal • Prof. Shyam Kalia • Dr. Vikas Dhiman • Prof. Shailja Sood • Prof. Sanjeev Thakur • Dr. Kapil Sood • Dr. Shagun Nag • Dr. Kushmakshi • Mr. Rajneesh Kumar (L.A.) Display of Merit List: Dr. Vikas Dhiman, Dr. Shagun Nag
B.Sc. (Medical)	New Science Block (Department of Bio-Science, 1 st Floor)	• Prof. Anita Kumari • Dr. Pooja Rajpoot • Prof. Aditi • Prof. Bhishm Dutt • Sh. Ashok Kumar (L.A.) Display of Merit List: Prof. Bhishm, Prof. Aditi

Programme	Venue	Committee Members
B.A. (Committee–I)	New Computer Lab	• Dr. Suresh Kumar • Prof. Dharmender Kumar Singh • Dr. Vandana Rana • Prof. Surender Kumar • Dr. Aarti Kaushal • Dr. Sharmita Pathania • Mr. Ashwani (L.A.)
B.A. (Committee–II)	New Computer Lab	• Prof. Brajeshwar Singh • Prof. Satpal • Prof. Jagdeep • Prof. Arvind Rattan • Dr. Purnendu Bains • Prof. Rajesh Kumar (Sociology) • Mr. Pawan Kumar (Class–IV) Display of Merit List: Prof. Brajeshwar Singh, Dr. Purnendu Bains
B.Com.	Administrative Block IT Lab	• Prof. Kanchan Kumari • Dr. Deven Mahajan • Prof. Rajesh Kumar • Prof. Sangharsh Saini • Prof. Priya • Mr. Vijay (SLA) Display of Merit List: Dr. Deven Mahajan, Prof. Rajesh Kumar
B.Voc.	Old Science Block B.Voc. Office (1 st Floor)	• Prof. Kanchan Kumari • B.Voc. Faculty Display of Merit List: Prof. Kanchan Kumari, Ms. Jyoti
Technical Inputs	Administrative Support	• Prof. Pitamber Singh • Prof. Vineet Kumar

3 Admission Process

1. Before proceeding, the applicant must have a valid email account such as Gmail, Outlook, Yahoo, etc.
2. It is mandatory to fill out an online Anti-Ragging Declaration. A reference number will be generated which must be noted for further use.

3. Before proceeding further, it is also mandatory to generate an ABC ID.
4. The candidate seeking admission in the College has to apply online through the following websites:

<http://www.gcdhaliara.in>

OR

<https://gcdhaliara.highthaleducation.in>

5. A fresh applicant needs to register on the online admission portal. Once registered, the applicant will use the generated User ID and Password to fill up the application form. Thereafter, the prospectus fee is to be paid.
6. Once submitted, the application will be verified by the Admission Committee.
7. Merit lists will be displayed as per the schedule mentioned in the Prospectus.
8. Applicants seeking admission are required to present themselves before the Counselling Committee along with their parent/guardian as per the schedule mentioned in the merit list.
9. After approval by the Counselling Committee, applicants shall deposit the fee online through UPI (BHIM/Google Pay/PhonePe/Paytm), Mobile Banking, Internet Banking, Debit Card or Credit Card.

Only online mode of application and fee submission shall be accepted.

10. All admissions shall remain provisional subject to the approval of the Vice-Chancellor, H.P. University, Shimla.
11. Admission shall be strictly based on fulfilment of eligibility conditions as prescribed by H.P. University Shimla/H.P. Government.
12. Students may approach the respective Admission Committee or Guidance and Counselling Committee during College hours in case of any difficulty in filling up the admission form.

Note: The complete application process can be viewed through the prescribed online link.

3.1 Documents Required to be Uploaded with the Form

1. Latest passport-size photograph.
2. Image of the applicant's signature.
3. Matriculation certificate for proof of Date of Birth.
4. 10+2 mark sheet.
5. H.P. Domicile Certificate for girl students seeking exemption in tuition fee.
6. Minimum 40% disability certificate, sports/cultural quota certificate and category certificate, wherever applicable.

7. Original Character Certificate issued by the Head of the Institution last attended. In case of private candidates, the Character Certificate must be issued by a Gazetted Officer, Panchayat Pradhan or Ward Counsellor and should not be older than six months from the date of submission of the admission form.
8. For admission under the “Single Girl Child Category”, an affidavit from the parents declaring the same must be submitted.
9. Students seeking admission from a Board/University other than H.P. shall upload a copy of the Migration Certificate and submit the original certificate at the time of counselling.
10. Students who have passed the First Year/Second Year of a degree course from a University other than H.P. University shall have to obtain an Equivalence Certificate of H.P. University course/syllabus.
11. Candidates seeking migration from affiliated colleges of H.P. University shall apply on the prescribed form.
12. Affidavits should be submitted wherever applicable.
13. SC/ST certificates issued by a Magistrate First Class (Authorized Signatory) must be submitted by candidates seeking relaxation in age/marks.
14. Any recent gap in the academic career of the applicant must be supported by documentary evidence/affidavit indicating the activities during the gap period.
15. Photograph and signature of the candidate as well as parent/guardian are required to be uploaded.
16. For admission to Second Year, the “University Examination Admit Card” of First Year must be uploaded if the result of First Year has not been declared.
Similarly, for admission to Third Year, the result of First Year and the “University Examination Admit Card” of Second Year must be uploaded if the result of Second Year has not been declared.
17. Anti-Ragging Reference Number generated after filing the online Anti-Ragging Declaration must be filled during the application process.

4 Admission Roster

Roster system applied for admission to all U.G. and P.G. courses in the colleges under H.P. University is based on the **120-Point Reservation Roster**, which is given below:

Point	Category	Point	Category	Point	Category
1	EWS	41	ST	81	CUL
2	UR	42	PC	82	PC
3	UR	43	EWS	83	UR

Point	Category	Point	Category	Point	Category
4	UR	44	UR	84	UR
5	UR	45	UR	85	SC
6	UR	46	SC	86	UR
7	SC	47	UR	87	UR
8	UR	48	UR	88	EWS
9	UR	49	UR	89	UR
10	UR	50	UR	90	UR
11	EWS	51	UR	91	SC
12	SC	52	SC	92	UR
13	ST	53	ST	93	ST
14	UR	54	EWS	94	UR
15	UR	55	UR	95	UR
16	UR	56	UR	96	EWS
17	UR	57	UR	97	SC
18	SC	58	UR	98	CUL
19	SP	59	SC	99	SP
20	CUL	60	SP	100	PC
21	PC	61	CUL	101	UR
22	EWS	62	PC	102	UR
23	UR	63	UR	103	UR
24	UR	64	EWS	104	UR
25	UR	65	SC	105	EWS
26	SC	66	UR	106	SC
27	ST	67	ST	107	ST
28	UR	68	UR	108	UR
29	UR	69	UR	109	UR
30	UR	70	UR	110	UR
31	UR	71	UR	111	UR
32	EWS	72	SC	112	UR
33	SC	73	UR	113	SC
34	UR	74	UR	114	UR
35	UR	75	EWS	115	EWS
36	UR	76	UR	116	PC
37	UR	77	UR	117	SP

Point	Category	Point	Category	Point	Category
38	CUL	78	SC	118	CUL
39	SC	79	SP	119	SC
40	SP	80	ST	120	ST

Abbreviations Used:

- **UR** – Un-Reserved
- **SC** – Scheduled Caste
- **ST** – Scheduled Tribe
- **SP** – Sports
- **EWS** – Economically Weaker Section
- **CUL** – Cultural
- **PC** – Physically Challenged

Note: Students claiming seats against the Sports Quota must have participated at the National Level.

For 1st and 2nd Semester under NEP

5 Courses Offered Under NEP

Sr. No.	Programme Offered
1	B.A. / B.A. Honours / B.A. Honours with Research
2	B.Sc. / B.Sc. Honours / B.Sc. Honours with Research
3	B.Sc. / B.Sc. Honours / B.Sc. Honours with Research in Microbial and Food Technology
4	B.Com. / B.Com. Honours / B.Com. Honours with Research
5	Bachelor of Commerce (B.Com) Banking, Financial Services and Insurance (BFSI) Under Apprenticeship Embedded Degree Programme (AEDP)
6	B.Voc. Retail Management / B.Voc. Honours / B.Voc. Honours with Research
7	B.Voc. Hospitality and Management / B.Voc. Honours / B.Voc. Honours with Research

Note: Our College offers Honours Degrees in the following disciplines: English, Hindi, Physics, Chemistry, Mathematics, Botany, Zoology, Economics, History, Political Science, Sociology, Music (Instrumental/Vocal), Physical Education, Commerce, and Geography.

6 NEP

The National Education Policy (NEP) 2020 recognises that higher education plays a crucial role in promoting human and societal well-being, and in developing India as envisioned in its Constitution—a democratic, just, socially conscious, and humane nation that upholds liberty, equality, fraternity, and justice for all. The NEP 2020 notes that, “*given the 21st-century requirements, quality higher education must aim to develop good, thoughtful, well-rounded, and creative individuals.*”

The NEP 2020 further states that educational approaches in undergraduate education integrating Humanities and Arts with Science, Technology, Engineering and Mathematics (STEM) have consistently demonstrated positive learning outcomes, including enhanced creativity, innovation, critical thinking, problem-solving abilities, teamwork, communication skills, and increased social and moral awareness.

Further, the NEP 2020 recommends that “*the undergraduate degree will be of either 3- or 4-year duration, with multiple exit options within this period, with appropriate certifications.*”

In accordance with the NEP 2020, the University Grants Commission (UGC) has formulated a new student-centric **Curriculum and Credit Framework for Undergraduate Programmes (UGC–CCFUGP 2022)** incorporating:

- Flexible Choice-Based Credit System,
- Multidisciplinary approach, and
- Multiple entry and exit options.

This framework facilitates students in pursuing their preferred career paths by choosing subjects and disciplines according to their interests.

Based on the UGC–CCFUGP notified in December 2022, Himachal Pradesh University, Shimla (HPU) has developed the **Curriculum and Credit Framework for Undergraduate Programmes (HPU–CCFUGP)** incorporating all essential aspects of the UGC framework to achieve the objectives envisioned in NEP 2020. This framework is also applicable to professional courses not governed by other regulatory bodies.

6.1 Useful Links

For more information, visit:

- <https://hpuniv.ac.in/university-detail/home.php?nep2020>
- https://www.education.gov.in/sites/upload_files/mhrd/files/NEP_Final_English_0.pdf

7 UG Degree Programmes

The programmes mentioned herein are offered in accordance with the guidelines issued by Himachal Pradesh University (HPU). However, the degree programmes and subject combinations to be offered by the College shall be subject to the availability of infrastructure, faculty, and other academic resources in the institution.

The different UG Degree Programmes are as follows:

7.1 UG Degree Programmes with Single Major

A student must secure a minimum of 50% credits in the Major discipline for a 3-year/4-year UG Degree to be awarded a Single Major.

For example:

In a 3-year UG programme, the total number of credits to be earned is 128. A student of History with 64 credits will be awarded a *Bachelor of Arts in History* with a Single Major.

Similarly, in a 4-year UG programme, the total number of credits to be earned is 168. A student of History with a minimum of 84 credits will be awarded a *Bachelor of Arts (Honours or Honours with Research) in History* with a Single Major.

7.2 UG Degree Programmes with Double Major

A student must secure a minimum of 40% credits in the second Major discipline for the 3-year/4-year UG Degree to be awarded a Double Major.

7.3 Interdisciplinary and Multidisciplinary Undergraduate Programmes

Under the NEP-based UG framework, students may pursue either an Interdisciplinary or a Multidisciplinary Undergraduate Programme.

- **Interdisciplinary Programme:** Combines courses from two or more distinct disciplines to provide integrated knowledge across subjects.

Example: A student studying Mathematics, Statistics and Physics will be awarded a *Bachelor of Physical Sciences* after completion of the 3-year programme.

- **Multidisciplinary Programme:** Includes courses from broad academic areas such as Life Sciences, Physical Sciences, Social Sciences, Humanities and related disciplines.

Example: A student studying Botany, Zoology and Human Biology will be awarded a *Bachelors Degree in Life Sciences* after completion of the 3-year programme.

For pursuing the fourth year under either programme, the student shall choose one discipline in which he/she has completed at least 6 DSCs and 5 DSEs during the first three years. The Degree awarded shall be: *Bachelors Degree (Honours / Honours with Research)* in the chosen discipline, e.g., Physics or Botany.

7.4 Degree Options under NEP 2020

At the initial stage of implementation of NEP 2020, students shall have the following Degree Options:

7.4.1 Three-Year UG Programme

The 3-year UG Programme shall have two Degree options:

- i. Multidisciplinary/Interdisciplinary
 - ii. Single Core Discipline (Major)
- Students shall declare their Major and Minor finally at the end of the second semester.
 - In both cases, the requirements of Core and Common Courses shall remain the same.

7.4.2 Four-Year UG Programme

The 4-year UG Programme shall have two Degree options:

- i. Honours
 - ii. Honours with Research
- Students with 3-year Degrees in the Multidisciplinary/Interdisciplinary programme shall choose, in the fourth year, only one discipline in which they have studied six DSCs and five DSEs during the first three years.
 - Students with a 3-year undergraduate degree in a Single Core Discipline (Major) shall pursue the fourth year in their Major discipline.

7.4.3 Other UG Programmes

Other UG Programmes, including Double Major programmes, shall be introduced in a phased manner in due course of time.

8 Programme Components

8.1 List of Core Courses

Towards the attainment of holistic and multidisciplinary education, the HEI/College will offer courses from every Department before the commencement of each semester, listing the courses for Major, Minor, Discipline-Specific Electives, Multidisciplinary Studies, Ability Enhancement, Skill Enhancement, and Value Addition, along with the offering departments and course in-charges. This will enable students to select the courses of their choice.

The students will then choose the courses of their choice from the list being offered, taking into account the requirements outlined in the curriculum of the degree they are pursuing.

The entire 3-year/4-year UG programme curriculum is divided into two parts:

- (a) Core Courses
- (b) Common Courses

which are described below.

The Core Courses comprise Discipline-Specific Courses, Discipline-Specific Electives (DSE), and Minor Courses. All Core Courses carry a credit allocation of 4 credits each.

Altogether, irrespective of any Major or Minor options, a student will necessarily need to study 23 courses with a total credit allocation of 92 credits over a 3-year programme. The Degrees relevant to the Core Courses will be awarded accordingly.

8.1.1 Major Courses

These are courses offered by a particular Department for its own students. The minimum credit requirement for a Single Core Discipline (Major) over 3 years is 64 credits, which translates to 16 courses, including 5 Discipline-Specific Electives (DSEs).

8.1.2 Minor Courses

One of the Major courses offered by a Department shall be treated as a Minor Course for students of other Departments. The Department may also offer a separate course or repeat the same course(s) as Minor Courses for students of other Departments.

The minimum credit requirement for a Minor Course over 3 years is 24 credits, which translates to 6 courses.

8.2 List of Common Courses

As the name suggests, these courses must be studied by all students in the 3-year or 4-year undergraduate programme. Together, the Common Courses have a total credit allocation of 36 credits divided into five subdivisions.

8.2.1 Multidisciplinary Courses (MDC) — Total Credits: 9

Courses offered by a particular Department shall be considered multidisciplinary for students of other Departments. A student cannot opt for an MDC related to their Core Courses (Major and Minor). Students should be encouraged to choose a different subject in each semester.

8.2.2 Ability Enhancement Courses (AEC) — Total Credits: 8

These courses focus on Language and Communication Skills, such as:

- English
- Hindi
- Sanskrit

8.2.3 Skill Enhancement Courses (SEC) — Total Credits: 9

The HEI/College will identify the Skill Enhancement Courses to be offered in each semester. Students shall choose Skill Courses of their interest from the list of courses offered.

8.2.4 Internship / Apprenticeship / Minor Project / Community Outreach (I/A/P/C) or Work-based Vocational Courses — Total Credits: 4

Internship/Apprenticeship/Minor Project/Community Outreach (I/A/P/C) or Work-based Vocational Courses are common courses for all students and shall be carried out during winter and summer terms/vacations.

Although these courses are formally offered in the second semester, students may be encouraged to make their choices at the end of the first semester so that they may undertake related activities during the winter vacation.

This course shall not be offered during the first (beginning) academic session.

8.2.5 Value-Addition Courses (VAC) — Total Credits: 6

These are courses common to all students and shall be offered under the Value-Addition Course (VAC) category in a particular semester.

The HEI/College shall assign one or more teachers to teach these courses as required, irrespective of the teacher's disciplinary background or qualifications.

9 Eligibility for the UG Programmes

- a. A student who has passed the 12th standard or an equivalent examination in any stream from a recognised institution shall be eligible for admission.
- b. Admission to the 3-year/4-year UG Programme shall be based on the preference of the Major, if any. In case a student does not wish to opt for any Major in the 3-year programme, admission shall be based on the students preference for subject combinations.

- c. Admission to a discipline-specific course or Major shall be subject to the availability of the subject and the intake capacity of the College/Department/Centre.
- d. No student shall be eligible for admission to a Programme in any discipline unless he/she fulfils the prerequisites of the courses as prescribed by the University.

10 Reservation

The statutory reservation policy of the Government of Himachal Pradesh shall be followed in the selection of eligible candidates for admission.

11 Academic Bank of Credits (ABC)

The HPU–UGP is directly connected to the Academic Bank of Credits (ABC) as notified by the University Grants Commission (UGC). All credits earned by a student at the end of examinations under HPU–UGP shall be deposited in the Academic Bank of Credits by the University.

Therefore, every student enrolled under HPU–UGP must register for the Academic Bank of Credits (ABC) as per the guidelines and notifications issued by the regulatory agencies.

12 Change of Programme

Students who wish to change programmes in the 2nd year (or third semester) shall be eligible only for the 3-year B.A. Programme (Multidisciplinary), subject to:

- availability of seats,
- availability of the Major programme in the College, and
- earning of additional credits (8 credits each in the two Core Major disciplines).

Two courses of any one discipline studied during the first two semesters shall be treated as a Minor. The remaining 16 credits shall be earned from a single Minor discipline.

13 Migration

Students pursuing their 3-year Undergraduate Programme through the regular mode (i.e., students from any College affiliated with Himachal Pradesh University) may transfer their admission to the Centre for Distance and Online Education (CDOE) at any point during a semester.

However, such students shall be required to pay the complete semester fee for the concerned semester, irrespective of the duration of the semester already completed.

Students pursuing their 3-year Undergraduate Programme through CDOE may also be migrated or admitted as regular students to Colleges against vacant seats at the beginning of the semesters.

14 Inter-Institution Mobility

The HPU–UGP enables students to engage in inter-institutional mobility for both incoming and outgoing students. For this purpose, HPU shall take into account the credits earned by the student and recorded in the Academic Bank of Credits (ABC).

For an incoming student, the following conditions shall apply:

- a. Entry shall be subject to the availability of seats in the concerned discipline.
- b. The student must fulfil all academic prerequisites of the relevant discipline.
- c. HPU shall award a Degree only when the student has completed at least 60% of the credits for Core Courses offered by HPU.

15 Guidelines for Offering UG Honours and Honours with Research Programmes

College/CDOE/Department/HPU–DES may offer a 3-year Major Programme and a 4-year Honours Programme depending upon the availability of the required infrastructure and faculty positions.

After completion of the 3-year programme, students shall also have the option to join the first year of a 2-year Masters Degree Programme in Universities and Colleges.

Offering a 4-year Undergraduate Degree (Honours with Research) requires additional infrastructure facilities, including:

- Library facilities,
- Access to journals,
- Computer laboratory and software,
- Laboratory facilities for experimental research, and
- At least two permanent faculty members recognised as Ph.D. Supervisors.

Students securing 75% or more marks during the first three years shall be eligible for admission to the 4-Year UG Degree (Honours with Research).

The UG Degree (Honours with Research) shall be offered subject to prior approval from Himachal Pradesh University (HPU).

16 Option for Online Courses

To achieve the three cardinal principles of Indias Education Policy — **Access, Equity, and Quality** — and for the benefit of students, options shall be provided to earn credits through quality-assured online programmes offered on the **Study Webs of Active Learning for Young Aspiring Minds (SWAYAM)** platform or other online educational platforms approved by HPU, as per existing UGC regulations.

Students may earn credits from such online courses up to 40% of the total credit requirements, including Internship/Apprenticeship/Minor Project/Community Outreach (I/A/P/C) or Work-based Vocational Courses.

SWAYAM Portal: <https://www.swayam.gov.in>

Note: For further details, refer to the HPU SWAYAM Policy.

17 Programme Structure

17.1 Semester

A semester shall comprise 90 working days, and the academic calendar shall be divided into two semesters.

Winter and Summer terms shall be notified separately along with the vacation schedule. Internship/Apprenticeship/Minor Project/Community Outreach (I/A/P/C), work-based vocational education, field-based learning, and training shall be carried out during the winter and summer terms.

Regular courses may also be offered during the winter or summer terms in a fast-track mode to enable students to complete additional coursework and reduce backlogs. Such arrangements shall depend upon the availability of faculty and the number of students.

17.2 Credit Hours

The workload relating to a course shall be measured in terms of credit hours. A credit is a unit by which coursework is measured and determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks).

Each course may consist of:

- Lecture component only,
- Lecture and Tutorial component,
- Lecture and Practicum component,
- Lecture, Tutorial, and Practicum component, or
- Practicum component only.

Examples:

- A 3-credit lecture course shall consist of three one-hour lectures per week. In a 15-week semester, it shall be equivalent to 45 hours of teaching.
- One credit for tutorial work means one hour of engagement per week, equivalent to 15 hours in a semester.
- One credit for practicum/lab work/community engagement/field work requires two hours of engagement per week, equivalent to 30 hours in a semester.

- One credit for seminar, internship, studio activity, field practice/project, or community engagement requires two hours of engagement per week, equivalent to 30 hours in a semester.
- One credit of experiential learning (field visits, industrial visits, etc.) requires three hours of engagement per week, equivalent to 45 hours in a semester.

A course may have a combination of lecture, tutorial, and practicum credits.

For example:

- A 4-credit course with 3 lecture credits and 1 practicum credit shall include three one-hour lectures and one two-hour practicum/project/lab/workshop activity per week. It shall be equivalent to 45 hours of lectures and 30 hours of practicum.
- A 4-credit course with 3 lecture credits and 1 tutorial credit shall include three one-hour lectures and one one-hour tutorial per week. It shall be equivalent to 45 hours of lectures and 15 hours of tutorials.

17.3 Course Components

The courses shall include a combination of various teaching methods as required.

17.3.1 Lecture Courses

Courses involving lectures relating to a field or discipline delivered by experts or qualified personnel.

17.3.2 Tutorial Courses

Courses involving problem-solving sessions and discussions under the guidance of qualified personnel.

17.3.3 Practicum or Laboratory Work

Courses requiring students to participate in practical activities, projects, or laboratory work applying previously learned principles/theories.

17.3.4 Seminar

Courses involving structured discussions, debates, presentations, or interaction on assigned topics and readings.

17.3.5 Internship

Courses requiring students to participate in professional activities or work experience under external organisations or institutions.

Internships provide experiential learning opportunities with industries, government organisations, private organisations, artists, craftspeople, and other professional entities.

17.3.6 Studio Activities

Studio activities involve creative or artistic pursuits with visual or aesthetic-focused experiential work.

17.3.7 Field Practice/Projects

Courses requiring participation in field-based learning or projects under expert supervision.

17.3.8 Community Engagement and Service

These courses expose students to socio-economic issues and help connect theoretical learning with practical community experiences.

17.4 Curricular Components

The curricular components shall consist of Major, Minor, MDC, AEC, SEC, VAC and IAPC courses as described in Programme Components.

17.4.1 Other Activities

Students may participate in:

- National Service Scheme (NSS)
- National Cadet Corps (NCC)
- Adult Education/Literacy Programmes
- Mentoring of School Students
- Similar co-curricular and extension activities

Note: All Value Addition Courses, I/A/P/C Courses, and Work-based Vocational Courses shall be taught by teachers irrespective of disciplinary background depending upon workload requirements.

17.5 Credit Requirements

The minimum credit requirements for various categories of courses in 3-Year and 4-Year Bachelors Programmes are given below:

* Refers to the UG Programme with Single Major and Minor.

Note: Honours students not undertaking Research shall study three additional courses carrying 12 credits instead of the Research Project/Dissertation.

18 Semester-wise Programme Components

The University Grants Commission (UGC) has prepared a model for the semester-wise distribution of different categories of courses. Based on this model, the UG Programme Structure is framed, and the semester-wise course and credit distribution of UG Programmes are presented in the relevant tables.

Sr. No.	Category of Courses	3-Year UG	4-Year UG
1	Major (Core)	60	80
2	Minor Stream	24	32*
3	Multidisciplinary	9	9
4	Ability Enhancement Courses (AEC)	8	8
5	Skill Enhancement Courses (SEC)	9	9
6	Value Added Courses	6–8	6–8
7	Internship/Apprenticeship/Field Project	2–4	2–4
8	Research Project/Dissertation	–	12
	Total	120	160

18.1 Semesters I & II

Students shall choose three Discipline-Specific Core Courses (one stream), namely Subject A, Subject B, and Subject C.

Students opting for a Single Core Discipline (Major) shall select their Major and Minor subjects from among the three subjects studied during the 1st and 2nd semesters at the end of the 2nd semester.

Another disciplines DSC/course studied during the first two semesters shall be treated as a Minor subject.

Additionally, students shall also study courses from the following categories according to their interests:

- Multidisciplinary Courses (MDC)
- Ability Enhancement Courses (AEC)
- Skill Enhancement Courses (SEC)
- Value-Addition Courses (VAC)

Students shall also participate in:

- Internship/Apprenticeship/Field Projects,
- Community Engagement and Service Programmes, and
- Field-based Learning/Minor Projects.

All Major and Minor Courses during the 1st and 2nd semesters shall be 100-level courses.

18.1.1 Additional Seats

An additional 10% of the sanctioned intake may be created to accommodate requests for change of Major.

Any vacant or unfilled seats may be allotted to students seeking change of Major. Preference shall be given to students having:

- Higher CGPA, and
- No academic deficiencies or areas of concern during the first year/semester.

18.2 Semesters III & IV

Students shall select courses of interest in their Major and Minor disciplines to develop their preferred career pathways.

Students pursuing stream-based Multidisciplinary/Interdisciplinary UG Programmes shall declare one of the three subjects as a Minor subject during the 3rd semester. The remaining two subjects shall continue as Core (Major) subjects.

All students shall study Discipline-Specific Electives (DSEs) of their Core subjects excluding the Minor discipline.

Students pursuing a Multidisciplinary/Interdisciplinary 3-year Degree are strongly advised to choose a single subject for all DSEs if they intend to pursue Honours or Honours with Research in the 4th year, since at least five DSEs in that discipline are required during the 2nd and 3rd years.

Students shall also continue studying courses from:

- Multidisciplinary Courses,
- Ability Enhancement Courses,
- Skill Enhancement Courses, and
- Value-Addition Courses.

The Major Courses during the 3rd and 4th semesters may be 200-level courses, while Minor Courses may be 200-level or above.

18.3 Semesters V & VI

Students shall undertake higher-level and related courses during the 5th and 6th semesters to gain advanced knowledge in Core subjects.

This shall include:

- Two Discipline-Specific Electives (DSEs) each in the 5th and 6th semesters, and
- Ability Enhancement Courses.

Major Courses during the 5th and 6th semesters may be 300-level courses, while Minor Courses may be 200-level or above.

18.4 Semesters VII & VIII

During the fourth and final year, students shall undertake advanced-level courses leading to the award of a 4-year Undergraduate Degree.

Students pursuing a Bachelors Degree (Honours with Research) shall undertake a Research Project or Dissertation.

Students may also be permitted to undertake their Research Project or Dissertation in another Department of the same institution or another institution, subject to the availability of necessary facilities.

Major Courses during the 7th and 8th semesters may be 400-level courses, while Minor Courses may be 300-level or above.

The 7th-semester courses for students pursuing Honours with Research shall focus on:

- Research Methodology,
- Advanced Theoretical Courses, and
- Applied Courses.

As part of Research Methodology, students shall also undertake preparatory activities such as:

- Writing Research Proposals,
- Conducting Laboratory Experiments,
- Data Collection, and
- Field Work related to the Research Project/Dissertation.

The 8th semester shall primarily focus on:

- Report Writing,
- Presentation of Research Projects/Dissertations, and
- Seminar-based Major Courses involving presentations and discussions.

Students pursuing a Bachelors Degree (Honours) without Research shall undertake advanced-level courses in theory and applied areas during the 7th and 8th semesters, along with seminar presentations.

Honours students not opting for Research shall study five advanced-level courses during the 8th semester.

19 Attendance

A student shall be eligible to appear in the End-Semester Examination only if he/she has secured a minimum of 75% attendance.

The terms and rules governing condonation of shortage in attendance shall be as prescribed in the Examination Section of the Ordinance.

20 Examination & Grading

The examination and grading system of HPU–UGP shall be governed in accordance with the Examination and Grading Ordinance/Notifications issued by Himachal Pradesh University (HPU).

21 Repeating or Options for Other Courses

- i. If a student fails in a particular course, he/she shall be promoted to the next semester and shall repeat the course in the ensuing examinations.
- ii. Repetition of course(s) shall be permitted only for the End-Semester Examinations.
- iii. In place of failed courses, students may opt for the following alternatives in consultation with the Parent Department:
 - Choose other courses carrying the same credits offered through CDOE.
 - Choose Online/CDOE courses approved by HPU as per existing regulations and carrying equivalent credits.

22 Promotion

Students shall be allowed to proceed from one semester to the next in accordance with the Examination and Grading Ordinance/Notifications issued by Himachal Pradesh University (HPU).

However, for a student to progress to the 4th year of the Undergraduate Programme, he/she must successfully clear all courses from the previous three years.

23 Curriculum and Credit Framework for Undergraduate Programmes

The aims and objectives of the Curriculum and Credit Framework under NEP 2020 are to highlight certain fundamental principles that will guide both the education system as a whole and individual educational institutions. These objectives, as stated below, have a direct bearing on the curricula for different levels of higher education:

- i. First of all, the policy endeavours to recognise, identify, and foster the unique capabilities of each student to promote their holistic development.
- ii. It also attempts to provide flexibility, allowing learners to select their learning trajectories and programmes, and thereby choose their path in life according to their talents and interests.
- iii. The policy promises to provide multidisciplinary and holistic education across the sciences, social sciences, arts, humanities, and sports for an interdisciplinary world.
- iv. It emphasises conceptual understanding rather than rote learning. The policy also aims to foster critical thinking and encourages learners to make logical decisions.

- v. The policy upholds ethics, human and constitutional values, and emphasises building life skills such as communication, teamwork, leadership, and resilience.
- vi. The policy also emphasises the extensive use of technology in teaching and learning, removing language barriers, increasing access for students with disabilities (Divyang), and enhancing educational planning and management.
- vii. The policy aims to ensure respect for diversity and the local context in all curricula, pedagogy, and policies.
- viii. The policy emphasises equity and inclusion as the cornerstone of all educational decisions, ensuring that all students can thrive in the education system. It also ensures that the institutional environment is responsive to differences, thereby making high-quality education available to all.
- ix. The policy also aims to ensure that the education system is grounded in the values of Indian civilisation and fosters pride in India and its rich, diverse, ancient, and modern culture, languages, knowledge systems, and traditions.

23.1 Semester-wise Course and Credit Distribution

Course & Academic Level	Semester	Discipline Specific Courses Core Subject-A & B (DSC) Credits - 4	Discipline Specific Elective (DSE) Credits - 4	Minor Courses (MC) Credits - 3	Multidisciplinary (MDC) Credits - 3	Skill Enhancement (SEC) Credits - 3	Ability Enhancement (AEC) Credits - 2	Internship/Apprenticeship/Project (IAP/PC) Credits - 4	Value Added Courses (VAC) Credits - 2	Total Credits
100-199 Introductory/ Foundation Level Courses	I	Subject-A (DSC A1) Subject-B (DSC B1)		Subject-C (MC1)	MDC1	SEC1	AEC1			20
	II	Subject-A (DSC A2) Subject-B (DSC B2)		Subject-C (MC2)	MDC2	SEC2		IAP/PC-1	VAC1	24
Level 4.5	Exit 1	Students on exit will be awarded Undergraduate Certificate (in the field of study) after securing 44 credits in Semester I and II								
200-299 Intermediate Level Courses	III	DSC A3 DSC B3		MC3	MDC3	SEC3	AEC2		VAC2	22
		DSC A3/B3 DSC3(i)								
	IV	DSC A4 DSC B4	DSE 1 A/B	MC4			AEC3		VAC3	20
		DSC A4/B4 DSC4(i)								
Level 5	Exit 2	Students on exit will be awarded Undergraduate Diploma (in the field of study/Discipline) after securing 86 credits on completion of Semester IV								
300-399 Higher Level Courses	V	DSC A5 DSC B5	DSE 2 A/B DSE 3 A/B	MC5			AEC4			22
		DSC A5/B5 DSC5(i)								
	VI	DSC A6 DSC B6	DSE 4 A/B DSE 5 A/B	MC6						20
		DSC A6/B6 DSC6(i) DSC6(ii)								
Level 5.5	Exit 3	Students on exit will be awarded Undergraduate Degree (in the field of study/Discipline) after securing 128 credits on completion of Semester VI								
400-499 Advanced Level Courses	VII	DSC7 DSC8	DSC9 Research Methodology and Ethics	2 DSE OR 1 DSE and 1 MC	Dissertation instead of any one of DSE		The Dissertation/ Academic Project will start in Semester VII and continue in Semester VIII.			20
	VIII	DSC10 DSC11		2 DSE OR 1 DSE and 2 MC	Dissertation instead of any two of DSEs					20
	Exit 4	Students will be awarded Bachelors Degree (Hons./Hons. with Research) in relevant discipline on completion of Semester VIII with 168 Credits								
Level 6										

23.2 Important Notes and Regulations

1. The prescribed credit weightage includes Lecture, Tutorial, and Practical components.
2. In the first semester, students shall be offered three different subjects of the same stream: A, B, and C.
3. At the end of the second semester, each student may choose either:
 - Multidisciplinary/Interdisciplinary Programme, or
 - Single Major Programme.

Students choosing the Single Major Programme shall declare their Major and Minor subjects at the end of the second semester. Such choices shall continue till Semester VII.

4. Another disciplines DSC studied during the first two semesters by students opting for a Major Programme shall be treated as Minor Courses.
5. A DSC offered in one discipline may be treated as a Minor by another discipline. Students may choose Minor Courses from two different subjects, provided they earn at least 12 credits in each.
6. MDCs must be selected from a discipline other than the students Major and Minor subjects.
7. AEC/VAC/SEC courses shall be chosen from a pool of available courses. However, SEC-1 and SEC-2 must be selected from discipline-specific Core or Minor subjects.
8. A maximum of two language courses may be opted as Core and Minor subjects. AECs should be from languages other than those studied under DSCs/Minors.
9. Internship/Apprenticeship/Project/Community Outreach (I/A/P/C) shall be determined at the end of the first semester to facilitate activities during winter vacation.
10. To pursue a 4-year Honours Degree, a student must study one discipline in which he/she has completed at least 11 Core Courses (6 DSCs + 5 DSEs) during the first three years.
11. Students securing 75% or more aggregate marks up to Semester VI shall be eligible for the 4-year Honours with Research Programme, subject to HPU approval for the College.
12. One course per semester (DSC/Minor/MDC/SEC/etc.) from subjects offered in two or more different programmes must be identical.
13. Students of the B.A. Programme may opt for only one DSC each from Bachelor of Performing Arts or Bachelor of Fine Arts programmes.
14. To pursue Honours in the fourth year, students shall study only one discipline in both semesters in which they have studied five DSEs during the first three years.
15. Major and Minor shall be awarded subject to fulfillment of the following minimum credit requirements:
 - Major: 64/84 credits (3-year/4-year)
 - Minor: 28 credits (4-year)

Note: As this scheme is being implemented for the first time, it is subject to modifications. Any changes introduced in subsequent years after admission to the First Year shall apply retrospectively.

23.3 Semester-wise Course and Credit Distribution of UG Programme

23.3.1 Multidisciplinary / Interdisciplinary

Semester	Course Categories	Credits
I	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	Total	20
II	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Value-Addition Course	2
	1 I/A/P/C/ or Vocation Course*	4
	Total	24
Exit Option after Semester II Exit option with UG Certificate after securing 44 credits (*with 4 credits of I/A/P/C/or work-based vocational course offered during winter/summer term), along with entry option to second year or third semester in Multidisciplinary/Interdisciplinary.		
Semester	Course Categories	Credits
III	2 Core Courses (Major): One each from two Core Disciplines (A or B or C) (say, A and B) (4+4)	8
	1 Minor Course: (say C, as A and B both have selected as Core (Major))	4
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	1 Value-Addition Course	2
	Total	22
IV	2 Core Courses	8
	1 Minor Course	4

Semester	Course Categories	Credits
	1 Discipline-Specific Elective (Core discipline A or B)	4
	1 Ability Enhancement Course	2
	1 Value-Added Course	2
	Total	20

Exit Option after Semester IV

Exit option with UG Diploma after securing 86 credits along with entry option to third year or fifth semester.

Semester	Course Categories	Credits
V	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
	1 Ability Enhancement Course	2
	Total	20
VI	Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
	Total	20

Award of 3-Year Bachelors Degree

Award of 3-Year Bachelors Degree after completion of 128 credits.

Semester	Course Categories	Credits
VII	3 Major Courses (4+4+4)	12
	2 DSE Courses (4+4)	8
	Total	20
VIII	2 Major Courses (4+4)	8
	3 DSE Courses (4+4+4)	12
	Total	20

Bachelors Degree (Honours) without Research

Semester	Course Categories	Credits
VII	3 Major Courses (4+4+4)	12
	1 DSE Course	4
	Dissertation (Preliminary Work)	4
VIII	2 Major Courses (4+4)	8
	1 DSE Course	4

Semester	Course Categories	Credits
	Dissertation	8
	Total	20
Bachelors Degree (Honours with Research)		

23.3.2 Single Core Discipline, Major with Minor

Semester	Course Categories	Credits
I	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	Total	20
II	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Value-Addition Course	2
	1 I/A/P/C/ or Vocation Course*	4
	Total	24
Exit Option after Semester II Exit option with UG Certificate after securing 44 credits (*with 4 credits of I/A/P/C/or work-based vocational course(s) offered during winter/summer term) along with entry option to second year or third semester in Single Core Discipline, Major with Minor.		
Semester	Course Categories	Credits
III	2 Core Courses (Major): Both from one Discipline (A or B or C), say A Discipline (4+4)	8
	1 Minor Course: say, C Discipline	4
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	1 Value-Added Course	2

Semester	Course Categories	Credits
	Total	22
IV	2 Core Courses (4+4)	8
	1 Minor Course	4
	1 Discipline-Specific Elective	4
	1 Ability Enhancement Course	2
	1 Value-Added Course	2
	Total	20

Exit Option after Semester IV

Exit option with UG Diploma after securing 86 credits along with entry option to third year or fifth semester.

Semester	Course Categories	Credits
V	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
	1 Ability Enhancement Course	2
	Total	20
VI	Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
	Total	20

Award of 3-Year Bachelors Degree

Award of 3-Year Bachelors Degree after completion of 128 credits.

Semester	Course Categories	Credits
VII	3 Major Courses (4+4+4)	12
	2 DSE Courses (4+4) / or 1 DSE and 1 Minor Course*	8
	Total	20
VIII	2 Major Courses (4+4)	8
	3 DSE Courses (4+4+4) / or 1 DSE and 2 Minor Courses* / or 2 DSE and 1 Minor Course*	12
	Total	20

Bachelors Degree (Honours) without Research

Semester	Course Categories	Credits
VII	3 Major Courses (4+4+4)	12

Semester	Course Categories	Credits
	1 DSE Course / or 1 Minor Course*	4
	Dissertation (Preliminary Work)	4
VIII	2 Major Courses (4+4)	8
	1 DSE Course / or 1 Minor Course*	4
	Dissertation	8
	Total	20

23.3.3 Bachelors Degree (Honours with Research)

* Asterisk mark refers to options for students pursuing (Honours/or Honours with Research) with Major and Minor.

Sem	Category	Course	Credits	Remarks
I	Core	1 Mathematics	4	To be selected from Courses offered by Mathematics Department
	Core	1 Physics	4	To be selected from Courses offered by Physics Department
	Core	1 Chemistry	4	To be selected from Courses offered by Chemistry Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Courses offered by various departments. This has to be different from Major and Minor.
	SEC	1 Skill Enhancement Course	3	To be selected from list of the Skill Enhancement Courses offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi
		Total	20	
	Core	1 Mathematics	4	To be selected from Courses offered by Mathematics Department

Sem	Category	Course	Credits	Remarks
	Core	1 Physics	4	To be selected from Courses offered by Physics Department
	Core	1 Chemistry	4	To be selected from Courses offered by Chemistry Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Courses offered by various departments for the semester
	SEC	1 Skill Enhancement Course	3	To be selected from list of the Skill Courses floated for the semester
	IAPC	1 IAPC/or Vocational Course	4	To be selected from list of the IAPC activities/or Vocational Courses offered for the semester by the College as per HPU guidelines
	VAC	1 Value-Addition Course	2	To be selected from Value Addition Courses offered for the semester
		Total	24	
III	Core	1 Mathematics	4	To be selected from Courses offered by Parent Department
	Core	1 Physics	4	To be selected from Courses offered by Parent Department
	Minor	1 Chemistry	4	To be selected from Major Courses offered by Chemistry Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Courses offered by various departments for the semester
	SEC	1 Skill Enhancement Course	3	To be selected from list of the Skill Courses offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi
	VAC	1 Value-Addition Course	2	To be selected from Value-Addition Courses offered for the semester

Sem	Category	Course	Credits	Remarks
		Total	22	
IV	Core	1 Mathematics	4	To be selected from Courses offered by Parent Department
	Core	1 Physics	4	To be selected from Courses offered by Parent Department
	Core	1 DSE (either Mathematics or Physics)	4	To be selected from Courses offered by Parent Department (Mathematics or Physics)
	Minor	1 Chemistry	4	To be selected from Major Courses offered by Chemistry Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi
	VAC	1 Value-Added Course	2	To be selected from Value Added Courses offered for the semester
		Total	20	
V	Core	1 Mathematics	4	To be selected from Courses offered by Parent Department
	Core	1 Physics	4	To be selected from Courses offered by Parent Department
	Core	2 DSE	8	To be selected from Courses offered by Parent Department
	Minor	1 Chemistry	4	To be selected from Major Courses offered by Chemistry Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi
		Total	22	
VI	Core	1 Mathematics	4	To be selected from Courses offered by Parent Department
	Core	1 Physics	4	To be selected from Courses offered by Parent Department
	Core	2 DSE	8	To be selected from Courses offered by Parent Department

Sem	Category	Course	Credits	Remarks
	Minor	Chemistry	4	To be selected from Major Courses offered by Chemistry Department
		Total	20	
For Students Pursuing Bachelors Degree (Honours) without Research				
Sem	Category	Course	Credits	Remarks
VII	Core	3 DSC Courses	12	To be selected from Courses offered by Parent Department
	Core	2 DSE Courses	8	To be selected from Courses offered by Parent Department
		Total	20	
VIII	Core	2 DSC Courses	8	To be selected from Courses offered by Parent Department
	Core	3 DSE Courses	12	To be selected from Courses offered by Parent Department
		Total	20	
For Students Pursuing Bachelors Degree (Honours with Research)				
Sem	Category	Course	Credits	Remarks
VII	Core	3 DSC Courses	12	To be selected from Courses offered by Parent Department
	Core	Dissertation (Preliminary Work)	4	To be taken up under the guidance of qualified Teacher(s)
	Core	1 DSE	4	To be selected from Courses offered by Parent Department
		Total	20	
VIII	Core	2 DSC Courses	8	To be selected from Courses offered by Parent Department
	Core	1 DSE	4	To be selected from Courses offered by Parent Department
	Core	Dissertation	8	To be taken up under the guidance of qualified Teacher(s)
		Total	20	

24 An example of a semester-wise course plan

An example of a semester-wise course plan for a Single Core Discipline (Major) with Minor may be worked out as shown below. Suppose a student chooses **History** as Major and **Political Science** as Minor, the course plan will be as follows:

Sem	Course	Category	Credits	Remarks
I	1 History	Core	4	To be selected from Courses offered by History Department
	1 Economics	Core	4	To be selected from Courses offered by Economics Department
	1 Political Science	Core	4	To be selected from Courses offered by Political Science Department
	1 Multidisciplinary Course	MDC	3	To be selected from Multidisciplinary Courses offered by various departments. This has to be different from Major and Minor.
	1 Skill Enhancement Course	SEC	3	To be selected from list of Skill Enhancement Courses offered for the semester
	1 Ability Enhancement Course	AEC	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi
	Total		20	
II	1 History	Core	4	To be selected from Courses offered by History Department
	1 Economics	Core	4	To be selected from Courses offered by Economics Department
	1 Political Science	Core	4	To be selected from Courses offered by Political Science Department
	1 Multidisciplinary Course	MDC	3	To be selected from Multidisciplinary Courses offered by various departments for the semester
	1 Skill Enhancement Course	SEC	3	To be selected from list of Skill Courses offered for the semester
	1 IAPC/or Vocational Course	IAPC	4	To be selected from list of IAPC activities/or Vocational Courses offered for the semester by the College as per HPU guidelines

Sem	Course	Category	Credits	Remarks
	1 Value-Addition Course	VAC	2	To be selected from Value Addition Courses offered for the semester
	Total		24	
III	2 History DSC Courses	Major	8	To be selected from Courses offered by Parent Department
	1 Political Science	Minor	4	To be selected from Major Courses offered by Political Science Department
	1 Multidisciplinary Course	MDC	3	To be selected from Multidisciplinary Courses offered by various departments for the semester
	1 Skill Enhancement	SEC	3	To be selected from list of Skill Courses offered for the semester
	1 Ability Enhancement Course	AEC	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi
	1 Value-Addition Course	VAC	2	To be selected from Value-Addition Courses offered for the semester
	Total		22	
IV	2 History DSC Courses	Major	8	To be selected from Courses offered by Parent Department
	1 History DSE Course	Major	4	To be selected from Courses offered by Parent Department
	1 Political Science	Minor	4	To be selected from Major Courses offered by Political Science Department
	1 Ability Enhancement Course	AEC	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi
	1 Value-Added Course	VAC	2	To be selected from Value Added Courses offered for the semester
	Total		20	
V	2 History DSC Courses	Major	8	To be selected from Courses offered by Parent Department
	2 History DSE Courses	Major	8	To be selected from Courses offered by Parent Department
	1 Political Science Course	Minor	4	To be selected from Major Courses offered by Political Science Department

Sem	Course	Category	Credits	Remarks
	1 Ability Enhancement Course	AEC	2	To be selected from Ability Enhancement Courses – English, Sanskrit or Hindi
	Total		22	
VI	3 History DSC Courses	Major	12	To be selected from Courses offered by Parent Department
	2 History DSE Courses	Major	8	To be selected from Courses offered by Parent Department
	Total		20	
For Students Pursuing Bachelors Degree (Honours) without Research				
Sem	Course	Category	Credits	Remarks
VII	3 History DSC Courses	Major	12	To be selected from Courses offered by Parent Department
	1 History DSE Course	Major	4	To be selected from Courses offered by Parent Department
	1 Political Science	Minor	4	To be selected from Major Courses offered by Political Science Department
	Total		20	
VIII	2 History DSC Courses	Major	8	To be selected from Courses offered by Parent Department
	1 History DSE Course	Major	4	To be selected from Courses offered by Parent Department
	2 Political Science Courses	Minor	8	To be selected from Major Courses offered by Political Science Department
	Total		20	
For Students Pursuing Bachelors Degree (Honours with Research)				
Sem	Course	Category	Credits	Remarks
VII	3 History DSC Courses	Major	12	To be selected from Courses offered by Parent Department
	Dissertation (Preliminary Work)	Major	4	To be taken up under the guidance of qualified Teacher(s)
	1 Political Science Course	Minor	4	To be selected from Major Courses offered by Political Science Department
	Total		20	
VIII	2 History DSC Courses	Major	8	To be selected from Courses offered by Parent Department

Sem	Course	Category	Credits	Remarks
	1 Political Science Course	Minor	4	To be selected from Major Courses offered by Political Science Department
	Dissertation	Major	8	To be taken up under the guidance of qualified Teacher(s)
	Total		20	
Note: 2 Courses of Economics studied during first two semesters will be treated as Minor Courses.				

25 Proposed Scheme for B.Sc. and B.A. (Pass Course) Semester I and Semester II

25.1 Proposed Scheme for B.Sc. (Pass Course) Semester I and Semester II

Table 13: Proposed Scheme for B.Sc. Non-Medical (Semester I & II)

Course Category	Semester I	Semester II
DSC-A	DSCA1	DSCA2
DSC-B	DSCB1	DSCB2
Minor Course (MC)	MC1	MC2
Multidisciplinary Course (MDC)	MDC1	MDC2
Skill Enhancement Course (SEC)	SEC1	SEC2
Ability/Value Enhancement	AEC1 (Language)	VAC1 (Environment Education and Awareness)
Internship / Project / Apprenticeship	—	I/A/P/C 1

Subjects Offered under DSC/MC/SEC: Physics, Chemistry, Mathematics and Computer Application.

Table 14: Proposed Scheme for B.Sc. Medical (Semester I & II)

Course Category	Semester I	Semester II
DSC-A	DSCA1	DSCA2
DSC-B	DSCB1	DSCB2
Minor Course (MC)	MC1	MC2
Multidisciplinary Course (MDC)	MDC1	MDC2
Skill Enhancement Course (SEC)	SEC1	SEC2
Ability/Value Enhancement	AEC1 (Language)	VAC1 (Environment Education and Awareness)
Internship / Project / Apprenticeship	—	I/A/P/C 1

Subjects Offered under DSC/MC/SEC: Botany, Chemistry, Geology and Zoology.

25.2 Proposed Scheme for B.A. (Pass Course) Semester I and Semester II

Table 15: Proposed Scheme for B.A. (Pass Course) Semester I & II

Course Category	Semester I	Semester II
DSC-A	DSCA1	DSCA2
DSC-B	DSCB1	DSCB2
Minor Course (MC)	MC1	MC2
Multidisciplinary Course (MDC)	MDC1	MDC2
Skill Enhancement Course (SEC)	SEC1	SEC2
Ability/Value Enhancement	AEC1 (Language)	VAC1 (Environment Education and Awareness)
Internship / Project / Apprenticeship	—	I/A/P/C 1

Course Category	Semester I	Semester II
Subjects Offered under DSC/MC/SEC: English, Hindi, Sanskrit, History, Political Science, Sociology, Geography, Tour and Travels, Economics, Journalism and Mass Communication, Music (Vocal), Music (Instrumental), Computer Application and Physical Education.		

25.2.1 B.A. Subject Groups

Students will have to choose any two groups and then select one subject from each selected group.

Table 16: B.A. Subject Groups

Groups	Subjects to be Chosen
Group-I	History/ Geography/ JMC/ Music(V/I)
Group-II	English/ Economics/ Computer Application/ Physical Education/ Hindi/ Sanskrit
Group-III	Political Science/ Tour and Travels/ Sociology/ Maths

Note:

1. Choose one subject from each group.
2. Math cannot be opted with Hindi, Political Science and Physical Education.
3. No two practical subjects can be opted at once.
4. Computer Application will only be opted with Math Only

25.3 Proposed Scheme of Teaching & Evaluation for B.Com. (Pass Course)

25.3.1 Semester I (with Commerce as Core Subject)

Table 17: Semester I B.Com. Scheme

Sl.	Course Code	Title of the Course	Category	Teaching Hours	SEE	CIE	Total	Credits
1	B.C.101	Business Organization & Management	DSC - I	4+0+0	70	30	100	4
2	B.C.102	Financial Accounting-I	DSC - II	4+0+0	70	30	100	4

Sl.	Course Code	Title of the Course	Category	Teaching Hours	SEE	CIE	Total	Credits
3	B.C.103	Business Law	MC - I	4+0+0	70	30	100	4
4	B.C. MDC - I	General Management (GE)	MDC - I	3+0+0	50	25	75	3
5	B.C.104	E-Commerce	SEC - I	3+0+0	50	25	75	3
6	—	To be chosen from the basket of languages	AEC - I	2+0+0	35	15	50	2
Sub-Total (A): 345 (SEE) + 155 (CIE) = 500 Marks					 20 Credits			

25.3.2 Semester II

Table 18: Semester II B.Com. Scheme

Sl.	Course Code	Title of the Course	Category	Teaching Hours	SEE	CIE	Total	Credits
7	B.C.105	Principles of Marketing	DSC - III	4+0+0	70	30	100	4
8	B.C.106	Financial Accounting-II	DSC - IV	4+0+0	70	30	100	4
9	B.C.107	Company Law	MC - II	4+0+0	70	30	100	4
10	B.C. MDC-II	Business Environment	MDC-II	3+0+0	50	25	75	3
11	B.C.108	Entrepreneurship and Venture Creation	SEC-II	3+0+0	50	25	75	3
12	—	Environment-related Courses (As prepared by the Department of Env. Science)	VAC-I	2+0+0	35	15	50	2
13	—	As per the guidelines of the University*	I/A/P/C*	0+0+2*	—	50*	50*	2*
Sub-Total (B): 345 (SEE) + 205* (CIE) = 550* Marks					 22* Credits			

EXIT OPTION WITH CERTIFICATION – with ability to solve well-defined problems

*Credits may vary as per the directions of the University.

25.4 Program Structure Scheme of Teaching & Evaluation for B. Com Banking, Financial Services and Insurance

Seats Offered = 30

Programme Objectives

1. To integrate academic learning with structured apprenticeship in the Banking, Financial Services and Insurance (BFSI) sector, thereby fostering experiential knowledge, practical skills, and workplace readiness among students.
2. To nurture confident, industry-ready graduates by developing essential professional competencies in customer relationship management, financial operations, retail banking services, insurance practices, and effective communication.
3. To promote holistic development through value-based education, sustainability awareness, ethical business practices, and interdisciplinary learning relevant to financial services and inclusive banking.
4. To equip students with the knowledge, skills, and adaptability required for lifelong learning, enabling them to pursue higher studies, professional certifications, entrepreneurship, and diverse career opportunities in the banking, insurance, and financial services sectors.

Programme Outcomes

Upon successful completion of the programme, graduates will be able to:

1. Demonstrate foundational and specialized knowledge of banking operations, financial products, risk management practices, customer relationship management, and insurance services.
2. Apply professional competencies in branch banking, customer onboarding, Know Your Customer (KYC) compliance, digital banking platforms, and financial product handling through hands-on apprenticeship and industry exposure.
3. Integrate classroom learning with practical industry experience and demonstrate proficiency in banking technologies, service operations, regulatory frameworks, and client servicing within the BFSI ecosystem.
4. Exhibit effective communication, leadership, teamwork, and interpersonal skills required to collaborate successfully in cross-functional teams and client-facing roles within financial institutions.
5. Demonstrate ethical responsibility, professional integrity, and an entrepreneurial mindset by promoting financial inclusion, transparency, innovation, and sustainable business practices in banking and insurance services.

6. Utilize critical thinking, analytical abilities, data analytics, and fintech tools to assess financial challenges, manage risks, and make informed decisions in dynamic banking, financial services, and insurance environments.

Semester I								
Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L+T+P)	SEE	CIE	Total Marks	Credits
1	B.C.R/E/B 101	Accounts Assistant	DSC-I	2+1+2	70	30	100	4
2	B.C.B.102	Business Statistics	DSC-II	3+0+2	70	30	100	4
3	B.C.B.103	Introduction to Banking and Finance	MC-I	4+0+0	70	30	100	4
4	B.C.B. MDC-I	To be chosen from the basket of subjects	MDC-I	3+0+0	50	25	75	3
5	B.C.B 104	Management Insights and Applications	SEC-I	3+0+0	50	25	75	3
6		(English/Hindi/Sanskrit) To be chosen from the basket of languages	AEC-I	2+0+0	35	15	50	2
Sub-Total(A)					345	155	500	20

Semester II								
Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L+T+P)	SEE	CIE	Total Marks	Credits
7	B.C.R/E/B 105	BGST Assistant	DSC-III	3+0+2	70	30	100	4
8	B.C.B.106	Essentials of Insurance	DSC-IV	4+0+0	70	30	100	4
9	B.C.B.107	Business Regulatory Framework	MC-II	4+0+0	70	30	100	4
10	B.C.B MDC-II	To be opted out of the basket of subjects	MDC-II	3+0+0	50	25	75	3
11	B.C.B.108	Computer Accounting Tally Prime	SEC-II	2+0+2	50	25	75	3
12	—	Environment-related Courses (As prepared by the Department of Env. Science)	VAC-I	2+0+0	35	15	50	2
13	—	As per the guidelines of the University	I/A/P/C	0+0+4	—	—	100	4
Sub-Total (B)					345	155	600	24

EXIT OPTION WITH CERTIFICATION

Semester III

Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours Per Week (L+T+P)	SEE	CIE	Total Marks	Credits
14	B.C.B 201	Insurance Advisor	DSC–V	3+1+0	70	30	100	4
15	B.C.B 202	Indian Financial System	DSC–VI	4+0+0	70	30	100	4
16	B.C.B 203	Principles and Practices of Insurance	MC–III	4+0+0	70	30	100	4
17	B.C.B MDC–III	To be opted from the basket of subjects	MDC–III	3+0+0	50	25	75	3
18	B.C.B 204	Taxation–I	SEC–III	3+0+0	50	25	75	3
19	–	As per the Faculty of Commerce and Management	VAC–II	2+0+0	35	15	50	2
20	–	(English/Hindi/Sanskrit) To be chosen from the basket of languages	AEC–II	2+0+0	35	15	50	2
Sub–Total (C)					380	170	550	22

Semester IV

Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L+T+P)	SEE	CIE	Total Marks	Credits
21	B.C.B 205	Mutual Fund Distributor	DSC–VII	2+1+2	70	30	100	4
22	B.C.B 206	Financial Management Theory and Practice	DSC–VIII	4+0+0	70	30	100	4
23	B.C.B 207	Taxation–II	MC–IV	4+0+0	70	30	100	4
24	B.C.B 208	Any one of the following: a) Recent Trends in Insurance Sector b) Emerging Trends in Banking	DSE–I	4+0+0	70	30	100	4
25	–	As per the Faculty of Commerce and Management	VAC–III	2+0+0	35	15	50	2
26	–	(English/Hindi/Sanskrit) To be chosen from the basket of languages	AEC–III	2+0+0	35	15	50	2
Sub–Total (D)					350	150	500	20

EXIT OPTION WITH DIPLOMA

Semester V

Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L+T+P)	SEE	CIE	Total Marks	Credits
27	B.C.B 301	Allied Course – MOOC	DSC–IX	–	–	–	100	2
28	B.C.B 302	Apprenticeship in Industry	DSC–X	–	–	–	100	20
Sub–Total (E)							200	22

Semester VI

Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L+T+P)	SEE	CIE	Total Marks	Credits
29	B.C.B 304	Apprenticeship in Industry	DSC–XI	–	–	–	100	20
Sub–Total (F)							100	20
Grand Total								128

EXIT OPTION WITH BACHELOR'S DEGREE**26 Arts / Science / Commerce Courses****26.1 Ability Enhancement Courses (AEC)****26.1.1 Semester I**

Table 19: AEC Courses Semester I

Semester	Subject	Course Name	Course Code
I	English	Foundation Course in English	AEC ENG 115
I	Hindi	Hindi Bhasha or Sampreshan	AEC HIN 114
I	Sanskrit	Neeti Sahitya	SKT AEC 114

26.2 Arts**26.2.1 DSC I / II / MC****Semester I**

Table 20: Arts Courses Semester I

Subject	Course Name	Course Code	Credits
Music Instrumental	Introduction to Indian Classical Music Instrumental	MUSI 111TH / BPA(I)111TH	2
	Practical (Stage Performance)	MUSI 111PR	2
Music Vocal	Introduction to Indian Classical Music	MUSV 111TH / BPA(V)111TH	2
	Practical (Stage Performance)	MUSV 111PR	2
Economics DSC/MC	Basic Microeconomics	ECONEP111	4
English DSC/MC	Appreciating Literature I (Poetry and Short Story)	DSC ENG 111 / MC ENG 112	4
Geography DSC/MC	Introduction to Physical Geography	GEOG DSC 101	4
Hindi DSC/MC	(, ,)	DSC HIN 111 / MC HIN 111	4
History DSC/MC	History of India (from the Earliest Times to Gupta Period)	DSC 1(C/M): HIST-111	4
Journalism and Mass Communication DSC/MC	Historical Perspective of Print Journalism in India	JMC-DSC-101	4
Physical Education	Introduction to Physical Education	PHED-101	4
Political Science DSC/MC	Introduction to Political Theory	DSC-1-POLS-111	4
Sanskrit DSC/MC	संस्कृत काव्य	SKT-DSC-111 / SKT-MC-111	4
Sociology DSC/MC	Introduction to Sociology	DSC-SOC-101	4
Tourism and Travel Management	Introduction to Tourism and Travel	TTMT 101	4
Computer Science / Computer Application	Fundamentals of Computers and Office Productivity Tools	COMP-101	4

Semester II

Table 21: Arts Courses Semester II

Subject	Course Name	Course Code	Credits
Music Instrumental	Fundamental Knowledge of Hindustani Music	MUSI 121TH / BPA(I)121TH	2
	Practical (Demonstration)	MUSI 121PR	2
Music Vocal	Fundamental Knowledge of Indian Classical Music	MUSV 121TH / BPA(V)121TH	2
	Practical (Demonstration)	MUSV 121PR	2
Economics DSC/MC	Basic Macroeconomics	ECONEP121	4
English DSC/MC	Appreciating Literature II (Non-Fictional Prose and Drama)	DSC ENG 121 / MC ENG 122	4
Geography DSC/MC	Fundamentals of Human Geography	GEOG DSC 104	4
Hindi DSC/MC	मध्यकालीन काव्य	DSC HIN 121 / MC HIN 121	4
History DSC/MC	History of India: Post Gupta to 1200 CE	DSC 2(C/M): HIST-121	4
Journalism and Mass Communication	Radio Journalism	JMC-DSC-201	4
Physical Education	Management of Physical Education and Sports	PHED-111	4
Political Science DSC/MC	Indian Government and Politics	DSC-2-POLS-121	4
Sanskrit DSC/MC	संस्कृत नाट्य	SKT-DSC-121 / SKT-MC-121	4
Sociology DSC/MC	Society in India	DSC-2-SOC-201	4
Tourism and Travel Management	Tourism Resources of India	TTMT 201	4
Computer Science / Computer Application	Internet and Web Technologies	COMP-201	4

26.3 Science

26.3.1 DSC I / II / MC

Semester I

Table 22: Science Courses Semester I

Subject	Course Name	Course Code	Credits
Chemistry	Inorganic Chemistry-I	CHEM-111	3 + 1
Botany	Phycology and Mycology	BBOTDSC-111	3(T) + 1(P)
Geology	Fundamentals of Geology	GEOL-DSC101	3(T) + 1(P)
Mathematics	Differential Calculus	DSC-MATH-111	4
Physics	Mechanics	DSC-PHYT-111(a) / DSC-PHYP-111(b)	3(T) + 1(P)
Zoology	Fundamentals of Invertebrates	BZOODSC-111	3(T) + 1(P)
Computer Science / Computer Application	Fundamentals of Computers and Office Productivity Tools	COMP-101	4

Semester II

Table 23: Science Courses Semester II

Subject	Course Name	Course Code	Credits
Chemistry	Organic Chemistry-I	CHEM-121	3 + 1
Botany	Bryophyta, Pteridophyta and Gymnosperms	BBOTDSC-121	3(T) + 1(P)
Geology	Introduction to Petrology	GEOL-DSC-201	3(T) + 1(P)
Mathematics	Ordinary Differential Equations	DSC-MATH-121	4
Physics	Electricity and Magnetism	DSC-PHYT-121(a) / DSC-PHYP-121(b)	3(T) + 1(P)
Zoology	Biology of Vertebrates	BZOODSC-121	3(T) + 1(P)
Computer Science / Computer Application	Internet and Web Technologies	COMP-201	4

26.4 MDC Common Pool**26.4.1 Semester I**

Table 24: MDC Common Pool Semester I

Subject	Course Name	Course Code	Credits
Music Instrumental	Basic Concept of Indian Classical Music	MUSI112TH / BPA(I)112TH	3
Music Vocal	Basic Knowledge of Indian Classical Music	MUSV 112TH	3
Commerce	General Management (GE)	B.C. MDC - I	3
Chemistry	Introductory Chemistry-I	CHEM-112	3
Physics	Physics Fundamentals-I	MDC-PHYT-111	3
Computer	Computer Fundamentals	COMP-1001	3
Botany	Psychoactive Plants and Society	BBOTMDC-111	3
Tourism & Travel Management	Fairs and Festivals of Himachal Pradesh	TTMT 102	3
Economics	Fundamentals of Indian Economy	ECONEP112	3
Geology	Mineral Science	GEOL-MDC 101	3
Geography	Fundamental Concepts in Geography	GEOG MDC 102	3
Hindi Department	सृजनात्मक लेखन के विविध क्षेत्र	MDC HIN 112	3
History	Ancient History of India	HIST-112	3
Sociology	Social Problems in India	MDC-1-SOC- 102	3
BBA	Business Environment	BBA 104	3
BCA	Accounting	COMP-103	3
English	Literature from Himachal	MDC ENG 113	3
JMC	Editing and Feature Writing	JMC-MDC-101	3
Mathematics	Mathematics for Competitive Examinations	MDC-MATH-112	3
Physical Education	Corrective Physical Education	PHED-102	3
Political Science	Society, Economy and Politics in Himachal Pradesh	MDC-1-POLS-112	3
Zoology	Economic Zoology	BZOOMDC-111	3
BCOM	General Management (GE)	B.C. MDC - I	3
BCOM	General Management (GE)	B.C. MDC - I	3

Subject	Course Name	Course Code	Credits
Sanskrit	श्रीमद्भगद्गीता (हार्दय अध्याय)	SKT-MDC-112	3

26.4.2 Semester II

Table 25: MDC Common Pool Semester II

Subject	Course Name	Course Code	Credits
Music Instrumental	Practical (Demonstration)	MUSI 122PR	3
Music Vocal	Practical (Demonstration)	MUSV 122PR	3
Commerce	Business Environment	B.C. MDC-II	3
Chemistry	Introductory Chemistry-II	CHEM-122	3
Physics	Physics Fundamentals-II	MDC-PHYT-122	3
Computer	Introduction to Emerging Trends in Information Technology	COMP-1002	3
Botany	Fundamentals of Horticulture	BBOTMDC-121	3
Tourism & Travel Management	Adventure Tourism in Himachal Pradesh	TTMT 202	3
Economics	Contemporary Issues in Indian Economy	ECONEP122	3
Geology	Structural Geology	GEOL-MDC-201	3
Geography	General Geography of Himachal Pradesh	GEOG MDC 105	3
Hindi	अनुवाद वज्ञान	MDC HIN 122	3
History	Medieval History of India	HIST-122	3
Sociology	Industrial Sociology	MDC-2-SOC-202	3
BBA	Ethics & Corporate Social Responsibility	BBA 204	3
BCA	To be chosen from Mathematics Pool	COMP-203	3
English	Soft Skills and Personality Development	MDC ENG 123	3
JMC	Photo Journalism	JMC-MDC-201	3
Mathematics	Probability and Statistics	MDC-MATH-122	3

Subject	Course Name	Course Code	Credits
Physical Education	Movement Education	PHED-112	3
Political Science	Human Rights, Gender, and Environment	MDC-2-POLS-122	3
Zoology	Wildlife of Himachal Pradesh	BZOOMDC-121	3
Sanskrit	श्रीमद्भगद्गीता (14 ^{वाँ} एवं 17 ^{वाँ} अध्याय)	SKT-MDC-122	3

26.5 SEC Pool

26.5.1 Semester I

Table 26: SEC Pool Semester I

Subject	Course Name	Course Code	Credits
Music Instrumental	Presentation and Documentation-I	MUSI 113PR	3
Music Vocal	Presentation and Documentation-I	MUSV 113PR	3
Chemistry	Basic Analytical Chemistry-I	CHEM-113	3
BBA	Personality Development & Communication Skills	BBA 105	3
BCA	Fundamentals of Computers and Office Productivity Tools - Lab	COMP-151	3
Tourism and Travel Management	Tourism Geography and Map Work	TTMT 103	3
Botany	Biofertilizers	BBOTSEC-111	3
Computer Science / Computer Application	Fundamentals of Computers and Office Productivity Tools - Lab	COMP-151	3
Economics	Basic Statistics for Social Sciences	ECONEP113	3
English	Basic Communication Skills	SEC ENG 114	3
Geography	General Cartography	GEOG SEC 103	3
Geology	Geology Practical Course	GEOL-SEC 101	3

Subject	Course Name	Course Code	Credits
Hindi	प्रयोजनमूलक हर्दी	SEC HIN 113	3
History	An Introduction to Archaeology	SEC I: HIST-113	3
JMC	Cyber Journalism	JMC-SEC-101	3
Mathematics	Elementary Algebra	SEC-MATH-113	3
Physical Education	Fitness and Conditioning	PHED-103	3
Physics	Physical Gadgets and Their Applications	SEC-PHYP-111	3
Political Science	Legislative Support	SEC-1-POLS-113	3
Sanskrit		SKT-SEC-113	3
Sociology	Sociology of Environment	SEC-1-SOC-103	3
Zoology	Apiculture	BZOOSEC-111	3

26.5.2 Semester II

Table 27: SEC Pool Semester II

Subject	Course Name	Course Code	Credits
Music Instrumental	Presentation and Documentation-II	MUSI 123PR	3
Music Vocal	Presentation and Documentation-II	MUSV 123PR	3
Chemistry	Basic Analytical Chemistry-II	CHEM-123	3
BBA	IT Tools in Business	BBA 205	3
BCA	Internet and Web Technologies - Lab	COMP-251	3
Tourism and Travel Management	Introduction to Accommodation and Aviation Industry	TTMT 203	3
Botany	Mushroom Cultivation Technology	BBOTSEC-121	3
Computer Science / Computer Application	Internet and Web Technologies - Lab	COMP-251	3

Subject	Course Name	Course Code	Credits
Economics	Economics of Agriculture in Himachal Pradesh	ECONEP123	3
English	Writing Skills	SEC ENG 124	3
Geography	Working with Maps (Practical)	GEOG SEC 106	3
Geology	Geomorphology and Surface Processes	GEOL-SEC 201	3
Hindi	समाचार संकलन और लेखन	SEC HIN 123	3
History	Historical Tourism	SEC-2: HIST-123	3
JMC	Radio & T.V. News Anchoring	JMC-SEC-201	3
Mathematics	Logic and Sets	SEC-MATH-123	3
Physical Education	Fundamental of Games and Sports	PHED-113	3
Physics	Skill Enhancement Course (To be chosen from SEC of Maths/Chemistry/Computer)	—	3
Political Science	Public Opinion and Survey Research	SEC-2-POLS-123	3
Sanskrit	वेद एवं दर्शन	SKT-SEC-123	3
Sociology	Theory and Practice of Development	SEC-2-SOC-203	3
Zoology	Sericulture	BZOOSE-121	3

26.6 VAC Course

Table 28: VAC Course

Course Name	Course Code	Credits
Environment Education and Awareness	VAC-ENV	2

27 Fee Structure for 1st and 2nd Semester UG Programmes

Sr. No	Fee Head	BA-1st Sem		B.Com 1st Sem		B.Sc. 1st Sem	
		Boys	Girls	Boys	Girls	Boys	Girls
1	Admission Fee	25	25	50	50	25	25

Sr. No	Fee Head	BA-1st Sem		B.Com 1st Sem		B.Sc. 1st Sem	
		Boys	Girls	Boys	Girls	Boys	Girls
2	Tuition Fee	300	0	300	0	300	0
3	University Youth Welfare Fund	100	100	100	100	100	100
4	University Sports Fee	100	100	100	100	100	100
5	University Development Fund	500	500	500	500	500	500
6	Continuation Fee	0	0	0	0	0	0
7	University Holiday Home Fund	1	1	1	1	1	1
8	Library Security	100	100	100	100	100	100
9	House Examination	40	40	40	40	40	40
10	Magazine Fund	50	50	50	50	50	50
11	Amalgamated Fund	150	150	150	150	150	150
12	Medical Aid Fund	6	6	6	6	6	6
13	Furniture Repair Fund	10	10	10	10	10	10
14	Book Replacement Fund	25	25	25	25	25	25
15	Sports Fund	120	120	120	120	120	120
16	Student Aid Fund	2	2	2	2	2	2
17	Identity Card	10	10	10	10	10	10
18	Rover and Ranger	30	30	30	30	30	30
19	Building Fund	60	60	60	60	60	60
20	Computer Practical Fund	0	0	90	90	180	180
21	Campus Development Fund	10	10	10	10	10	10
22	Cultural Activity Fund	20	20	20	20	20	20
23	Computer and Internet Fund	20	20	20	20	20	20
24	Red Cross Fund	40	40	40	40	40	40
25	PTA Fund	520	520	520	520	520	520
Total		2239	1939	2329	2029	2569	2269

Practical Funds

Music	90
Physical Education	90
Mathematics	90
Geography	90
JMC	90

Note:

1. No Tuition Fee for HP Domicile girls.
2. University development fund for IRDP students 250.00
3. University development fund once at the time of admission.
4. No fee and Funds for handicapped students above 40% disability.
5. Library fee once a time of admission.
6. PTA fund will be charged only from one student 520.00 whose sister or brother already studying in the college.

FOR SECOND OR THIRD YEAR

28 ELIGIBILITY

28.1 FOR ADMISSION IN SECOND OR THIRD YEAR

1. Candidate must have appeared/passed the Previous Years University Examinations. Other conditions are as per University norms.
2. The UG (TDC) programme is for a minimum period of three years and a maximum of five years from the date of admission of the candidate. Under the annual system (B.A./B.Sc./B.Com. under CBCS), the total credits for the pass course at the undergraduate level is 132.

28.2 FOR DEGREE (UNDER NON-NEP)

1. The candidate shall have to undergo the prescribed courses of study for a period not less than three academic years and not more than five academic years, pass the examinations prescribed, and fulfil such conditions as have been prescribed therefor.
2. For the degree (B.A./B.Sc./B.Com.), a student will have to accumulate 132 successful credit hours of the entire coursework over a minimum of three and a maximum of five years from the date of admission.
3. Provided that not more than three attempts will be allowed to pass a course/subject.
4. The UG (TDC) programme is for a minimum period of three years and a maximum of five years from the date of admission of the candidate.

Note:

- Students admitted to the 2nd and 3rd year during the current session will follow all guidelines outlined in Section 2.2.

28.3 STUDENTS COURSE-WISE CONTINUOUS COMPREHENSIVE ASSESSMENT (CCA) AND EVALUATION

All courses involve an evaluation system of students having the following components:

1. **Term End Examination:** It is of three hours duration, covering the whole syllabus of the course and counts for 70% in theory for Arts and Commerce where practical is not involved. For Science and the subjects/courses where practical is involved, it is 50% in theory, 20% practical, and 30% in CCA/Internal Assessment.
2. **Continuous Comprehensive Assessment (CCA):** For determining CCA, the following procedure is applicable:
 - (a) 5 marks for attendance.
 - (b) 5 marks for class tests to be taken on completion of 40% of the syllabus by the class teacher.
 - (c) 10 marks for the house test to be taken on completion of 75% of the syllabus.

- (d) 10 marks for assignments, tutorials, and the general behaviour of students.
3. The minimum passing marks will be 40% in aggregate. However, 35% each in Internal Assessment and Final Examinations will be compulsory. For practical examinations, 40% passing marks will be compulsory, and if a candidate fails to obtain 40% marks in practical, he/she will be treated as failed in that subject (as per university norms).
 4. A candidate failing in either one or two subjects/papers will be given compartment in those subjects/papers and will be eligible for promotion to the next class. He/She will appear in the subject/paper in which he/she has got the compartment. He/She will have two chances (one at the supplementary stage and one at the annual stage) available to clear the compartment in subjects/papers. The degree shall not be awarded until all courses are cleared within five years from the date of admission to a particular course. A candidate failing in three or more subjects/papers will be treated as failed in that year and shall have to repeat the entire year.
 5. The successful candidates will be classified on the combined results of Part-I, Part-II, and Part-III examinations as follows:
 - (a) First Division: 60% marks or more in aggregate.
 - (b) Second Division: 50% marks but less than 60%.
 - (c) Third Division: Less than 50%.

28.4 UPPER AGE LIMIT FOR ADMISSION

1. The maximum age limit for admission to B.A./B.Sc./B.Com. courses is 23 years for male candidates belonging to the General Category and 25 years for female candidates as on 1st June of the current session.
2. A relaxation of 3 years is applicable to candidates belonging to SC/ST category.
3. The Vice-Chancellor may permit age relaxation up to a maximum of 6 months.

Note: Conditions are liable to change as per university notifications issued from time to time.

28.5 MIGRATION

1. Candidates coming from Boards/Universities other than Himachal Pradesh Board of School Education/Himachal Pradesh University must produce the original Migration Certificate along with the Application Form.
2. Those who have passed First Year/Second Year of a degree course from a university other than Himachal Pradesh University will have to obtain an Equivalence Certificate of the H.P. University course/syllabus.
3. Candidates seeking migration from affiliated colleges of Himachal Pradesh University shall have to apply on the prescribed form.

29 CHOICE BASED CREDIT SYSTEM (CBCS)

1. **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses (Core, Discipline Specific Elective, Skill Enhancement, Ability Enhancement, Generic Courses).
2. **Course:** Usually referred to as “papers”, is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work/field work/out-reach activities/project work/vocational training/viva/seminar/term papers/assignments/presentations/self-study etc. or a combination of some of these.
3. **Credit Point:** It is the product of grade point and number of credits for a course.
4. **Credit:** A unit by which the course work is measured. It determines the number of hours of instruction required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
5. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credits of all courses in all the semesters. It is expressed up to two decimal places.
6. **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.
7. **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters which are specified in Section 5.2.
8. **Programme:** An educational programme leading to the award of a Degree, Diploma or Certificate.
9. **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every Semester/Year. The grade certificate will display the course details (Code, Title, Number of Credits).

29.1 TYPES OF COURSES UNDER CHOICE BASED CREDIT SYSTEM

1. **Discipline Specific Course (DSC) or Core Course (CC):** A course which should compulsorily be studied by a candidate as a core requirement is termed as a DSC or CC.
2. **Elective Course:** Generally, a course that can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope, or which enables exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.
3. **Discipline-Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/subject of study and may also offer discipline-related elective courses of interdisciplinary nature (to be offered by the main discipline/subject of study).

4. **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to project work, and a candidate studies such a course on his/her own with advisory support by a teacher/faculty member is called a dissertation/project.
5. **Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Course:** The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC).
6. **AE Compulsory Course (AECC):** “AECC” courses are courses based upon the content that leads to knowledge enhancement. They are:
 - (a) Environmental Science
 - (b) English/MIL Communication, mandatory for all disciplines.
7. **AE Elective Course (AEEC) or Skill Enhancement Course (SEC):** AEEC or SEC courses are value-based and/or skill-based and are aimed at providing hands-on training, competencies, skills, etc. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

29.2 LETTER GRADES AND GRADE POINT

1. Two methods — relative grading or absolute grading — are in vogue for awarding grades in a course. The relative grading is based on the distribution (usually normal distribution) of marks obtained by all the students of the course and the grades are awarded based on cut-off marks or percentile. Under the absolute grading, the marks are converted to grades based on pre-determined class intervals. To implement the following grading system, the colleges and universities can use one of the above methods.
2. The HPU Shimla recommends a 10-point grading system with the following letter grades as given below:

Table 1: Grades and Grade Points

%age Marks	Grade Point	Grade
95% and above	10.0	S+
90 to less than 95%	9.5	S
85 to less than 90%	9.0	O++
81 to less than 85%	8.5	O+
75 to less than 80%	8.0	O
70 to less than 75%	7.5	A++
65 to less than 70%	7.0	A+
60 to less than 65%	6.5	A

%age Marks	Grade Point	Grade
55 to less than 60%	6.0	B+
50 to less than 55%	5.5	B
40 to less than 50%	5.0	C
Less than 40%	0.0	F

3. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.
4. The universities can decide on the grade or percentage of marks required to pass in a course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE, etc.

29.3 CLASSROOM ATTENDANCE

Each student will have to attend a minimum of 75% of Lectures/Tutorials/Practical classes. A student having less than 75% attendance will not be allowed to appear in the Term End Examination.

1. Provided that those having attendance between 74% and 65% will apply for exemption in the prescribed form accompanied by clear reason(s) for absents, to the authorized functionaries.
2. Provided that those having attendance between 64% and 50% will apply for exemption in the prescribed form accompanied by a Medical Certificate from a Government Hospital.
3. Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g., NCC, NSS, Youth Festivals, Sports, etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by an authenticated certificate from the concerned college authorities.
4. Provided further that those getting exemptions, except for those getting exemptions for co-curricular activities, will not be entitled to getting the CCA marks for classroom attendance as given below.

CCA Marks for Attendance

Attendance	Marks
>75% but <80%	1 Mark
>80% but <85%	2 Marks
>85% but <90%	3 Marks
>90% but <95%	4 Marks
>95%	5 Marks

Besides maintaining the attendance, a candidate is also required to fulfil the following conditions to appear in the annual examinations:

1. 100% submission of assignments.
2. It shall be compulsory to score a minimum of 50% marks (aggregate) in the mid-term examination.
3. It shall also be mandatory to participate in the activities of subject societies.

30 TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B.A./B.COM

		Ability Enhancement Compulsory courses (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective DSE(4)	Generic Elective GE (2)
	Core Courses (12)				
1 st Year	English-I	Environmental Science			
	Hindi/Sanskrit-I				
	DSC-1A				
	DSC-1B	English Communication			
	DSC-2A				
	DSC-2B				
2 nd Year	English/Hindi/MIL-2		SEC-1		
	DSC-1C		SEC-2		
	DSC-1D				
	DSC-2C				
	DSC-2D				
	Hindi/MIL/English-2				
3 rd Year			SEC-3	DSE-1A	GE-1
				DSE-2A	
			SEC-4	DSE-1B	GE-2
				DSE-2B	

31 TEMPLATE OF CHOICE BASED CREDIT SYSTEM IN B.Sc.

Core Courses (12)		Ability Enhancement Compulsory Courses (AECC) (2)	Skill Enhancement Course (SEC) (4)	Discipline Specific Elective DSE (6)
1 st Year	DSC-1A	(English/Hindi/MIL Communication)/ Environmental Science		
	DSC-1B			
	DSC-2A			
	DSC-2B			
	DSC-3A			
	DSC-3B			
2 nd Year	DSC-1C		SEC-1	
	DSC-1D			
	DSC-2C			
	DSC-2D		SEC-2	
	DSC-3C			
	DSC-3D			
3 rd Year			SEC-3	DSE-1A
				DSE-2A
				DSE-3A
			SEC-4	DSE-1B
				DSE-2B
				DSE-3B

32 LIST OF COURSES FOR UG PROGRAMME

Various courses offered are as follows:

32.1 FACULTY OF SCIENCE

Year	Subject	Course Type	Course Title	Course Code
	Chemistry	DSC	Atomic Structure, Bonding, General Organic Chemistry & Hydrocarbons	CHEM101TH
		DSC	States of Matter, Chemical Kinetics & Functional Organic Chemistry	CHEM102TH

Year	Subject	Course Type	Course Title	Course Code
	Computer Science	DSC	Problem Solving using Computer	COMP101TH
		DSC	Office Automation Tools	COMP102TH
	Geology	DSC	Physical Geology and Geomorphology	GEOL101TH
		DSC	Structural Geology and Mineralogy	GEOL102TH
	Mathematics	DSC	Differential Calculus	MATH101TH
		DSC	Differential Equations	MATH102TH
	Physics	DSC	Mechanics	PHYS101
		DSC	Electricity and Magnetism	PHYS102
	Zoology	DSC	Animal Diversity	ZOOL101
		DSC	Comparative Anatomy & Developmental Biology of Vertebrates	ZOOL102
	Botany	DSC	Biodiversity	BOTA101
		DSC	Plant Ecology & Taxonomy	BOTA102
2 nd Year	Chemistry	DSC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEM201TH
		DSC	Chemistry of Main Group Elements, Chemical Energetics and Equilibria	CHEM202TH
		SEC	Basic Analytical Chemistry	CHEM203
		SEC	Fuel Chemistry & Chemistry of Cosmetics and Perfumes	CHEM204
	Computer Science	DSC	Computer System Architecture	COMP201TH
		DSC	Database Management System	COMP202TH
		SEC	PHP Programming	COMP203TH
		SEC	Computer Network	COMP204TH
	Mathematics	DSC	Real Analysis	MATH201TH
		DSC	Algebra	MATH202TH
		SEC	Integral Calculus	MATH309TH
		SEC	Vector Calculus	MATH310TH
	Zoology	DSC	Physiology & Biochemistry	ZOOL201
		DSC	Genetics & Evolutionary Biology	ZOOL202
		SEC	Medical Diagnostics	ZOOL203

Year	Subject	Course Type	Course Title	Course Code
	Botany	SEC	Apiculture	ZOOL204
		DSC	Plant Anatomy & Embryology	BOTA201
		DSC	Plant Physiology & Metabolism	BOTA202
		SEC	Biofertilizers	BOTA203
		SEC	Gardening & Floriculture	BOTA204
	Physics	DSC	Statistical Thermal Physics	PHYS201
		DSC	Waves and Optics	PHYS202
		SEC	Computational Physics	PHYS204
		SEC	Electrical Circuits and Network Skills	PHYS205
	Geology	DSC	Petrology	GEOL201TH
		DSC	Stratigraphy & Paleontology	GEOL202TH
		SEC	Geochemistry	GEOL203
		SEC	Fuel Geology	GEOL204
3 rd Year	Botany	DSE	Economic Botany & Biotechnology	BOTA301
		DSE	Cell and Molecular Biology	BOTA303
		SEC	Medicinal Botany and Ethno Botany	BOTA306
		SEC	Mushroom Cultivation Technology	BOTA307
	Chemistry	DSE	Polynuclear Hydrocarbons, Dyes, Heterocyclic Compounds, Spectroscopy (UV, IR, NMR)	CHEM301
		DSE	Chemistry of Main Group Elements, Theories of Acids and Bases	CHEM304
		SEC	Chemical Technology & Society & Business Skills for Chemistry	CHEM307
		SEC	Pesticide Chemistry & Pharmaceutical Chemistry	CHEM308
	Computer Science	DSE	Operating System	COMP301TH
		DSE	Data Structure and File Processing	COMP302TH
		DSE	Project Work	COMP303TH
		DSE	Web Technologies	COMP304TH
		DSE	Computer Graphics	COMP305TH
		DSE	Programming in Java	COMP306TH

Year	Subject	Course Type	Course Title	Course Code
		SEC	Software Engineering	COMP308TH
		SEC	Multimedia and Applications	COMP307TH
	Mathematics	DSE	Linear Algebra	MATH303TH
		DSE	Complex Analysis	MATH305TH
		SEC	Probability and Statistics	MATH313TH
		SEC	Transportation and Game Theory	MATH317TH
	Physics	DSE	Elements of Modern Physics	PHYS301TH
		DSE	Nuclear and Particle Physics	PHYS304TH
		SEC	Radiation Safety	PHY307TH
		SEC	Renewable Energy and Energy Harvesting	PHY310TH
	Zoology	DSE	Animal Biotechnology	ZOOL301BTH
		DSE	Immunology	ZOOL302BTH
		SEC	Sericulture	ZOOL303TH
		SEC	Aquarium Fish Keeping	ZOOL304TH
	Geology	DSE	Applied and Economics	GEOL303TH
		DSE	Environment Geology and Geohydrology	GEOL304TH
		SEC	Photo Geology and Remote Sensing	GEOL301TH
		SEC	Himalayan Geology	GEOL302TH

Abbreviations: DSC – Discipline Specific Core Courses, DSE – Discipline Specific Elective, SEC – Skill Enhancement Course, GE – Generic Elective.

32.2 FACULTY OF ARTS AND COMMERCE

Year	Subject	Subject Title	Course Code	Course Type
	B. Com	Financial Accounting	BC1.1	DSC
		Business Organization & Management	BC1.2	DSC
		Business Law	BC1.3	DSC
		Business Statistics & Mathematics	BC1.4	DSC
	Economics	Principles of Micro Economics-I	ECONA101A	DSC
		Principles of Micro Economics-II	ECONA102A	DSC

Year	Subject	Subject Title	Course Code	Course Type
	English	English-I Core English	ENGCE101	CC
		English Literature-1 (Essays, Stories & Poems)	ENGDSC102	DSC
		English Literature-2 (Poems, Short Stories & Essays)	ENGDSC103	DSC
		English (Writing Skills)	ENGAECC104	AECC
	Geography	Physical Geography	GEOGP101CC	DSC
		General Cartography	GEOGP102CC	DSC
	Hindi	हर्दी साहलतुतु कल इतहलस	HIND102	DSC
		ढधुतुलललन हर्दी कुवलतल	HIND103	DSC
		तुतुतुतुनतुलक हर्दी	HIND101	MIL
	History	History of India from The Earliest Times upto 300 A.D.	HIST(A)101	DSC
		History of India from 300 to 1206	HIST(A)102	DSC
	J.M.C.	Principles of Communication	BJMCPC101	DSC
		Introduction to Radio & TV	BJMCPC102	DSC
	Music	Basic Principles of Indian Music & Biographies of Musicians, Composers and Musicologists	MUSA101TH	DSC
		Stage Performance Practical	MUSA102PR	DSC
		Theory of Indian Music General & Biographies Practical (Viva-Voce)	MUSA103TH	SEC
		Practical	MUSA104PR	SEC
	Phy. Edu.	Introduction to Physical Education	PED101TH	DSC
		Olympics Movement & Organizations Tournaments	PED102TH	DSC
	Pol. Science	Introduction to Political Theory and India Government & Politics	POLS101	DSC
		Politics	POLS102	DSC
	Sanskrit	संसुकृत-कलवुतु	SKT-DSC101	DSC
		--	SKT-DSC102	DSC
	Sociology	Introduction to Sociology	SOCL101	DSC
		Society in India	SOCLA102	DSC

***DSC** – Discipline Specific Core Courses, **DSE** – Discipline Specific Elective, **SEC** – Skill Enhancement Course, **GE** – Generic Elective

Year	Subject	Subject Title	Course Code	Course Type
2 nd Year	B. Com	Company Law	BC2.1	DSC
		Income Tax Law and Practice	BC2.2	DSC
		Computer Application in Business	BC2.3	SEC
		Corporate Accounting	BC2.4	DSC
		Cost Accounting	BC2.5	DSC
		E-Commerce	BC2.6	SEC
	Economics	Principles of Macro Economics-I	ECONA201	DSC
		Principles of Macro Economics-II	ECONA202	DSC
		Statistical Method-I	ECONA203	SEC
		Economics of Rural Development	ECONA204	SEC
		Statistical Methods-II	ECONA205	SEC
		Demography	ECONA206	SEC
	English	English-2 Core English	ENGCE-201	DSC
		British Literature	ENGDSC-202	DSC
		Literary Cross Currents	ENGDSC-203	DSC
		AEEC/SEC-1: Creative Writing, Book and Media Reviews	EN-GAEEC/SEC204	AEEC/SEC
		AEEC/SEC-2: Translation Studies and Principles of Translation	ENGAAEEC-SEC205	AEEC/SEC
	Geography	Human Geography	GEOGP201CC	DSC
		Environmental Geography	GEOGP202CC	DSC
		Regional Planning and Development	GEOGP203SEC	SEC
		Remote Sensing & GPS	GEOGP204SEC	SEC
	Hindi	रचनापुंज	HIND201	MIL
		आधुनिक हिंदी कविता	HIND202	DSC
		हिंदी गद्य साहित्य	HIND203	DSC
		कार्यालयी हिंदी	HIND204	SEC
	History	History of India from 1206–1707	HIST203	DSC
		History of India from 1707–1950	HIST204	DSC
		Historical Tourism	HIST213	SEC
		Indian History and Culture	HIST215	SEC

Year	Subject	Subject Title	Course Code	Course Type
	Music	Theory of Indian Music, Ancient Granths and Contribution of Musicologists	MUSA201TH	DSC
		Practical (Stage Performance)	MUSA202PR	SEC
		Theory of Indian Music, Medieval Granths and Contribution of Musician and Musicologist	MUSA203TH	SEC
		Practical (Value Based Course)	MUSA204PR	SEC
		Presentation and Documentation-I	MUSA205PR	SEC
		Presentation and Documentation-II	MUSA206PR	SEC
	Phy. Educ.	Human Anatomy & Physiology	PED201TH	DSC
		Sports Psychology	PED202TH	DSC
		Sports Medicine, Physiotherapy & Rehabilitation	PED203TH	SEC
		Sports Training	PED204TH	SEC
	Pol. Science	Comparative Government & Politics	POLS201	DSC
		Introduction to International Relations	POLS202	DSC
		Legislative Support	POLS203	SEC
		Public Opinion and Survey Research	POLS204	SEC
	Sanskrit	संस्कृत-नाटक	SKT-DSC-201	DSC
		संस्कृत-व्याकरण	SKT-DSC-202	DSC
		आयुर्वेद के मूल सद्धांत	SKT-AEEC-205	SEC
		संस्कृत-छन्द एवं गायन	SKT-AEEC-206	SEC
	Sociology	Sociological Theories	SOCL-A201	DSC
		Method of Sociological Enquiry	SOCL-A202	DSC
		Techniques of Social Research	SOCL-A203	SEC
		Sociology of Environment	SOCL-A204	SEC
	Journalism	Introduction to Advertising and Public Relations	BJMCPAC201	DSC
		New Media Communication	BJMCPAC202	DSC
		Reporting, Editing and Feature Writing	BJMCPAS203P	SEC
		Skills for New Media	BJMCPAS204P	SEC

Year	Subject	Subject Title	Course Code	Course Type
3 rd Year	B. Com	Human Resource Management	BC3.1A	DSE
		Principles of Marketing	BC3.1B	DSE
		Corporate Governance and Auditing	BC3.1C	DSE
		Fundamentals of Financial Management	BC3.2A	DSE
		Goods and Services Tax	BC3.2B	DSE
		Entrepreneurship	BC3.3	SEC
		Principles of Microeconomics	BC3.4	GE
		Corporate Tax Planning	BC3.5A	DSE
		Banking and Insurance	BC3.5B	DSE
		Management Accounting	BC3.5C	DSE
		Computerized Accounting System	BS3.5D	DSE
		International Business	BC3.6A	DSE
		Office Management and Secretarial Practice	BC3.6B	DSE
		Consumer Protection	BC3.6D	DSE
		Fundamentals of Investment	BC3.6C	DSE
		Personal Selling and Salesmanship	BC3.7	SEC
		Indian Economy	BC3.8	GE
	Economics	Public Finance	ECONA310	SEC
		Money and Banking	ECONA311	SEC
		Development Economics	ECONA305	DSE
		International Economics	ECONA306	DSE
		Indian Economy	ECONA301	DSE
		Economic History of India 1857–1947	ECONA302	DSE
		Indian Economy	ECONA314	GE
		Economy of Himachal Pradesh	ECONA313	GE
	English	Soft Skills	ENG303	DSE
		Academic Writing and Composition	ENG304	DSE
		Technical Writing	ENG301	AEEC/SEC
		Business Communication	ENG302	AEEC/SEC
		Literature from Himachal	ENG305	GE
		Contemporary India: Women and Empowerment	ENG306	GE

Year	Subject	Subject Title	Course Code	Course Type
	Geography	Geography of India / Economic Geography	GEOGP303	DSE
		Disaster Management / Geography of Tourism	GEOGP304	DSE
		Field Techniques & Survey-Based Project Report Practical	GEOGP302	SEC
		Geographic Information System	GEOGP301	SEC
		Disaster Risk Reduction	GEOGP305	GE
		Sustainability & Development	GEOGP306	GE
	Hindi	रंग आलेख एवं रंगमंच अथवा भाषा कंप्यूटिंग	HIND301	SEC
		समाचार संकलन और लेखन	HIND304	SEC
		लोक साहित्य	HIND305	DSE
		छायावादोत्तर हर्दी कविति	HIND306	DSE
		आधुनिक भारतीय साहित्य	HIND307	GE
		सर्जनात्मक लेखन के विविध क्षेत्र	HIND308	GE
	History	Modern and Contemporary World History-I (1871-1919)	HIST305	DSE
		Modern and Contemporary World History-II (1919-1991)	HIST307	DSE
		Indian History and Culture	HIST317	SEC
		Introduction to Indian Art	HIST319	SEC
		Women in Indian History	HIST309	GE
		History of Himachal Pradesh	HIST312	GE
	Music	Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.)-III	MUSA301TH	SEC
		Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.)-IV	MUSA302PR	SEC
		Theory of Indian Music and Study of Ancient Granth & Ragas	MUSA303TH	DSE
		Practical	MUSA304PR	DSE
		Theory of Indian Music and Gharana Tradition (Vocal/Inst.)	MUSA305TH	DSE
		Practical	MUSA306PR	DSE
		Theory of Indian Music and Folk Music of Himachal Pradesh	MUSA307TH	GE

Year	Subject	Subject Title	Course Code	Course Type
	Phy. Edu.	Practical	MUSA308PR	GE
		Specialization in Volleyball	PED301PR	SEC
		Specialization in Football	PED302PR	SEC
		Specialization in Kabaddi	PED303PR	SEC
		Specialization in Athletics	PED304PR	SEC
		Recreation	PED305TH	DSE
		Methods of Teaching in Physical Education	PED307TH	DSE
		Officiating and Coaching	PED308TH	DSE
		Health Education and Nutrition	PED309TH	GE
		Yoga	PED310TH	GE
	Pol. Science	Themes in Comparative Political Theory	POLS301	DSE
		Democracy & Government	POLS302	DSE
		Democratic Awareness with Legal Literacy	POLS303	SEC
		Conflict & Peace Building	POLS304	SEC
		Society, Economy, Politics in H.P.	POLS305	GE
		Human Rights & Gender Environment	POLS306	GE
	Sanskrit	व्यक्तित्व विकास का भारतीय दृष्टिकोण	SKT-DSE-301	DSE
		साहित्यिक समालोचना	SKT-DSE-302	DSE
		पातञ्जल योगसूत्र	SKT-GE-303	GE
		भाषा-वर्ज्ञान के मूलभूत सिद्धान्त	SKT-GE-304	GE
		भारतीय रंगशाला	SKT-AEEC-305	SEC
		भारतीय वास्तुशास्त्र	SKT-AEEC-306	SEC
	JMC	Community and Traditional Media	BJMCPAD301	DSC-1
		Introduction to Photojournalism	BJMCPAD302	DSC-2
		Communication Skills	BJMCDAS301	SEC-1
		Film Appreciation	BJMCDAS302	SEC-2

***DSC** – Discipline Specific Core Courses, **DSE** – Discipline Specific Elective, **SEC** – Skill Enhancement Course, **GE** – Generic Elective.

33 FEE STRUCTURE FOR UG CLASSES 2nd and 3rd Year

Sr.	Description/Sub Head	2nd Year		3rd Year	
		1st Inst.	2nd Inst.	1st Inst.	2nd Inst.
1	A.F.	150	150	150	150
2	Admission Fee	25		25	
3	Book Replacement	25	0	25	0
4	Botany	120	120	120	120
5	Building Fund	60	60	60	60
6	Campus Development	10	0	10	0
7	Chemistry	120	120	120	120
8	College Magazine	50	0	50	0
9	Commerce Practical	270	270	90	90
10	Computer Internet Facility	20		20	
11	Computer Math Practical	90	90	90	90
12	Continuation Fee	10	0	10	0
13	Cultural Activity	20	0	20	0
14	Duplicate I. Card	0	0	0	0
15	Furniture Repair	10	0	10	0
16	Geography	90	90	90	90
17	Geology	120	120	120	120
18	House Exam	40	0	40	0
19	I. Card	10	10	10	10
20	JMC	90	90	90	90
21	Late Fee Fine	0	0	0	0
22	Library Security	0	0	0	0
23	Medical Aid Fund	6	0	6	0
24	Music Instrument	90	90	90	90
25	Musical Vocal	90	90	90	90
26	NCC	10	0	10	0
27	Physical Education	90	90	90	90
28	Physics	120	120	120	120
29	PTA	520	0	520	0
30	Readmission Fee	0	0	0	0

Sr.	Description/Sub Head	2nd Year		3rd Year	
		1st Inst.	2nd Inst.	1st Inst.	2nd Inst.
31	Scout & Guide / R&R	30	30	30	30
32	Sports Fund	120	120	120	120
33	Student Aid Fund	2	0	2	0
34	Tuition Fee	300	300	300	300
35	Uni. Holiday Home Fee	1	0	1	0
36	University Dev.	500 (Gen) & 100 (IRDP, BPL)	0	500 (Gen) & 100 (IRDP, BPL)	0
37	University Sport Fee	15	0	15	0
38	Youth Red Cross	40		40	
39	Youth Welfare Fee	15	0	15	0
40	Zoology	120	120	120	120

Note : Himachali Bonafide Girls are exempted from Tuition Fee (Certificate Required).

B.VOC. PROGRAMMES

34 BACHELOR OF VOCATION (B.Voc.)

The College offers the following two UGC approved 3-Year Degree Programmes:

1. B.Voc. in Retail Management
2. B.Voc. in Hospitality & Tourism

34.1 Salient Features of B.Voc.

- Candidates enrolled for this programme are entitled for “Kaushal Vikas Bhatta” @ Rs. 1000 per month as per State Government Policy.
- B.Voc. is equivalent to undergraduate (UG) degree at par with B.A./B.Sc./B.Com. of Himachal Pradesh University, Shimla. After completion of the B.Voc. Programme, the degree shall be awarded by Himachal Pradesh University, Shimla.
- After completion of the programme, students may opt for employment, entrepreneurship, admission to M.Voc., or any other Master Degree Programme.
- Students are eligible to appear in competitive examinations conducted by the State Public Service Commission and Union Public Service Commission.
- Job-oriented skill development training programmes.
- Placement assistance through a well-established and vibrant placement cell.
- A maximum of 40 students shall be admitted to each B.Voc. Programme.

34.2 Eligibility Conditions

Admission to the B.Voc. Programme shall be governed by the rules and regulations of the University applicable to all Undergraduate Programmes (UG).

34.3 About the Bachelor of Vocation (B.Voc.) Degree Programme

The University Grants Commission (UGC) has launched a skill development based job-oriented higher education programme as a part of College/University education leading to the award of Bachelor of Vocation (B.Voc.) Degree.

The programme is unique in providing multiple entry and exit options at different levels of NSQF from Level 4 to Level 5.5, namely Diploma, Advanced Diploma and Degree in compliance with the National Skills Qualification Framework (NSQF).

Multiple entry and exit provisions provide flexibility to students to pursue studies according to their convenience.

34.4 Certificate/Diploma/Degree Awarded by HPU and Job Opportunities

NSQF Level	Total Credits Required	Normal Duration/Semester	Exit Points/HPU Awards	Retail Management	Hospitality & Tourism
4	30	1	Certificate	Sales Associate	Guest Service Associate
4.5	60	2	Diploma	Team Leader	Guest Service Executive
5	120	3 & 4	Advanced Diploma	Departmental Manager	Duty Manager
5.5	180	5 & 6	B.Voc. Degree	Store Manager	Revenue Manager

34.5 Selection Process

Admission to the Bachelor of Vocation (B.Voc.) Programme in Retail Management and Hospitality & Tourism for Semester-I shall be conducted strictly on merit based on marks obtained in the qualifying examination (10+2).

There are three categories of candidates eligible for admission to Semester-I under the National Skills Qualification Framework (NSQF):

1. **Category-I:** Students possessing NSQF certification at Level-4 in a particular industry sector and seeking admission in skill-based courses under the NSQF framework.
2. **Category-II:** Students possessing NSQF certification at Level-4 but intending to change to another skill-based trade.
3. **Category-III:** Students who have passed 10+2 through the conventional education system without prior vocational training.

Vocational subjects recognized under the NSQF shall be given equivalent weightage as general education subjects for admission to undergraduate programmes as per UGC guidelines vide reference No. DD No. 1-52/2013 (CC/NSQF) dated 30 April 2014.

An additional weightage of 10% shall be given to candidates belonging to Category-I and 5% to candidates belonging to Category-II based on marks obtained in the 10+2 examination.

The final admission list shall be prepared on the basis of combined merit of all categories.

34.6 Dress Code

The prescribed uniform shall consist of:

- White shirt
- Black trousers
- Black tie
- Black belt
- Black blazer (winter season)
- Black sweater (winter season)
- Black leather shoes with socks

A fine of Rs. 50 shall be imposed for non-compliance with the prescribed dress code.

34.7 Internship Programme

The internship component shall carry credits which will form part of the final assessment of the skill component.

The Himachal Pradesh Kaushal Vikas Nigam (HPKVN) provides full sponsorship for the internship and supports the skill component, which constitutes 60% of the programme, along with course material for the entire duration of the programme.

Students enrolled in the programme shall also be eligible for “Kaushal Vikas Bhatta” as per State Government policy.

The medium of instruction for the Bachelor of Vocation (B.Voc.) Programme shall be English.

34.8 Course Structure

34.8.1 Hospitality and Tourism

SEMESTER – I – Guest Service Associate (NSQF Level 4)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
One	General Paper-01	EN111	Learning a Foreign or Local Language Including English.	GC	06	90
	General Paper-02	TH111	Introduction to Tourism – Aviation, Hospitality Industry.	GC	06	90
General Component Total					12	180
	Skill Paper-01	TH121	Introduction to Front Office & Maintaining Effective Communication Bridge Module – Module 1: Introduction to Front Office Management and Guest Service Associate (Front Office) THC/N9901 – Module 2: Maintain Effective Communication and Service Standard THC/N9903 – Module 3: Maintain Organizational Confidentiality and Guest Privacy	SC	04	Th. 45 Pr. 30
	Skill Paper-02	TH122	Basic Health Standards and Guest Handling THC/N9906 – Module 4: Basic Health and Safety Standards THC/N0107 – Module 8: Perform the Activities to Handle Guest Service	SC	04	Th. 65
	Skill Paper-03	TH123	Front Office Activities THC/N0130 – Perform Front Office Activities Module 5: Prepare for Front Office Operations	SC	04	Th. 45 Pr. 30

Sem	Paper	Code No.	Subject	GC/ SC	Credit	Total Hours
			Module 6: Prepare for Guests' Activities			
			Module 7: Perform Guest Registration, Check-in and Check-out Procedures			
On Job Training/Internship (One Month) and Project Report				SC	06	190
Skill Component Total					18	405
SEMESTER – I TOTAL						585

SEMESTER – II – Guest Service Executive (NSQF Level 4.5)

Sem	Paper	Code No.	Subject	CG/ SC	Credit	Total Hours
Two	General Paper-1	EN211	Tourism Products.	GC	06	90
	General Paper-2	TH212	Communicative English for Tourism and Hospitality.	GC	06	90
			General Component Total		12	180
	Skill Paper-1	TH221	Guest Service, Health Hygiene and Safety Standards Bridge Module – Module 1: Introduction to Front Office Management THC/N9902 – Module 2: Promote Effective Communication and Service Standard THC/N9907 – Module 4: Monitor and Maintain Health, Hygiene and Safety at Workplace	SC	05	Th. 55 Pr. 35
	Skill Paper-2	TH122	Handling Complaints and Guest Privacy THC/N0120 – Handle Guest Complaints and Guide Front Office Staff – Module – 5: Enhance Guest Experiences THC/N9910 – Module 3: Organizational Confidentiality and Guests Privacy Activities	SC	04	Th. 55 Pr. 30
	Skill Paper-3	TH223	Cashiering Activities THC/N0110 – Module 6: Perform Cashiering Activities	SC	04	Th. 55 Pr. 15
	On Job Training/ Internship (One Month) and Project Report			SC	05	160

Sem	Paper	Code No.	Subject	CG/SC	Credit	Total Hours
			Skill Component Total		18	405
			SEMESTER – II TOTAL		30	585

SEMESTER – III & IV (2nd Year) – Duty Manager (NSQF Level 5)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Three	General Paper-1	TH311	Basic of Tourism Research	GC	06	90
	General Paper-2	TH312	Basic of Tourism Management	GC	06	90
	General Paper-3	TH313	Travel Agency Management and Operations	GC	06	90
	General Paper-4	TH314	Environmental Science	GC	06	90
			General Component Total		24	360
	Skill Paper-1	TH321	Monitoring Front Office Activities and Guest Experiences Bridge Module – Module 1: Introduction to Hotel Industry and Duty Manager THC/N0116 – Module 2: Monitor Front Office Staff Module 3: Ensure Effective Guest Experience Module 4: Monitor Front Office Activities	SC	05	Th. 45 Pr. 60
	Skill Paper-2	TH322	Managing Financial and Administrative Aspects of Business THC/N5823 – Module 5: Monitor Budget and Revenue Module 6: Manage Administrative Tasks	SC	04	Th. 45 Pr. 30
	Skill Paper-3	TH323	Service Standards, Communication and Maintaining Health & Safety and Guests Privacy THC/N9902 – Module 7: Effective Communication and Service	SC	03	Th. 35 Pr. 15
			THC/N9910 – Module 8: Organizational Confidentiality and Guests Privacy THC/N9907 – Module 9: Monitor and Maintain Health and Safety Standards			
			Skill Component Total – Semester III		12	230

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Fourth	OJT/IN- TERNSHIP (04 Months) and REPORT			SC	24	720
			SEMESTER – III and IV TOTAL (2nd Year)		60	1310

SEMESTER – V & VI (3rd Year) – Revenue Manager
(NSQF Level 7 for 2024-25 and 5.5 from 2025-26)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Fifth	General Paper-1	TH511	Travel Geography	GC	06	90
	General Paper-2	TH512	Itinerary Preparations	GC	06	90
	General Paper-3	TH513	Entrepreneurship in Tourism and Hospitality Industry	GC	06	90
	General Paper-4	TH514	Introduction to Tourism Marketing	GC	06	90
			General Component Total		24	360
	Skill Paper-1	TH521	THC/N0135 Manage Revenue and the Team	SC	02	Th. 35
			Module 4: Manage Hotel Revenue			
			Module 5: Handle Revenue Management Team			
			Module 16: Financial and Legal Literacy			
	Skill Paper-2	TH522	THC/N0134 Conduct Research and Formulate Strategies	SC	03 02	Th. 50 Pr. 60
			Module 1: Introduction to the Hotel Industry and Role of Revenue Manager			
			Module 2: Conduct Data and Competitor Analysis to Formulate Strategies			
			Module 3: Develop and Implement Pricing Strategies			
	Skill Paper-3	TH523	THC/N9902 Ensure Effective Communication and Service Standard at Workplace	SC	03 02	Th. 64 Pr. 60
			Module 6: Promote Effective Communication and Service Standard			

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Sixth			THC/N9910 Ensure to Maintain Organizational Confidentiality and Guests Privacy			
			Module 7: Organizational Confidentiality and Guests Privacy			
			THC/N9907 Monitor and Maintain Health, Hygiene and Safety at Workplace			
			Module 8: Monitor Health and Safety Standard			
			DGT/VSG/N0103 Employability Skills			
			Module 9: Introduction to Employability Skills			
			Module 10: Constitutional Values – Citizenship			
			Module 11: Becoming a Professional in the 21st Century			
			Module 12: Basic English Skills			
			Module 13: Career Development & Goal Setting			
			Module 14: Communication Skills			
			Module 15: Diversity & Inclusion			
			Module 17: Essential Digital Skills			
			Module 18: Entrepreneurship			
			Module 19: Customer Service			
			Module 20: Getting Ready for Apprenticeship & Jobs			
			Skill Component Total (Semester V)		12	269
	OJT/IN-TERNSHIP (02 Months) and RE-PORT			SC	24	720
			SEMESTER – V and VI TOTAL (3rd Year)		60	1349

Note : In Skill Component the aggregate minimum of 60% marks are required to pass.

34.8.2 Retail Management

SEMESTER I – Team Leader (NSQF Level 4)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
One	General Paper-01	RA111	Business Communication and Personality Development–I Business Communication. Personality Development.	GC	06	90
	General Paper-02	RA112	Fundamentals in Accounting and Technology (Computer Skills)–I Fundamentals in Accounting. Fundamentals in Technology (Computer Skills).	GC	06	90
			General Component Total		12	180
	Skill Paper–01	RA121	Product Display, Visual Merchandising and Health & Safety	SC	02 01	Th 30 Pr 30
			1. RAS/N0146 Organize the display of products at the store	Practical Retail Lab		
			2. RAS/N0139 Plan visual merchandising			
			3. RAS/N0122 Help maintain health and safety			
	Skill Paper–02	RA122	Work Management and Effective Communication	SC	04	Th 60
			4. RAS/N0131 Allocate and check work in your team			
			5. RAS/N0137 Work effectively in a Retail team			
			6. RAS/N0138 Work effectively in an organisation			
			7. RAS/N0145 Communicate effectively with stakeholders			
	Skill Paper–3	RA123	Customer Service and Sales	SC	03 01	Th 45 Pr 30
			8. RAS/N0140 Establish and satisfy customer needs	Practical Retail Lab		
			9. RAS/N0148 Maintain the availability of goods for sale to customers			

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
			10. RAS/N0150 Monitor and solve customer service problems			
			11. RAS/N0147 Process the sale of products			
	Internship Project			SC	07	210
			Skill Component Total		18	405
			SEMESTER – I TOTAL		30	585

SEMESTER II – Visual Merchandiser (NSQF Level 4.5)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Two	General Paper–1	RA211	Business Communication and Personality Development–II Business Communication. Personality Development.	GC	06	90
	General Paper–2	RA212	Fundamentals in Accounting and Technology (Computer Skills)–II Fundamentals in Accounting. Fundamentals in Technology (Computer Skills).	GC	06	90
			General Component Total		12	180
	Skill Paper–1	RA221	Retail Store Operations	SC	03 01	Th 45 Pr 30
			1. RAS/N0401: Enhance store visibility by implementing attractive visual displays to support store profitability	SC Practical Retail Lab		
			2. RAS/N0402: Comply to store policies, merchandising norms and statutory regulations while executing themes and plots			
	Skill Paper–2	RA222	Visual Merchandising Elements, Impact, Learning and Plans	SC	04 01	Th 60 Pr 30

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
			3. RAS/N0403: Collect and analyze data to track the visual impact of promotions and events	SC Practical Retail Lab		
			4. RAS/N0404: Maintain visual merchandising elements in the store as per brand and store guidelines			
			5. RAS/N0405: Update self on industry trends and best practices through continuous learning and innovation			
			6. RAS/N0406: Liaise effectively with internal and external stakeholders to effectively implement visual merchandising plans			
	Skill Paper-3	RA223	Employability Skills DGT/VSG/N0102: Employability Skills	SC	02	Th 30
	Internship Project			SC	07	210
			Skill Component Total		18	405
			SEMESTER – II TOTAL		30	585

SEMESTER – III Departmental Manager (NSQF Level 5) (From Session 2025-26)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Three Depart mental Manager	General Paper-1	RA311	Communicative English	GC	06	90
	General Paper-2	RA312	Stores Operation & Supply Chain Management	GC	06	90
			General Component Total		12	180
	Skill Paper-1	RA323	Retail Store Operations and Profitability Management	SC	05 02	Th 75 60
			– Plan visual merchandise.			
			– Monitor and manage store performance.			
			– Manage a Budget.			
	Skill Paper-2	RA322	Customer Experience Management	SC	05	Pr 75 120

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
			– Establish and Satisfy customer needs.			
			– Communicate effectively with stakeholders.			
			– Develop Individual retail service opportunities.			
	Internship Project			SC	04	120
			Skill Component Total		16	330
			SEMESTER – III TOTAL		28	510

SEMESTER – IV Departmental Manager (NSQF Level 5)
(From Session 2025-26)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Four	General Paper-1	RA411	Environmental Science	GC	06	90
	General Paper-2	RA412	Human Resource Management	GC	06	90
			General Component Total		12	180
	Skill Paper-1	RA324	Understanding Leadership	SC	04 02	Th 60 Pr 60
			– Provide leadership for your team			
			– Build and manage store team			
	Skill Paper-2	RA325	Team and Organizational Dynamics	SC	04	Th 60
			– Allocate and check work in your team.			
			– To work effectively in your team.			
			– To work effectively in your organization.			
			– Help maintain health and safety			
	Internship Project			SC	10	300
			Skill Component Total		20	480
			2ND YEAR TOTAL		60	1170

SEMESTER III – Business Leader/Multi-Outlet Retailer (NSQF Level 6)
(For Session 2024-25 ONLY)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Three	General Paper–1	RA311	Communicative English	GC	06	90
	General Paper–2	RA312	Stores Operation & Supply Chain Management	GC	06	90
			General Component Total		12	180
	Skill Paper–1	RA321	Customer Needs and Financial Operations	SC	05 02	Th 75 Pr 60
			1. RAS/N0207: Manage customer needs effectively through need identification and strong customer relationship	Practical Retail Lab		
			2. RAS/N0216: Manage business operations			
			3. RAS/N0215: Manage financial operations			
	Skill Paper–2	RA322	Legal Aspects and Team Dynamics	SC	05	Th 75
			4. RAS/N0209: Implement legal compliances, policies and procedures			
			5. RAS/N0221: Manage team through demonstration of leadership skills			
			6. RAS/N0217: Update self and team on products/services being offered by the business			
	Internship Project			SC	06	180
			Skill Component Total		18	390
			SEMESTER – III TOTAL		30	570

SEMESTER IV – Business Leader/Multi-Outlet Retailer (NSQF Level 6)
(For Session 2024-25 ONLY)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Four	General Paper–1	RA411	Environmental Science	GC	06	90
	General Paper–2	RA412	Human Resource Management	GC	06	90
			General Component Total		12	180

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
	Skill Paper-1	RA421	Managing Inventory and Marketing	SC	04 02	Th 60 Pr 60
			1. RAS/N0211: Manage inventory and sales	Practical Retail Lab		
			2. RAS/N0218: Drive operational excellence			
			3. RAS/N0219: Drive marketing activities and plan promotion strategies			
	Skill Paper-2	RA422	Relationship with Vendors & Manpower Planning	SC	04	Th 60
			4. RAS/N0205: Build relationship with vendors/dealers to ensure smooth business operations and increase sales			
			5. RAS/N0220: Perform manpower planning activity and impart training to staff			
	Internship Project			SC	8	240
			Skill Component Total		18	420
			SEMESTER – IV TOTAL		30	600
			2ND YEAR TOTAL		60	1170

SEMESTER V – Store Manager
(NSQF Level 7 For 2024-25 and Level 5.5 from 2025-26)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Five	General Paper-1	RA511	Marketing Management	GC	06	90
	General Paper-2	RA512	Business Statistics	GC	06	90
			General Component Total		12	180
	Skill Paper-1	RA521	Retail Store Operations and Sales	SC	04 02	Th 60 Pr 60
			1. RAS/N0152: Optimize inventory to ensure maximum availability of stocks and minimized losses	Pr		

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
			2. RAS/N0153: Implement standard operating procedures, processes and policies of the store while ensuring timely and accurate reporting			
			3. RAS/N0154: Manage sales and service delivery to increase store profitability			
	Skill Paper-2	RA522	Process Compliance, Safety and Security	SC	04	Th 60
			4. RAS/N0155: Check and confirm adherence to visual merchandising plans			
			5. RAS/N0156: Manage overall safety, security and hygiene of the store			
	Internship Project			SC	08	240
			Skill Component Total		18	420
			SEMESTER – V TOTAL		30	600

SEMESTER VI – Store Manager
(NSQF Level 7 For 2024-25 and Level 5.5 from 2025-26)

Sem	Paper	Code No.	Subject	GC/SC	Credit	Total Hours
Six	General Paper-1	RA611	Ethics and Corporate Social Responsibility	GC	06	90
	General Paper-2	RA612	Retail Environment	GC	06	90
			General Component Total		12	180
	Skill Paper-1	RA524	Store Management & Market Study	SC	05 02	Th 75 Pr 60
			1. RAS/N0157: Implement promotions and special events at the store	Pr.		
			2. RAS/N0158: Lead and manage the team for developing store capability			
			3. RAS/N0159: Conduct price benchmarking and market study of competition			
	Internship Project			SC	11	330
			Skill Component Total		18	465
			SEMESTER – VI TOTAL		30	645
			3RD YEAR TOTAL		60	1245

Note : In Skill Component the aggregate minimum of 45% marks are required to pass NSQF Level 4 and 5 and 50% marks for Level 6 and 7 respectively.

35 FEE STRUCTURE FOR B. VOC. IN RETAIL MANAGEMENT AND HOSPITALITY & TOURISM FOR THE SESSION

A. Annual Charges

Sr. No.	Detail of Fee / Funds	Amount (in Rs.)
1	Admission Fee Per Semester	25.00
2	Book Replacement Fund	25.00
3	Campus Beautification and Development Fund	10.00
4	Computer and Internet Facility Fund	20.00
5	Continuation Fee	10.00
6	Cultural Activity Fund	20.00
7	Furniture Repair Fund	10.00
8	Identity Card	10.00
9	Library Security (Refundable)	100.00
10	Magazine Fund	50.00
11	Medical Aid	6.00
12	NCC Fund	10.00
13	Student Aid	20.00
14	Univ. Development Fund Non-Subsidized, Subsidized Seats	500 (Gen) & 100 (IRDP, BPL)
15	Univ. Holiday Home Fund	1.00
16	Univ. Sports Fund	15.00
17	Yearly Exams	80.00
18	Youth Red Cross Fund	40.00
19	Youth Welfare Fund	15.00

B. Monthly Charges

Sr. No.	Detail of Fee / Funds	Amount (in Rs.)
1	Amalgamated Fund @ Rs. 25/month	300.00
2	Building Fund @ Rs. 10/month	120.00

Sr. No.	Detail of Fee / Funds	Amount (in Rs.)
3	PTA Fund	520.00 (Annually)
4	Rover & Ranger @ Rs. 5/month	60.00
5	Sports Fund @ Rs. 20/month	240.00
6	Tuition Fee (Only Boys) Rs. 50/month	600.00

C. Other Charges (Skill Component / Semester)

Sr. No.	Detail of Fee / Funds	Amount (in Rs.)
1	Assessment cum Certification Fee charged by Sector Skill Council @ 800 per Semester (No Fee for Semester 4 and 6)	800.00
2	Skill Component Practical	240.00

PG PROGRAMMES

36 PG PROGRAMMES

The College is running M.A. classes in English, Hindi and Economics, M.Sc. classes in Physics and Chemistry, and M.Com. classes. The admission shall be conducted as per University norms.

36.1 INFORMATION REGARDING ADMISSION TO M.Sc. (PHYSICS/CHEMISTRY)

36.1.1 M.Sc. COURSE (FACULTY OF PHYSICAL SCIENCES)

Department	Number of Seats Available
Department of Chemistry	40 + 1 Single Girl Child
Department of Physics	40 + 1 Single Girl Child

Eligibility:

A bachelors degree of a university established by law in India (with the subject opting for M.A./M.Sc. as one of the subjects) with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree.

OR

A bachelors degree with II Division or with at least 45% marks (40% in case of SC/ST candidates) in aggregate in the subject concerned in three years of degree or Honours in the subject concerned. In case of Physics, the candidate must have passed B.Sc. with Mathematics as an elective subject.

Basis of Admission:

Admission to these courses will be made strictly on the basis of marks obtained in the Entrance Test and shall be open to all, subject to the reservation approved by the University/State Government. The merit shall be determined on the basis of a competitive examination.

The minimum qualifying marks for the Entrance Test shall be 35%. In case of SC/ST candidates, the minimum qualifying marks shall be reduced until the full SC/ST quota for admission has been exhausted.

36.2 INFORMATION REGARDING ADMISSION TO M.A.

36.2.1 DEPARTMENT OF ENGLISH — ADMISSION TO M.A. ENGLISH

Number of Seats: 30 + 1 Single Girl Child

Basis of Admission and Eligibility:

The admission shall be made strictly on the basis of marks obtained in the Entrance Test. The test shall be open to all with any graduate degree such as B.A./B.Sc./B.Com./B.Sc. (Agri.)/B.Sc. (Home Science)/B.Sc. Engg./MBBS./BAMS/GAMS/B.Pharm/B.T./B.Ed./B.Lib.Sc./B.L./B.V.Sc./B.E./B.Tech./Vashishta Shastri/BBA/BCA of a University established by law in India with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree.

OR

A bachelors degree with at least Second Division in aggregate or 45% marks in the subject or Honours in the subject of study for M.A. For SC/ST candidates, the eligibility shall be 45% in aggregate or 40% marks in the subject or Honours in the subject of study for M.A.

The Entrance Test shall be of 70 marks, but the final merit shall be determined out of 100 marks.

The minimum qualifying marks in the Entrance Test shall be 35% to make the candidates eligible for interview/admission. In case of SC/ST candidates, the minimum qualifying marks shall be reduced until the full SC/ST quota for admission has been exhausted.

Reservation: Reservation for various categories shall be provided as per the University/H.P. Government rules.

Age Limit: As per the HPU rules applicable to other Masters Degree Programmes of the University.

36.2.2 DEPARTMENT OF HINDI

Number of Seats: 30 + 1 Single Girl Child

Eligibility:

A bachelors degree or equivalent with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree with at least 50% marks in aggregate (45% in case of SC/ST candidates) from a university established by law in India.

Reservation: Reservation for various categories shall be provided as per the University/H.P. Government rules.

Age Limit: As per the HPU rules applicable to other Masters Degree Programmes of the University.

36.2.3 DEPARTMENT OF ECONOMICS

Number of Seats: 20 + 1 Single Girl Child

Eligibility:

A bachelors degree or equivalent with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree with at least 50% marks in aggregate (45% in case of SC/ST candidates) from a university established by law in India.

Reservation: Reservation for various categories shall be provided as per the University/H.P. Government rules.

Age Limit: As per the HPU rules applicable to other Masters Degree Programmes of the University.

36.3 INFORMATION REGARDING ADMISSION TO M.Com.

36.3.1 MASTER OF COMMERCE (M.Com.)

Number of Seats: 30 + 1 Single Girl Child

Eligibility:

With a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree.

OR

B.Com./B.Com. (Hons.) or Bachelors degree in Business Administration or B.A. with Commerce or M.A./M.Sc. in Economics/Statistics/Mathematics.

OR

B.A./B.Sc. degree with Economics/Statistics/Mathematics.

OR

Degree of a foreign university which may be recognized as equivalent for the purpose by the Vice-Chancellor of the affiliating University with such conditions as may be imposed regarding additional courses of study which the candidate would be required to pass to qualify for the degree.

Basis of Admission:

Admission to the above courses shall be made strictly on the basis of marks obtained in the Entrance Test. (The duration of the M.A., M.Com. and M.Sc. courses shall be two academic years.)

Reservation: Reservation for various categories shall be provided as per the University/H.P. Government rules.

Age Limit: As per the HPU rules applicable to other Masters Degree Programmes of the University.

Note: Admission schedule for PG classes shall be updated on the College website in due course.

37 FEE STRUCTURE FOR PG CLASSES

Sr.	Description/Sub Head	M.A.		M.Com.		M.Sc.		M.Sc.	
		1st Yr	2nd Yr	1st Yr	2nd Yr	1st Inst.	2nd Inst.	1st Inst.	2nd Inst.
1	Admission Fee	25	25	25	25	25	25	25	25
2	Tuition Fee	300	300	300	300	300	300	300	300
3	Late Fee Fine	0	0	0	0	0	0	0	0
4	Readmission Fee	0	0	0	0	0	0	0	0
5	Physics	–	–	–	–	1240	360	1240	360
6	Chemistry	–	–	–	–	1240	360	1240	360
7	A.F.	150	150	150	150	150	150	150	150
8	I.Card	10	–	10	–	10	–	10	–
9	Duplicate I.Card	0	0	0	0	0	0	0	0
10	Continuation Fee	0	0	10	0	10	0	0	0
11	University Sport Fee	15	0	15	0	15	0	0	0
12	Youth Welfare Fee	15	0	15	0	15	0	0	0
13	University Holiday Home Fee	1	0	1	0	1	0	0	0
14	Commerce Practical	–	–	90	90	0	0	0	0
15	University Development Fund	250	0	250	0	0	0	0	0
16	Building Fund	60	60	60	60	60	60	60	60
17	Computer Int. Facility	20	–	20	–	20	20	20	20
18	Library Security	100	0	100	0	100	0	100	0
19	College Magazine	50	0	50	0	50	0	50	0
20	House Exam	40	40	40	40	40	40	40	40
21	Medical Aid Fund	6	0	6	0	6	0	6	0
22	NCC	10	0	10	0	10	0	10	0
23	Student Aid Fund	2	0	2	0	2	0	2	0
24	Campus Development	10	0	10	0	10	0	10	0
25	Book Replacement	25	0	25	0	25	0	25	0
26	Cultural Activity	20	0	20	0	20	0	20	0
27	Furniture Repair	10	0	10	0	10	0	10	0
28	Sports Fund	120	120	120	120	120	120	120	120
29	Scout & Guide/R&R	30	30	30	30	30	30	30	30
30	PTA	1000	–	1000	–	2000	–	2000	–

Note: Fees are subject to revision as per notifications issued by HPU.

38 SYLLABUS OF VARIOUS PG COURSES

The syllabus shall be as prescribed by Himachal Pradesh University (HPU) from time to time. For a particular course, the syllabus can be downloaded from the official website of HPU:

<https://www.hpuniv.ac.in/content/syllabus.php>

Government College Dhaliara

COMMON INFORMATION

39 Important Instructions

A. General Instructions

1. It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
2. Any act performed by the student that amounts to indiscipline will be dealt with strictly.
3. All the students are required to read the notices thoroughly which are displayed exclusively on the College Notice Board every day and do the needful accordingly.
4. Teasing girl students in any manner whatsoever is an offence punishable under the law. Hence, students are advised not to indulge in such kinds of activities; otherwise, they would face strict legal action.
5. Scribbling/writing anything on the blackboard, on furniture, walls, etc. is a part of indiscipline.
6. Removing or causing damage to the furniture or windowpanes, plucking flowers, removing notices, etc. is also a breach of discipline.
7. The following acts also amount to indiscipline: holding any meeting/function/party and photography in the premises of the College without prior permission of the Principal.
8. Students should not tamper with the electrical fittings, water fittings, etc. in the classrooms, hostel and in the College campus.
9. Using foul language with any student, teacher or any other employee of the College shall be viewed seriously.
10. The use of cell phones is strictly prohibited inside the classrooms and any breach of conduct will result in the confiscation of the cell phone.

B. Identity Card

1. Identity Card is the most important document of a college student because it is the only identification to establish that one is a student of the College.
2. Any transaction between students and the College is entertained only after production of the Identity Card. For matters related to examinations, library, collection/inspection of documents, etc., students must produce their Identity Card.
3. Students are not permitted to replace the photograph pasted on the Identity Card for any reason whatsoever.

4. If an Identity Card is lost, the student has to file an F.I.R. in order to get a duplicate Identity Card issued.
5. During surprise checks or inspections, if a student is unable to produce the Identity Card, he/she may be handed over to the police or dealt with as the situation demands. A student without an Identity Card is deemed an outsider.
6. In case the Identity Card gets misplaced or misused by anti-social elements, the student concerned shall be held responsible. It is the personal responsibility of the student to keep the Identity Card in safe custody.
7. All students are directed to collect their Identity Cards and complete the related formalities within one week of admission.

C. Leave Rules

1. A student can proceed on leave with prior permission from the Principal, but the application should be signed by the parent/guardian and duly recommended by the tutor/concerned teacher.
2. A tutor/class teacher can sanction leave up to 3 days, while leave up to 7 days is to be sanctioned by the Chief Tutor/Principal. Leave for more than 7 days is to be sanctioned by the Principal only.
3. The leave application must be submitted by the applicant or, in case of medical leave, by the parents/guardian. The applicant must ensure that the application is properly sanctioned and duly signed by the concerned subject teachers.
4. Leave on account of illness for more than three days must be accompanied by a medical certificate/registration slip issued by a Government Hospital.
5. A student may proceed on any kind of leave, but he/she must deposit the fees/fines on the appropriate day. Otherwise, the admission will stand cancelled. Similarly, books must be returned on the fixed date.
6. Students participating in inter-college games or other competitions must have their leave sanctioned and duly noted by the concerned subject teachers prior to the event.
7. Leave during House Examinations will be sanctioned by the Principal only.

D. Fine and Penalties

1. Failure to pay dues on the due date will entail a fine of Rs. 1 per day.
2. In case a student does not deposit his/her dues on or before the due date, his/her name will be struck off from the rolls.

3. The name of the student shall also be struck off from the rolls if he/she remains absent without leave for more than 10 continuous days.
4. If a student's name is struck off, re-admission is permitted only on the recommendation of the concerned teacher and in the presence of the parent/guardian, with a fine of Rs. 100 or more on the first re-admission and Rs. 200 or more on the second. No re-admission will be granted after the third time.
5. Once the name is struck off, the student must seek re-admission within seven days. Thereafter, a fine of Rs. 10 per day shall be charged at the time of re-admission, provided the student has not exceeded the maximum limit of two re-admissions in a session.
6. The Principal can expel a student from the College if he/she is found guilty of misconduct, drug abuse, or any other illegal activity.
7. Every student must procure a No-Dues Certificate from the College Library, concerned department, NSS, NCC, Sports, R&R, College Canteen, etc. before leaving the College.
8. The security deposit shall lapse if a student does not apply for its refund within one year of leaving the College.
9. Other fines are as follows:
 - Absence for one period: Rs. 1/-
 - Absence for one practical: Rs. 3/-
 - Absence in House Examination: Rs. 20/- per paper

Note: The above rates are subject to change by the Government of Himachal Pradesh from time to time.

40 Facilities and Activities in the College

1. Club and Societies

Students can join one of the following clubs/societies according to their interests:

- a) Eco Club
- b) Red Ribbon Club
- c) Literary Society
- d) Humanities Society
- e) Commerce Society
- f) Science Society

2. Tutorials / Mentor Groups

Students will be divided into different tutorial groups for the purpose of academic excellence and greater interaction between teachers and students. Teachers-in-charge of each group will provide assistance regarding academics and other activities periodically.

3. NCC & NSS

The College has very active and well-organized units of NCC and NSS whose activities are spearheaded by teachers with long experience in their respective fields.

4. Sports

The College Calendar gives great importance to various sports activities. The College has the proud privilege of representing the University and the State in many National and Zonal level sports competitions.

5. Rovers & Rangers

The College has well-organized units of Rovers & Rangers for scouting activities.

6. Scholarships

The College has provision for the following scholarships under State and Central Government sponsored scholarship schemes:

- (a) Post Matric Scholarship Scheme for SC/ST/OBC Students.
- (b) PM Yasasvi Scheme for ST/OBC/EBC Students.
- (c) Dr. Ambedkar Post Matric Scholarship Scheme for EBC Students.
- (d) Post Matric Scheme for Students Belonging to Minority Community.
- (e) IRDP Scholarship.
- (f) Kalpana Chawla Chhatravriti Yojna.
- (g) Dr. Ambedkar Post Matric Scholarship for DNT Students.
- (h) Government of India Scholarship for Handicapped Students.
- (i) Poverty-cum-Merit Scholarship.
- (j) Central Sector Scheme of Scholarships for College and University Students.
- (k) Mukhyamantri Sukh Sikhsha Yojna.

Note: The dates for submission of applications for these scholarships will be displayed on the College Notice Board in due course.

7. Career Guidance and Job Placement

This cell helps students by providing guidance regarding career options and information about job placements through various Government and private agencies. It arranges lectures by experts and concerned officials for the selection of suitable career options.

8. College Magazine

The College publishes its annual magazine "*Jyoti Kamal*", which provides a forum for students having a flair for writing.

9. College Library

The College Library has approximately 15,000 books in various subjects, magazines, leading dailies and is fully computerized and N-Listed for scholarly content. The programme provides access to journals and e-books. Library Management Software SOUL-3.0 has been installed to automate the housekeeping operations of the library. The Book Bank facility enables poor and needy students to obtain textbooks for a semester.

All students are required to adhere strictly to the following Library Rules:

- i. All students on the rolls of the College shall be eligible to become members of the College Library.
- ii. Every student is entitled to borrow two books for a period of 15 days.
- iii. The borrower shall be solely responsible for the safety and preservation of the books issued to him/her.
- iv. A fine of Rs. 1/- per day per book shall be charged beyond the due date of return.
- v. In case a book is found mutilated, torn, defaced or misplaced, the actual cost of the book plus 20% of the original cost shall be charged from the student.
- vi. Reference books are to be consulted within the library after obtaining permission from the Librarian.
- vii. The College also operates a Book Bank from which textbooks are loaned to poor students on payment of nominal security (actual cost plus 20% and maintenance charges of Rs. 2/- per book).

Students can get their Library Security refunded within one year after leaving the College; otherwise, the security shall stand forfeited.

10. PTA

A Parent-Teachers Association (PTA) was established in 1994 with the objective of ensuring participation of parents for the all-round development of the institution. The Executive Committee of the PTA is elected during the month of August every year.

The General Body of PTA comprises:

- (i) Parents or guardians
- (ii) College teachers
- (iii) The Principal of the College as Patron

11. OSA

The Old Students' Association (OSA), established in November 2014 vide Registration No. 96/2014/PA/SDD, provides a platform for interaction between old and existing students to share experiences and ideas.

12. IQAC

For improvement in quality in higher education, the College has an Internal Quality Assurance Cell (IQAC). Important decisions pertaining to the betterment of the College and students are taken by the members of IQAC.

13. CSCA

CSCA is constituted purely on the basis of merit in different streams every year as per University guidelines issued from time to time.

14. Well Equipped Labs

The College has well-equipped laboratories to facilitate practical learning and research activities.

15. IGNOU Study Centre

The IGNOU Study Centre established in the College provides access to quality education irrespective of age, occupation or qualification. It benefits those who wish to acquire professional and vocational education at their own pace without joining regular institutions.

Prospectus for admission to various programmes is available at the Study Centre. Regular students of the College can also pursue IGNOU courses simultaneously.

16. NAVRANG

A cultural fest named *NAVRANG* is organized every year. The fest consists of nine events in which students from various departments of the College as well as nearby colleges participate to showcase their talent.

17. Road Safety

The College prioritizes not only academic excellence but also the holistic development of students by fostering traffic awareness. Through various initiatives and educational programmes, students are educated about traffic laws, road safety measures and responsible driving habits.

Awareness regarding reckless driving, distracted driving and driving under the influence is promoted to encourage responsible citizenship. Students are also encouraged to participate in community outreach programmes related to road safety.

18. Campus Cleanliness

The College emphasizes maintaining a clean and green campus environment. Cleanliness drives and awareness programmes are regularly organized to educate students about waste reduction and environmental responsibility.

Students are encouraged to actively participate in keeping the campus clean, healthy and eco-friendly.

41 HELPLINES

Sr. No.	Particular	Number
1	Police Emergency	100
2	Ambulance	102
3	Fire Emergency	101
4	Women's Helpline	1091
5	Child Helpline	1098
6	National Emergency Response System (NERS)	112
7	Anti-Poison Helpline	1066
8	Road Accident Emergency Service	1073
9	Disaster Management Helpline	1070
10	National-Stalking Helpline	1091
11	Senior Citizen Helpline	1091

RAGGING: A PUNISHABLE OFFENCE

PROHIBITION OF RAGGING UNDER H.P. EDUCATIONAL INSTITUTIONS ACT

(PROHIBITION OF RAGGING ACT ,2009) defines 'Ragging' as doing any act, by disorderly conduct to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do an any act or perform something which such student, will not be willing to do in the ordinary course. A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years or shall also be liable to a fine which may extend to Rs.50,000 or both. If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal from the college.

College Helpline



**TOLL FREE
UGC HELP LINE
1800-180-180-5522**

Smt. Sunita Sharma	+91-9418068147
Sh. Brajeshwar Singh	+91-8894489910
Dr. Suresh Rana	+91-8894585395
Dr. Shyam Kalia	+91-9418532933
Smt. Anita Kumari	+91-9816245810
Dr. Sharmita Pathania	+91-9418521600



Use of mobile phones is strictly prohibited in class rooms and the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen and the common room.